



REQUEST FOR PROJECT PREPARATION GRANT (PPG)
PROJECT TYPE: Full-sized Project
THE GEF TRUST FUND

Submission date: 21 July 2008
Re-submission date: 05 November 2008

GEF PROJECT ID¹: 3717

GEF AGENCY PROJECT ID:

COUNTRY: Ecuador

PROJECT TITLE: Sustainable Management of Biodiversity and Water Resources in the Ibarra-San Lorenzo Corridor (Ecuador)

GEF AGENCY(IES): IFAD

OTHER EXECUTING PARTNER(S): Plan Ecuador; Ministry of Agriculture, Aquaculture and Fisheries; Ministry of Environment

GEF FOCAL AREA(S): Biodiversity, Land Degradation

GEF-4 STRATEGIC PROGRAM(S): BD-SP4; BD-SP5; LD-SP2

NAME OF PARENT/PROGRAM/UMBRELLA PROJECT (if applicable): Sustainable Forest Management

A. PROJECT PREPARATION TIMEFRAME

Start date of PPG	January 2009
Completion date of PPG	August 2009
CEO Endorsement/Approval of project	October 2009

B. PROJECT PREPARATION ACTIVITIES (\$)

Describe the PPG activities and justifications: The Project Preparation Grant will generate the specific outputs needed to complete the full project design to be submitted to the GEF. The project preparation phase will comprise a number of steps, including (i) assessment of critical sectors needed to develop the proposal among which biodiversity, forestry, land degradation and PES/RES, followed by (ii) scoping and strategy preparation that will include stakeholder consultations to ensure adequate engagement of local communities and other key stakeholders in the project area. The third and final step will be the development of the proposal, encompassing the preparation of the institutional framework and financing plan, and the detailed formulation of outputs and indicators, as well as meeting other requirements for GEF and co-funding project design. The preparation of the GEF project will be integrated with the preparation of the associated IFAD operation. See full details of the PPG activities in Annex B.

List project preparation activities	Output of the PPG activities	Project Preparation (a)			Co-financing (b)	Total C = a + b
		PDF-A	PDF-B/C	PPG		
Activity 1. Baseline assessments	Five comprehensive reports, including recommendations, prepared			55,438	29,000	84,438
Activity 2. Scoping and consultation on project strategy	Project strategy prepared, discussed with stakeholders, and finally validated			18,469	32,000	50,469
Activity 3: Technical elements for the design and/or formulation of the project document	Full project document prepared and ready for submission to the GEF			22,969	21,000	43,969
Activity 4: Project management	Coordination, management and supervision of work and consultants			0	12,500	12,500
Contingencies				3,125	5,500	8,625
Total project preparation financing				100,000	100,000	200,000

¹ Project ID number will be assigned initially by GEFSEC. If PIF has been submitted earlier, use the same ID number as PIF.

C. PPG REQUESTED BY AGENCY(IES), FOCAL AREA(S) AND COUNTRY(IES)


GEF Agency	Focal Area	Country Name/ Global	(in \$)		
			PPG (a)	Agency Fee (b)	Total (c = a + b)
IFAD	Biodiversity	Ecuador	80,000	8,000	88,000
IFAD	Land Degradation	Ecuador	20,000	2,000	22,000
Total PPG Requested			100,000	10,000	110,000

D. PPG BUDGET REQUEST

Cost Items	Total Estimated Person Weeks for GEF Grant (PW)	GEF (\$)	Co-financing (\$)	Total (\$)
Local consultants *	16	20 000	21,000	41,000
International consultants*	19	40 875	26,000	66,875
Travel		30 000	25,000	55,000
Consultations and validation		6 000	10,000	16,000
Project formulation management		0	12,500	12,500
Contingencies		3 125	5,500	8,625
Total PPG Budget		100,000	100,000	200,000

* A separate Annex A for Consultant cost details should be included in this PPG Request.

E. GEF AGENCY CERTIFICATION

This request has been prepared in accordance with GEF policies and procedures and meets the GEF criteria for project identification and preparation.	
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<i>Please do not forget to copy the IFAD/GECC Registry on all official communications: GECCregistry@ifad.org</i>	

Annex A

Consultants Financed by the Project Preparation Grant (PPG)

