



# REQUEST FOR CLIMATE CHANGE ENABLING ACTIVITY

## PROPOSAL FOR FUNDING UNDER THE Least Developed Countries Trust Fund

### PART I: PROJECT IDENTIFIERS

EA Title:	Preparations of National Adaptation Plan of Action (NAPA) in response to Climate Change		
Country(ies):	South Sudan	GEF Project ID: <sup>1</sup>	
GEF Agency(ies):	UNDP (select)	GEF Agency Project ID:	5290
Other Executing Partner(s):	Ministry of Environment and Sustainable Development	Submission Date:	June 19,2013
GEF Focal Area (s):	Climate Change	Project Duration (Months)	12 months
Check if applicable:	NCSA <input type="checkbox"/> NAPA <input checked="" type="checkbox"/>	Agency Fee (\$):	19,000

### A. EA FRAMEWORK\*

<b>EA Objective: To develop the South Sudan National Adaptation Plan of Action (NAPA), following a participatory process to address the most immediate and urgent climate related risks.</b>					
EA Component	Grant Type	Expected Outcomes	Expected Outputs	Grant Amount (\$)	Confirmed Co-financing (\$)
1. Institutional structure for NAPA preparation established	TA	1. National NAPA team in place for steering the preparation, coordination and implementation of NAPA	1.1. National NAPA team established with clearly defined roles and responsibilities; 1.2. Technical expert working groups in place to provide substantive inputs to NAPA document; 1.3. Multidisciplinary integrated assessment team assembled to synthesise thematic reports and provide quality assurance for NAPA document.	10,000	10,000
2. NAPA preparation and formulation	TA	2. Draft NAPA document prepared and formulated by the government of South Sudan	2.1. Stocktaking and synthesis of available information on adverse affects of climate change in South Sudan; 2.2. Participatory assessment of vulnerability to current climate variability and extreme weather events; 2.3. Selection of a set of criteria for prioritising the key identified adaptation measures defined; 3.4. NAPA document prepared with list of priority adaptation options that address needs arising from the adverse impacts of climate change.	132,000	40,000
3. Stakeholders	TA	Stakeholders	3.1. Stakholder assessment report	40,000	10,000

<sup>1</sup> Project ID number will be assigned by GEFSEC.

participation, awareness raising and NAPA endorsement		consultation, awareness raising for NAPA preparation;, implementation organised and final document endorsed but the Government of South Sudan	prepared to identify the key institutions for consultation and participation in the NAPA preparation and implementation process; 3.2. Stakeholder feedback mechanisms in place (e.g. participatory risk assessments, both at community and national levels, technical workshops, specialized thematic seminars etc) to ensure stakeholder input into the NAPA document; 3.3 Series of public reviews organised for broader public participation and awareness raising on NAPA priorities for South Sudan; 3.4. The endorsed NAPA document published for broader dissemination and advocacy.		
<b>Subtotal</b>				182,000	60,000
<b>EA Management Cost<sup>2</sup></b>				18,000	40,000
<b>Total EA Cost</b>				200,000	100,000

<sup>a</sup> List the \$ by EA components. Please attach a detailed project budget table that supports all the EA components in this table.

## B. CO-FINANCING FOR THE EA BY SOURCE AND BY NAME

Sources of Co-financing	Name of Co-financier	Type of Cofinancing	Amount (\$)
GEF Agency	UNDP	Grant	30,000
National Government	Government of South Sudan	In-kind	70,000
<b>Total Co-financing</b>			100,000

<sup>2</sup> This is the cost associated with the unit executing the project on the ground and could be financed out of trust fund or co-financing sources.

**C. GRANT RESOURCES REQUESTED BY AGENCY, FOCAL AREA AND COUNTRY**

<b>GEF Agency</b>	<b>Type of Trust Fund</b>	<b>Focal Area</b>	<b>Country Name/Global</b>	<b>EA Amount (a)</b>	<b>Agency Fee (b)<sup>2</sup></b>	<b>Total (c)=(a)+(b)</b>
UNDP	LDCF	Climate Change	South Sudan	200,000	19,000	219,000
(select)	(select)	(select)				0
(select)	(select)	(select)				0
(select)	(select)	(select)				0
(select)	(select)	(select)				0
<b>Total Grant Resources</b>				200,000	19,000	219,000

