

PROJECT PREPARATION GRANT (PPG)

PROJECT TYPE: Full-Sized Project

TYPE OF TRUST FUND: GEF Trust Fund



Submission date: 30 April 2012

GEF PROJECT ID: 4717

GEF AGENCY PROJECT ID: 4529

COUNTRY(IES): Seychelles

PROJECT TITLE: Expansion and Strengthening of the Protected Area Subsystem of the Outer Islands of Seychelles and its Integration into the broader land and seascape

GEF AGENCY(IES): UNDP

GEF FOCAL AREA(S): MULTI FOCAL AREA (BD/LD focal area allocations combined)

A. PROJECT PREPARATION TIMEFRAME

Start date of PPG	May-2012
Completion date of PPG	May-2013

B. PROPOSED PROJECT PREPARATION ACTIVITIES (\$)

Describe the PPG activities and justifications:

Four PPG activities and several sub-activities are proposed:

1. Elaborate on and analyse the 'baseline project investments' -- with particular focus on initiatives related to SLM initiatives and PA management

This activity will seek to expand the description of the 'baseline project' contained in the PIF. This description will need to be much more detailed at PRODOC stage. Apart from producing data on existing and planned investments that are of relevance to the project, the ancillary aim of this activity is to secure co-financing for the project.

- 1.1 Collect and analyse detailed data country-wide on the government and non-government investments in the environment sector in general, and later focusing on Protected Area (PA) management in general (not just the CMPA sub-system) and on the Integrated Management of Natural Resources IMNR (i.e. with a view to safeguarding soil and water resources on the islands, increasing carbon stocks, reducing GHG emissions, and protecting biodiversity). This will be done in close collaboration with a number of government and non-government agencies¹ under the leadership of the Environment Department of the Ministry of Environment and Energy (MEE). Other institutions to be consulted includes other departments of MEE, Seychelles National Parks Authority (SNPA), the agency responsible for the management of the African Banks MPA (formerly, the Ministry of National Development), the parastatals Islands Development Company and Seychelles Islands Foundation (SIF), Seychelles Fisheries Authority (SFA), Ministry of Land Use and Housing, Seychelles Agricultural Agency, Minister of Finance, Trade & Investment, plus other government bodies deemed relevant. Target non-government entities will necessarily include, Island Conservation Society (ICS), relevant companies managing hotels on the Outer Islands, plus several environmental NGOs/CSOs operating in Seychelles and which have relevance for the project (e.g. Nature Seychelles, Silhouette Foundation, among others). Results will be broken down by investing entity, type and purpose of investment, and by recipient body.

¹ There have been a ministerial reform since the PIF was approved. There is a need to update the stakeholder list.

An analysis of expenditure in PA management and INRM will be undertaken (e.g. funds execution, current and near future funding situations, relative to objectives, as well as longer-term financing trends).

- 1.2 Confirm data on donor-funded, non-governmental and private sector investments in the environment and natural resource management sector in general and in PA management more specifically (again, not restricted to the CMPA Sub-system). The information can be presented in matrix form, where the different interventions will be identified and briefly described; the sources of funding, committed amounts in USD-equivalent and respective duration of the interventions will be documented and the key beneficiaries and implementing agents mentioned.
- 1.3 Analyse whether the overall level of investments in the environment sector in general, and in INRM and in PA management more specifically, are able to meet the needs of an expanded PA estate in the Outer Islands, as proposed by the Government of Seychelles, and given the prospects for tourism and fisheries development in Outer Islands. This will be based on information derived from the above sub-activities, but also from sub-activity 3.3 on the application of the Financial Scorecard. The goal is assess the needs against current investment levels, trends, and planned investments in the near future.
- 1.4 During consultations with key stakeholders mentioned further up, assess their willingness to participate in a developing a Business Plan and a transparent and independent finance mechanism for ensuring the mobilisation and ring-fencing of financial resources for eradication and control of IAS in the Outer Islands' Subsystem of CMPAs and for restoring degraded land ecosystems.
- 1.5 Identify the key barriers to an effective investment in PA management and INRM in the Outer islands, taking into account the planned expansion of protected area estate in the mentioned region, the prospects for growth in the economy and different constraining factors, such as capacity, information management and transaction costs, among others.

