

**GEF**

**REQUEST FOR PROJECT PREPARATION GRANT (PPG)**  
**PROJECT TYPE: Medium-sized Project**  
**THE GEF TRUST FUND**

**Submission date:** 20 March 2008  
**Re-submission date:** 13 May 2008

**GEFSEC PROJECT ID:** 3628  
**GEF AGENCY PROJECT ID:** To be assigned  
**COUNTRY(IES):** Algeria, Egypt, Iran, Jordan, Morocco, Tunisia, Yemen  
**PROJECT TITLE:** Cross-cutting M&E functions and knowledge management for INRM within the MENARID programme framework  
**GEF AGENCY(IES):** IFAD  
**GEF FOCAL AREA(S):** Land Degradation  
**GEF-4 STRATEGIC PROGRAM(S):** LD with linkages to IW, BD and CC  
**NAME OF PARENT/PROGRAM/UMBRELLA PROJECT:** MENARID  
**GEF FEE ADVANCED:** US\$ 6,000

**A. PROJECT PREPARATION TIMEFRAME**

Start date	June 2008
Completion date	February 2009

**B. PROJECT PREPARATION ACTIVITIES (\$)**

<b>Describe the PPG activities</b>			
<b>List project preparation activities</b>	<b>GEF Grant</b>	<b>Co-financing</b>	<b>Total</b>
<p><b>1. Review of basic elements pertaining to cross-cutting M&amp;E system for MENARID</b>            An assessment will be conducted to compile information from existing M&amp;E systems and mechanisms at project level and across projects related to INRM in the MENA region. Through the analysis of these systems, it will identify gaps and pertinent cross-cutting issues in the region relevant to monitoring and evaluation in actions and projects related to INRM that GEF could cover for harmonization and consolidation of its impact monitoring. Elements will be provided to facilitate establishment of synergies with existing M&amp;E systems, particularly through linking with the national systems and M&amp;E tools and maps developed in the MENA region. The study will identify all relevant GEF-related indicators that could be used by MENARID sub-programs. It will specifically suggest a set of core indicators for the umbrella program</p>	7,000	15,000	22,000
<p><b>2. Identification of barriers and gaps to KM and information exchange related to INRM in MENA region</b>            Through review of existing KM platforms and information exchange networks and mechanisms, identify gaps and weaknesses for efficiency of the systematic and continual exchange of information across projects under MENARID umbrella. The study will provide a comprehensive assessment of the institutional, financial and technical barriers to information exchange and to knowledge management and exchange in the area of INRM and connections with INRM projects and initiatives. Particular attention will be attached to barriers that hinder information flow on NRM to and from local level. The work will carefully identify those who should share information and what information is worthwhile sharing. This analysis should suggest concrete options for effective KM and sharing on INRM between the MENARID projects. It will suggest a concept for a KM platform to be operated as part of the MSP. The assessment should also provide guidelines on partnerships for broader knowledge-sharing and learning.</p>	7,000	15,000	22,000


<b>3. Development of MSP proposal and preparation of the related documents</b>	27,000	42,000	69,000
3.1 The MSP proposal will be developed in line with the GEF criteria and requirements. Technical elements for the design of the MSP and its development will entail a general analysis of the situation (regarding M&E and KM on INRM in the MENA region), design of a project strategy (rationale, incremental reasoning, linkages with other initiatives, risks, sustainability and replicability etc), definition of the institutional framework and management arrangements, M&E modalities and log frame.			
3.2 Stock taking of existing and relevant M&E/KM systems at the national and regional levels across MENA region. This will provide a comprehensive picture of past, planned and ongoing activities in relation to the M&E and KM functions. It will also entail a compilation of all existing systems/indicators that could be used or considered for potential synergies	2,000	8,000	10,000
3.3 Identification of potential organisations at the regional level with expertise on M&E and KM in the region. This will also entail an identification of opportunities to uptake good practices and harmonisation beyond the GEF investment. Consultations with other sister agencies will be undertaken	2,000	8,000	10,000
3.4 Definition of all operational modalities of the MSP (institutions, organisation, roles and responsibilities etc). This activity will be carried out in a participatory manner to include all comments and suggestions from GEF sister agencies, selected countries in the region and other relevant stakeholders. The final output is a high quality CEO endorsed MSP.	0	4,000	4,000
<b>4. Project management</b>	0	32,000	32,000
<b>5. Travel</b>	6,000	23,440	29,440
<b>6. Documents editing and translation</b>	8,000	10,000	18,000
<b>7. Contingencies (1.6 %)</b>	1,000	2,560	3,560
<b>Total project preparation financing</b>	<b>60,000</b>	<b>160,000</b>	<b>220,000</b>