**D. EA MANAGEMENT COST**

<b>Cost Items</b>	<b>Total Estimated Person Weeks/Months</b>	<b>Grant Amount (\$)</b>	<b>Co-financing (\$)</b>	<b>EA Total (\$)</b>
Local consultants*	<b>32 weeks</b>	<b>14,400</b>	<b>13,000</b>	<b>27,400</b>
International consultants*				
Office facilities, equipment, vehicles and communications*		<b>900</b>	<b>20,000</b>	<b>20,900</b>
Travel*		<b>900</b>		<b>900</b>
Others**	Stakeholder consultation	<b>900</b>	<b>5,000</b>	<b>5,900</b>
	Venue	<b>900</b>	<b>2,000</b>	<b>2,900</b>
	Specify "Others" (3)			<b>0</b>
<b>Total</b>		<b>18,000</b>	<b>40,000</b>	<b>58,000</b>

\* Details to be provided in Annex A. \*\*For Others, to be clearly specified by overwriting fields (1)-(3)

**ADDITIONAL INFORMATION FOR TABLE D, IF APPLICABLE:**

If costs for office facilities, equipment, vehicles and communications, travels are requesting for GEF financing, please provide justification here: By design NAPA is to be undertaken in a consultative and inclusive manner for wider ownership and understanding by the key stakeholders and national counterparts. Therefore, some of the costs relating to the equipment maintenance, office facilities and travel are to be borne out of the LDCF contribution.

**PART II: ENABLING ACTIVITY JUSTIFICATION**

<p><b>A. ENABLING ACTIVITY BACKGROUND AND CONTEXT</b> (Provide brief information about projects implemented since a country became party to the convention and results achieved):</p>	<p>South Sudan has an area of approximately 640,000 km<sup>2</sup>. The country is situated in the Nile catchment area, receiving water from the highlands of the Central African Republic, Democratic Republic of Congo, Ethiopia and Uganda, which flows into a low and vast clay basin covering much of South. The lowest part of this basin forms the world's largest tropical swamp, the Sudd wetland, and other smaller wetlands. Altitude varies between 600 and 3000 m above sea level; the lowest point is found in the extreme north of Upper Nile State and the highest in the Imatonga mountains of Eastern Equatoria State.</p> <p>The Imatong mountains are deeply faulted with many perennial rivers within their upland regions. They are covered by a range of vegetation types including <i>Albizi-Terminalia</i> woodland and mixed <i>Khaya</i> lowland semi-evergreen forest up to 1,000 m, and by <i>Podocarpus</i> and <i>Croton-Macaranga-Albizia</i> montane forest at 1,000-2,900 m. The Imatong mountains, due to their wide altitudinal range and location at the meeting point of several biomes, support high species diversity.</p> <p>Most of South Sudan has a semi-humid climate, with annual rainfall ranging from 200 mm in the southeast (Eastern Equatoria) to 1200-2200 mm in the forest zone in Western Equatoria and the Equatorial highlands. In the northern states rainfall varies between 700 and 1300 mm. Mean average temperatures vary between 26° and 32°. Rainfall is seasonal: the rainy season is from April to December and causes seasonal flooding of floodplains. The seasonal climate patterns cause cyclic relations in the ecosystem and hence determine land use patterns of cultivation, livestock grazing and fisheries.</p> <p>South Sudan only became an independent country on 9 July 2011 when it seceded from Sudan, following a referendum held in January 2011. South Sudan therefore has little active participation in the multi-lateral environmental agreements (MEAs), but since independence the country has joined the global efforts to address the environmental issues by becoming party to the three Rio Conventions.</p> <p>South Sudan acceded to the UNFCCC on 23<sup>rd</sup> April 2013. However, although the signing/ratification of the MEAs makes the country eligible to fully participate in the global Conventions and funds, and become a full member of the Global Environment Facility (GEF), South Sudan is yet to mobilize technical and financial resources to undertake Enabling Activities for a systematic response to the global environmental challenges,</p>
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	including, climate change and its impacts at the local level.
<p><b>B. ENABLING ACTIVITY GOALS, OBJECTIVES, AND ACTIVITIES</b> (The proposal should briefly justify and describe the project framework. Identify also key stakeholders involved in the project including the private sector, civil society organizations, local and indigenous communities, and their respective roles, as applicable. Describe also how the gender dimensions are considered in project design and implementation.)</p>	<p>The overarching goal of the South Sudan NAPA will be to make the country more resilient to climate change, recognizing their high vulnerability.</p> <p>A problem analysis of the current environmental trends in South Sudan reveals a complex relationship between causes and consequences. It shows chains of causal relations which are often interconnected and frequently results in cumulative effects. Root causes of environmental degradation are: (a) an increasing number of people depending on the same resource base, limited in space and quantity, (b) the globalization of economy and culture resulting in increasing export of resources in response to increasing demand in other parts of the world, (c) the need to generate cash income for households accelerated by changing consumption patterns, (d) insecurity complicating control, and (e) insufficient means and capacities for environmental governance.</p> <p>The main objective of the enabling activity is to develop a NAPA for South Sudan following a participatory process to address the most urgent and immediate climate related risks. The NAPA is expected to build the community awareness, increase monitoring and risk forecasting and support the adoption of government policies and strategies to improve resilience to climate risks among vulnerable population groups (including women and children) and economic sectors.</p> <p>The preparation of NAPA is also timely, as the project will support the broader process of building environmental institutional and technical capacity within the Government of South Sudan from a very low baseline. This gradual process seeks to encourage the Government’s adoption of environmental control measures to counter degradation of the natural environment and to help mitigate the severity of future environmental impacts as South Sudan develops. At the same time, it is essential that more immediate and direct action is taken to address climate change and the myriad of environmental issues facing South Sudan.</p> <p>The activities for the NAPA preparation will be closely aligned with the preparation process and principles outlined in the guidelines of the Least Developed Countries (LDCs) Expert Group established under the United Nations Framework Convention on Climate Change (UNFCCC). Broad-based consultations will be held around the main sectors impacted by the climatic events in South Sudan. These will include: a) Land Resources; b) Water Resources; c) Biodiversity; d) Energy; e)</p>