2. Complete baseline assessments and Scorecards for sites to be targeted by the project for PA expansion and ecosystem rehabilitation, as relevant sections of the LD PMAT Scorecard

The aim of this activity is to plan the baseline establishment with respect to target select PAs in the Outer Islands' Subsystem of CMPAs and of INRM baseline through the application of relevant sections of the LD PMAT (Project Monitoring and Assessment Tool). A competitive bidding process following UNDP's procedures will be launched for selecting a national service provider (entity/organisation/company) for carrying out sub-activities 2.1 through 2.7. TOR will be based on the sub-activity descriptions further down. The selected service provider will work under guidance from the project's international consultant supported by the two national consultants. The provider will play a pivotal role in this PPG activity and is expected to provide information and data for the due completion of the required tracking tools and scorecards (including inputs to the 'Financial Scorecard' under 3.3). If needed, services will also include the provision of logistics in connection with any site level surveys (though much information exists on the sites and it may not be necessary). A total of \$14k has been reserved in the budget for the contract in question.

The following sub activities will be undertaken:

- 2.1 Application of the PA Management Effectiveness Tracking Tools (or METT) for the following sites:
 - (i) South Island Farquhar National Park together with Goelettes Island (Farquhar) and Banc de Sables Special Reserves;
 - (ii) South Island (Poivre) National Park;
 - (iii) Alphonse Managed Resource Use PA; and
 - (iv) Desroches Managed Resource Use PA.

2.2 More specifically, for each site, and using the new GEF SO1 Tracking Tools for Biodiversity in MS Excel format (workbook comprised of several sheets), the specific worksheet '*Objective 1. Section II*' is to be thoroughly completed, one sheet per site. PA managers and other relevant stakeholder should be consulted in the exercise. The applicable Tracking Tools questionnaires are to be completed with sufficiently detailed comments for each of the questions, both for the threat analysis section (with 12 categories of threats in all) and for METT Assessment scores (with 30 METT topics in all + bonus questions).

2.3 In connection with the METT application:

- Survey the current protected area staff complement and its adequacy (how many staff, where they are based, what their functions and training levels are, who they report to and how etc.); interview key PA staff as necessary.
- Survey protected area infrastructures and their status of maintenance (roads, buildings, fences, etc.), as well as equipment, their use and adequacy vis-à-vis the needs. This may be done indirectly through interviews with partners, given logistical difficulties of reaching the Outer Islands region.
- Obtain information on PA budgets and flows of funds for each of the sites (to verify the national assessment).
- Assess the governance frameworks for the management of sites: Is there a PA board or council? How does it function? What is the PA management model? Who are the key stakeholders in PA management? Are they involved in or consulted upon PA management decisions? What are the existing and prospective partnerships for PA management?
- Briefly assess the tourism potential of project sites.
- Analyse the potential for job creation and revenue generation deriving from the expansion of the protected areas estate.

2.4 Application of the relevant sections of the LD PMAT to target landscapes (other sections do not apply for this project). These are:

Tab: Project Identification

Tab: I-Project Context & Impacts

PART I – PROJECT CONTEXT AND TARGETED IMPACTS

Tab: II. Outcomes and Learning

PART II – PROJECT OUTCOMES AND ADAPTIVE MANAGEMENT; LD3 – SLM in wider landscapes (integrated management)

2.5 Based on existing data, assess the status of ecosystems and the services that they render in the target CMPAs / islands. This will include the main threats to the biodiversity in target sites but in particular the health of critical ecosystems slated for strict protection/rehabilitation and of relevant ecosystem services. Climate change impacts should also be considered. Maps, land conversion rates, indicator species population assessments (if those are available), rates of harvesting of wood and non-wood forest products, rate of coral fragmentation in protected near-shore sites (if feasible to assess) may all be appropriate ways to assess the status of the ecosystems and surrounding landscapes in target sites.

2.6 Reach out to the Ministry of Land Use and Housing to obtain the results of detailed aerial photography of relevant Outer Islands. The survey was planned to be carried out in November 2011.

2.7 Produce maps for project sites, as well as for the entire project (the later with focus on the expansion of the existing CMPA estate and key Outer Islands landscapes).