#### C. PPG BUDGET REQUESTING FINANCE BY GEF

Cost Items	Total Estimated Person Weeks (PW)	GEF (\$)	Co-financing (\$)	Total (\$)
International consultants*	19	45,000	92,000	137,000
Travel		6,000	23,440	29,440
Project management		0	32,000	32,000
Document editing and translation		8,000	10,000	18,000
Contingencies (1.6 %)		1,000	2,560	3,560
<b>Total PPG Budget</b>		<b>60,000</b>	<b>160,000</b>	<b>220,000</b>

\* Split between local and international consultants might be indicative and subject to the procurement guidelines of the Agencies. Additional information regarding consultants should be provided in Annex A.

#### D. GEF AGENCY(IES) CERTIFICATION

This request has been prepared in accordance with GEF policies and procedures and meets the GEF criteria for project identification and preparation.	
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Please do not forget to copy the IFAD/GEF Registry on official communications: <a href="mailto:gefregistry@ifad.org">gefregistry@ifad.org</a>	

**Consultants Financed by the Project Preparation Grant (PPG)**

<b>Position Titles</b>	<b>S/ Person Week</b>	<b>Estimated PWs</b>	<b>Tasks to be performed</b>
<b>International</b>			
<b>NRM M&amp;E Specialist</b>	2,333	3	<ul style="list-style-type: none"> <li>▪ Review information from existing M&amp;E systems and mechanisms at project level and across projects related to INRM. Through the analysis of these systems, assess relevant cross cutting experiences and outline lessons learnt; identify gaps, bottlenecks, and pertinent cross-cutting issues in the MENA region relevant to monitoring and evaluation in actions and projects related to INRM.</li> <li>▪ Propose INRM indicators for MENARID and for consolidated/harmonised GEF monitoring</li> <li>▪ Report on gaps and pertinent cross-cutting issues in the MENA region relevant to monitoring and evaluation of actions and projects related to INRM in MENA region Synthesis of relevant indicators for INRM in the region Synthesis of core indicators for MENARID Synthesis of a harmonised approach and concrete recommendations for GEF M&amp;E through the MENARID</li> </ul>
<b>INRM KM Specialist</b>	2,333	3	<ul style="list-style-type: none"> <li>▪ Review of existing KM processes, mechanisms and information exchange networks and tools in the region (GEF and non GEF) and provide a comprehensive assessment of the institutional, financial and technical barriers gaps and weaknesses to information exchange and to knowledge management and exchange in the area of INRM and connections with INRM projects and initiatives.</li> <li>▪ Suggest concrete ways to improve KM capturing and sharing among the MENARID sub-programs and propose a KM platform while defining all its operational modalities (flow of communication, roles, responsibilities, tools for dissemination etc) the proposed mechanisms should not be duplicative and must build on existing tools.</li> </ul>
<b>GEF specialist in NRM/SLM, M&amp;E and KM</b>	2,385	13	<ul style="list-style-type: none"> <li>▪ Overall responsibility for the technical elements in designing the MSP. Technical elements will be prepared on strong definition of project rationale, strategy, outcomes and outputs, cost-effectiveness, etc.</li> <li>▪ Prepare key technical GEF-specific elements (incremental reasoning, global benefits, stakeholder engagement strategy etc)</li> <li>▪ Work closely with the team members (working on the other specific studies) and incorporate their technical outputs in the project design</li> </ul>