Position Titles	\$/Person Week*	Estimated PWs**	Tasks to be performed
Local			
Natural Resource Management Specialist (biodiversity, forest management)	1,250	6.0	<ol style="list-style-type: none"> 1. Undertake the review of policies and practices related to biodiversity and forest management, identifying key issues and barriers 2. Coordinate and carry out assessments at the project sites to determine areas for project intervention 3. Contribute to the formulation of the concerned section(s) of the project 4. When required, facilitate consultations with relevant technical agencies and specialists
Expert, Land Degradation and Water Conservation	1,250	6.0	<ol style="list-style-type: none"> 1. Study of land degradation, existing SLM initiatives and possible options for the project, including analysis of barriers to their implementation 2. Coordinate and carry out assessments at the project sites to determine areas for project intervention 3. Contribute to the formulation of the concerned section(s) of the project 4. When required, facilitate consultations with relevant technical agencies and specialists
Institutional and Capacity Building Specialist	1,250	4.0	<ol style="list-style-type: none"> 1. Identify institutional and stakeholder awareness, capacities and needs 2. Analyse possible conflicts related to access and use of natural resources, including options on dispute resolution 3. Prepare and conduct the planned consultation and validation workshops 4. Contribute to the formulation of the concerned section(s) of the project
International			
Team leader	2,250	10.0	<ol style="list-style-type: none"> 1. Provide overall coordination of GEF project formulation 2. Guide the institutional analysis and capacity assessment 3. Oversee project scoping and selection of project sites 4. Facilitate the detailed project formulation including the development of the logical framework and detailed interventions 5. Ensure the compliance with GEF project design requirements 6. Assess the sustainability of the project 7. Ensure integration between the design of GEF and co-financed activities 8. Ensure appropriate linkages with related GEF agencies and interventions, and facilitating liaison with key institutions and agencies
Environmental Services Specialist and GEF Expert	2,375	5.0	<ol style="list-style-type: none"> 1. Analyze the relevant policies and practices related to Rewarding/Payment for Environmental Services (PES/RES) schemes (and other incentive tools) being developed in similar areas, with special attention to viability, feasibility and sustainability 2. Undertake the development of RES/PES and/or forest certification schemes, as appropriate 3. Contribute to the scoping of the project, assessment of project sites and identification of pilot activities for the concerned section(s) of the project design, advising on relevant GEF policies, procedures and guidelines
Climate Change Expert	2,000	1.0	<ol style="list-style-type: none"> 1. Assist in the participatory mapping of risks and climate change impacts 2. Project climate proofing: Review climate change related risks and recommend options for integrating climate change risks into project design
Economist/Financial Specialist	1,500	3.0	<ol style="list-style-type: none"> 1. Prepare the detailed cost tables 2. Conduct the cost-effectiveness analysis 3. Draft the annex on financial modalities (financing and incremental cost analysis, disbursement, procurement and audit, etc) 4. Assist in the preparation of grant administration modalities

* Or person month, if applicable. Please indicate clearly.

** Provide weeks or months as appropriate that corresponds to the rate provided in the previous column.

Annex B

Project preparation activities

The proposed activities for the project preparation phase are described below in more detail:

Activity 1. Baseline assessments

Under this activity, review and analysis will be made of the existing information related to the proposed project interventions. Where relevant, field work and/or consultations with key stakeholders will be held. Five assessments will be carried out:

- Review of relevant policies and practices related to conservation and sustainable use of biodiversity, and community-based forest management (including community/indigenous certification and stewardship), with emphasis in relevant cases applicable to the project area (especially management by indigenous peoples and Afro-Ecuadorian communities).
- Study of land degradation and water management, documenting existing SLM initiatives and proposing possible options for the project, including analysis of barriers to their implementation.
- Assessment of relevant policies and practices related to relevant Rewarding/Payment for Environmental Services (PES/RES) schemes (and other incentive tools) being developed in similar areas, with special attention to viability, feasibility, monitoring and sustainability.
- Assessment, at regional, provincial and local level, of institutional and stakeholder awareness, capacities, and needs related to natural resource management. Special attention will be given to conflicts related to access and use of those resources, including options on dispute resolution.
- Climate risk assessment through participatory techniques, defining a strategy for climate-proofing.

Outputs of this activity will be five reports with comprehensive analysis on the topics, and recommendations on possible project options.

Activity 2. Scoping and consultation on project strategy

This activity will comprise the identification of project sites and interventions, preparation of project strategy and evaluation of alternatives, including the following sub-activities:

- Rapid assessment of candidate project sites according to biodiversity, land degradation, forest management, socio-economic situation, community development and other criteria.
- Final selection of sites through consultative process with stakeholders including local government and communities.
- Development of project strategy including identification of indicative interventions.
- Evaluation of alternative sites and intervention options.
- Final selection of most cost-effective and environmentally-sound options in line with global, national and local stakeholder priorities.
- Confirmation of the scope and nature of the project intervention in conjunction with key stakeholders, including the preliminary identification of candidate project sites and interventions.

The output will be the project strategy prepared (including an indicative project logical framework and tentative project implementation plan), discussed with stakeholders and finally validated.

Activity 3. Technical elements for the design and/or formulation of the project document

The project development activity will include the following sub-activities:

- Elaboration of a range of technical working documents on different aspects of the project building on activities 1 and 2 including detailed description of interventions and project sites and institutional arrangements.
- Refinement of the project logical framework and implementation plan.
- Development of project institutional arrangements to ensure smooth project implementation and sustainability.
- Evaluation of climate change and other risks and integrate into project design.
- Development of budget and financing plan including facilitation of local, provincial and national co-financing and integration with arrangements for associated IFAD loan.
- Development of M&E system to be integrated as far as possible with national and provincial M&E arrangements.

The output will be a full project document prepared and ready for submission to the GEF. IFAD will cover the costs associated with writing the proposal.

Activity 4. Project management

The project formulation management will include the coordination, management and supervision of the consultants necessary for the implementation of the PPG and project design process. The costs associated with this activity will be fully met by IFAD.