3. Assess the project's baseline on policy, legal, institutional and financial frameworks, on national capacity for CMPA management and INRM, and develop the global significance argument for the project

There is substantial documentation available on Seychelles' overall PA system and on NRM, including information and analysis on the relevant the policy, legal and institutional frameworks for it. Yet, the analysis requires updating and compiling to suit the needs of this project. Key sub-activities will therefore include the following:

- 3.1. Given recent institutional changes and the current development context in Seychelles, the analysis of the policy, legal and regulatory and fiscal frameworks for CMPA management and INRM will need to be updated. The goal is to identify specific areas where additional legislation, regulations and incentives will be required for an expanded CMPA sub-system in the Outer Islands and the sustainable management of land and associated resources in project sites.
- 3.2. The existing institutional frameworks will be assessed to identify capacities and capacity gaps at the relevant levels for the management of an expanded CMPA sub-system and SLM in the Outer Islands. This includes relevant government entities, as well as of other partners that may be involved directly and indirectly in the management of CMPAs, land and associated resources. Training or staff development requirements for their effective participation in conservation efforts and INRM will be also identified.
- 3.3. Application of the Financial Sustainability Scorecard for PA management with focus on the CMPA subsystem. This will be carried out by the National Environmental Economist & Finance Specialist.
- 3.4. Develop the global significance argument for the project on the basis of Outer Islands ecosystems, the services that they render and the species that they harbour.

Results from the above will be a direct input to the PRODOC chapter '*Context and global significance: environmental, policy and institutional*' and to the development of relevant FSP activities under Components 1 and 2.

4. Confirm project strategy, as embedded in the PIF, conduct feasibility and risk analyses, and outline the budget

The three key outputs of this PPG activity will be (i) a detailed project strategy, including incremental cost analysis, cost-effectiveness, and risks; (ii) a detailed budget, and (iii) a detailed monitoring and evaluation plan. The activities will include:

- 4.1. Assessment of the social, economic and financial sustainability of project activities, as well as a description of the project's socio-economic benefits, including gender aspects.
- 4.2. An honest analysis of key risks to project success and proposed mitigation measures. This should follow UNDP's standard for project risk assessment.
- 4.3. Development of the project's monitoring and evaluation plan, and budget. This should follow UNDP's standards for M&E costing and should be reflected in the project's total budget and workplan (TBW).
- 4.4. Costing the expected project outcomes and outputs.

4.5. ToRs for the key consultants to be engaged and contracts/agreements to be celebrated by the project. These should be thorough and output-based.

List of Proposed Project Preparation Activities	Output of the PPG Activities	Trust Fund	Grant Amount (a)	Co-financing (b)	Total c = a + b
1. Establish 'baseline project investments'	<ul style="list-style-type: none"> - The baseline project investments with respect to in the environment sector in general, and in INRM and in PA management more specifically are duly assessed and trends analysed. - Key barriers to an effective investments in the CMPA sub-system and in INRM are identified. - Project co-financing is confirmed. 	GEF TF	11,700	10,000	21,700
2. Site level baseline assessments and scorecards' application	<ul style="list-style-type: none"> - The GEF BD Tracking Tool, with focus on METT and threat assessments is duly applied for all CMPAs impacted by the project. - Relevant sections of the LD PMAT is applied for this project. - The status ecosystems and landscapes is established and maps, indicators and other key products are produced. 	GEF TF	24,946	22,000	46,946
3. Other baseline assessments	<ul style="list-style-type: none"> - Other relevant baseline assessments for CMPA management and INRM are carried out (policy, legal, institutional, capacity). - The GEF BD Tracking Tool, with focus on with focus on the Financial Sustainability Scorecard for the CMPA Outer Island subsystem is duly applied for the current PA finance situation in Seychelles. - The global significance argument for the project is described. 	GEF TF	32,200	40,000	72,200
4. Project scoping	<ul style="list-style-type: none"> - The project strategy, its detailed costing and incremental reasoning take shape. 	GEF TF	18,200	14,046	32,246
Total Project Preparation Financing		GEF TF	87,046	86,046	173,092

C. FINANCING PLAN SUMMARY FOR PROJECT PREPARATION GRANT: (\$)

	Project Preparation	Agency Fee
Grant Amount	87,046	8,705
Co-financing	86,046	
Total	173,092	8,705

D. PPG AMOUNT REQUESTED BY AGENCY(IES), FOCAL AREA(S) AND COUNTRY(IES)¹

Trust Fund	GEF Agency	Focal Area	Country Name/ Global	(in \$)		
				PPG (a)	Agency Fee (b)	Total c = a + b
GEF TF	UNDP	Biodiversity	Seychelles	57,091	5,709	62,800
GEF TF	UNDP	Land Degradation	Seychelles	29,955	2,995	32,950
Total PPG Amount				87,046	8,705	95,750

¹ No need to provide information for this table if it is a single focal area, single country and single GEF Agency project.


