

## Checklist on evaluation report quality

### *Independent Terminal Evaluation of the Project*

**Report title:** Investment Promotion on Environmentally Sound Management of Electrical and Electronic Waste in East Africa with Focus on Ethiopia

**UNIDO Project ID:** 120227

**GEF ID:** 5040

Evaluation team leader: Mr. Rudolf J. Stefec: National consultant: Ms. Bezawit Eshetu Gizaw

Quality review done by: Silvia Alamo

Date: 7/08/2018

Report quality criteria	UNIDO ODG/EVQ/IEV assessment notes	Rating
A. Was the report well-structured and properly written? (Clear language, correct grammar, clear and logical structure )	Clear language and logical structure Findings in the executive summary are not grouped around DAC evaluation criteria	5
B. Was the evaluation objective clearly stated and the methodology appropriately defined?	The evaluation objective was clearly stated, scope and coverage described, limitations not mentioned  Description of methodology shallow, no evaluation matrix, no reference made to evaluation questions or theory of change	4
C. Did the report present an assessment of relevant outcomes and achievement of project objectives?	The report presents an assessment and analysis in section 3.3 organized around aspects such as capacity building, training, etc.  In addition, a detailed assessment of the intended outcomes is presented in tabular form (see tables 8 and 9), which is considered good practice	6
D. Was the report consistent with the ToR and was the evidence complete and convincing?	General consistency with the TOR, except as mentioned in box B  The assessment appears strongly based on project implementation reports: otherwise, basis of evidence not made clear  Findings appear also largely based on the evaluator's judgement	4
E. Did the report present a sound assessment of sustainability of outcomes or did it explain why this is not (yet) possible? (Including assessment of assumptions, risks and impact drivers)	Analysis of sustainability adequate Assessment of risks adequate Brief assessment of assumptions under project design	5

Report quality criteria	UNIDO ODG/EVQ/IEV assessment notes	Rating
F. Did the evidence presented support the lessons and recommendations? Are these directly based on findings?	Lessons learned are largely recommendations, based on the evaluator's experience	4

Rating system for quality of evaluation reports

A number rating 1-6 is used for each criterion: Highly Satisfactory = 6, Satisfactory = 5, Moderately Satisfactory = 4, Moderately Unsatisfactory = 3, Unsatisfactory = 2, Highly Unsatisfactory = 1, and unable to assess = 0.