E. PPG BUDGET

Cost Items	Total Estimated Person Weeks for Grant (PW)	Grant Amount (\$)	Co-financing (\$)	Total (\$)
Local consultants *	11	11,000	0	11,000
International consultants*	12	36,000	0	36,000
Travel		16,800	20,000	36,800
Contractual services under PPG Activity 2 (CMPA Survey)		14,000	0	14,000
Project audit		0	1,046	1,046
Miscellaneous and supplies		1,246	10,000	11,246
Other: consultations and document validation		8,000	0	8,000
Estimation of government's in-kind contribution to PPG implementation		0	55,000	55,000
Total PPG Budget		87,046	86,046	173,092

*Annex A for Consultant cost details should be prepared first before completing this table. See notes on Annex A for the required detailed information. This table is the sum of all local and international consultants presented in Annex A.

F. GEF AGENCY(IES) CERTIFICATION

This request has been prepared in accordance with GEF policies and procedures and meets the GEF LDCF/SCCF Trust Fund criteria for project identification and preparation.

Agency Coordinator, Agency Name	Signature	Date	Project Contact Person	Telephone	Email Address
Adriana Dinu UNDP-GEF Deputy Executive Coordinator		30 April 2012	Fabiana Issler, Regional Technical Advisor, EBD	+ 27 12 354 8128	fabiana.issler@undp.org

Annex A

Consultants Financed by the Project Preparation Grant (PPG)

Type of Consultant	Position / Titles	\$/ Person Week ¹	Estimated PWS ²	Tasks to be Performed
Local	Environmental Economist & Finance Specialist	1000	7	<p>The consultant will be responsible for carrying out the tasks related to PPG Activity 1 (<i>Elaborate on and analyse the 'baseline project investments' -- with particular focus on initiatives related to SLM initiatives and PA management</i>)</p> <p>In addition, the consultant will be responsible for applying the Financial Sustainability Scorecard for PA management with focus on the CMPA subsystem, under PPG Sub-Activity 3.3 (<i>Application of the Financial Sustainability Scorecard for PA management with focus on the CMPA subsystem</i>).</p> <p>Refer to thorough activity and sub-activity descriptions in the PPG.</p> <p>The tasks herein foreseen will be carried in close collaboration with the Environment Department of the Ministry of Environment and Energy (MEE) and with a number of other stakeholders mentioned in the PPG, in particular, the Ministry of Finance, Trade and Investment for the Financial Scorecard.</p> <p>Through these activities, the consultant will be pivotal in the mobilisation of co-financing for the project and in raising awareness among key conservation stakeholders on the project and its objectives and strategy.</p> <p><u>Key products will include:</u></p> <ul style="list-style-type: none"> ▪ A detailed report analysing the overall level of investments with respect to in the environment sector in general, and in INRM and in PA management more specifically are duly assessed and trends analysed, in light of the needs of the expanded CMPA estate. ▪ Completed and thoroughly reviewed Financial Sustainability Scorecard for the CMPA subsystem, considering in particular the prospects for expansion of the estate. ▪ An analysis of key barriers to an effective investments in the CMPA sub-system and in INRM, including key stakeholders' willingness to participate in a developing a Business Plan (e.g. for PA management) and a transparent and independent finance mechanism for ensuring the mobilisation and ring-fencing of financial resources for eradication and control of IAS in the Outer Islands' Subsystem of CMPAs and for restoring degraded land ecosystems. ▪ A set of relevant co-financing letters for the project, whose total amount reach the target proposed in the PIF.
Local	INRM and ecosystem restoration specialist	1000	4	<p>The consultant will be responsible for applying the LD PMAT (Project Monitoring and Assessment Tool), under PPG Sub-Activity 2.4 (<i>Application of the sections of the LD PMAT to target landscapes</i>).</p> <p>Refer to thorough activity and sub-activity descriptions in the PPG.</p>

Type of Consultant	Position / Titles	\$/ Person Week ¹	Estimated PWs ²	Tasks to be Performed
				<p>The consultant will also be responsible for all aspects of the PPG that refer to IMNR (i.e. with a view to safeguarding soil and water resources on the islands, increasing carbon stocks, reducing GHG emissions, and protecting biodiversity). These include the following with respect to the following sub-activities:</p> <ul style="list-style-type: none"> - 1.1, 1.2, 1.3 and 1.4. INRM investments and barriers to it - 2.5. Definition of suitable indicators for ecosystems services - 2.6 Land-use plans and maps for applicable islands - 3.1 and 3.2 Policy, legal and institutional financial frameworks <p>Furthermore, the consultant will carry out the following product-oriented tasks in connection with PPG Activity 4 (<i>Designing interventions, conduct feasibility and risk analyses, strategy development and budget</i>) in close collaboration with the international consultant:</p> <p>1) Develop TOR (or activity description) for the Spatially-based decision support systems for INRM (FSP output 2.1); for the Ecosystem-wide Zoning & Master Plan for the Outer Islands (FSP output 2.2) and for the legally binding Sustainable Land Management Plans (SMPs) (DSP output 2.3) -- in connection with it, describe the relationship among these key FSP outputs based on existing descriptions in the PIF but with due validation from relevant stakeholders.</p> <p>2) Assess the feasibility of developing and implementing a transparent and independent finance mechanism is operational by project end for ensuring the mobilisation and ring-fencing of financial resources for eradication and control of IAS in the Outer Islands' Subsystem of CMPAs and for restoring degraded land ecosystems (FSP output 2.5)</p> <p><u>Key products will include:</u></p> <ul style="list-style-type: none"> ▪ Required TORs and feasibility analysis for FSP outputs 2.1, 2.3 and 2.5 (as per descriptions above) ▪ LD PMAT completed ▪ Inputs related to INRM provided for the FSP.
Inter-national	Biodiversity and Sustainable Land Management Specialist	3000	12	<p>The consultant will be primarily responsible for carrying out project design tasks related to:</p> <ul style="list-style-type: none"> - PPG Activity 4 (<i>Designing interventions, conduct feasibility and risk analyses, strategy development and budget</i>); followed by - PPG Activity 3 (<i>Assess the project's baseline on policy, legal, institutional and financial frameworks, on national capacity for CMPA management and INRM, and develop the global significance argument for the project</i>). <p>The will also assist the national consultants in completing PPG Activity 2 (<i>Complete baseline assessments and Scorecards for sites to be targeted by the project for PA expansion and ecosystem rehabilitation, as relevant sections of the LD PMAT Scorecard</i>).</p>

Type of Consultant	Position / Titles	\$/ Person Week ¹	Estimated PWS ²	Tasks to be Performed
				<p>Refer to thorough activity and sub-activity descriptions in the PPG.</p> <p>Furthermore, the consultant will play a team leader role vis-a-vis other PPG activities and will therefore guide the National Economist and Finance Specialist in the completion of PPG Activity 1 (<i>Elaborate on and analyse the 'baseline project investments' -- with particular focus on initiatives related to SLM initiatives and PA management</i>).</p> <p>More specifically, the consultant will carry out the following tasks:</p> <ul style="list-style-type: none"> ▪ Review and comment on the application of relevant tools, in particular the METT and UNDP's PA Management Capacity Development Scorecard and the Financial Sustainability Scorecard. ▪ Support and guide the national consultant and the selected service provider for PPG Activity 2 in collecting and collating baseline data, collaborating with the parties involved, participate in the relevant consultation processes when in country and preparing comments on reports and products during the course of FSP development. The aim is to ensure that the required products are in line with best international practices. ▪ Collate relevant information on existing policies, legal, regulatory, institutional and financial frameworks for CMPA subsystem management and INRM in Seychelles' Outer Island and compose an analysis of it, providing the 'baseline picture' and the justification for the project. ▪ Propose concrete CMPA management and INRM activities for the FSP, such as management planning, zoning, gazettal, partnerships, infrastructure, PA management capacity building, spatially-based decision support systems for INRM, landscape-wide planning, ecosystem restoration and, not least also, financing of CMPAs and IWRM. ▪ Build into the FSP strategy (and establish the link with) the policy guidance contained in relevant policy documents. ▪ Assess technical feasibility, cost-effectiveness and incrementality of proposed FSP activities. ▪ Assess project risk and the sustainability of proposed FSP activities and recommend applicable measures to minimise and mitigate risk and to ensure sustainability. ▪ Provide specific recommendations for stakeholder engagement activities planned for the FP ▪ Define recommended project monitoring and evaluation indicators. ▪ Prepare a budget for the project, indicating the inputs needed (consultants, contractual services, travel, etc.) in the applicable format.

¹ Provide dollar amount per person week.

² Provide person weeks needed to carry out the task

Note: Split between local and international consultants is indicative and subject to procurement guidelines of agencies and governments. Consultants and service providers will be hired in line with UNDP rates and procedures.