	<p>Infrastructure; f) Health; g) Agriculture, Forestry, Livestock and Food Security; and, h) Natural Disasters. Inclusiveness of all the relevant stakeholders - including marginalized groups, women, physically disadvantaged persons, elderly, children, returnees and IDPs - will be ensured while conducting participatory risk assessments and prioritizing the areas of interventions.</p> <p>Work under the NAPA project will also be closely aligned and coordinated with other Enabling Activity projects (INC, NBSAP, NAP and NCSA) in the country, expected to commence soon.</p>
<p><b>C. DESCRIBE THE ENABLING ACTIVITY AND INSTITUTIONAL FRAMEWORK FOR PROJECT IMPLEMENTATION</b> (discuss the work intended to be undertaken and the output expected from each activity as outlined in Table A ).</p>	<p>The Ministry of Environment and Sustainable Development, in its capacity as the focal institution for the UNFCCC in South Sudan, will be the lead national institution to work with UNDP in the preparation of NAPA. In line with the standard management arrangements structure for UNDP assisted projects in South Sudan, a Project Board consisting of UNDP, the Ministry of Environment and Sustainable Development, and the GEF Operational Focal Point will form a Project Board that will oversee and be responsible for the policy level decision making during the NAPA process. The Project Board will approve the detailed Work Plan and associated budget for the activities. It will oversee the progress of NAPA preparation, address issues as needed, and guide and support the Technical Committee and experts throughout the implementation phase. The Board will review and approve standard progress reports on quarterly basis, and it will organize the approval of the final NAPA document. It will also ensure that appropriate consultative processes take place with stakeholders. The Project Board will be a mechanism for closer coordination across all related institutions. From the Ministry of Environment and Sustainable Development it will include all Convention focal points to ensure complementarity and concerted action around the NAPA process by drawing relevant inputs from other EA projects, as they commence the implementation. The meetings of the Board will be held on a quarterly basis – with the first meeting coinciding with the launch of the NAPA preparations.</p> <p>A Technical Committee having a membership of technical focal points from the Ministry of Agriculture, Forestry, Cooperatives and Rural development, Ministry of Environment and Sustainable Development, Ministry of Housing and Physical Planning, Ministry of Water Resources and Irrigation, Ministry of Roads and Transport, Ministry of Animal Resources and Fisheries, Ministry of Petroleum and Mining, Ministry of Electricity and Dams, Land Commission, Metrologic Commission, Ministry of Commerce and Industry, Ministry of Wildlife Conservation and</p>

	<p>Tourism, Ministry of Finance and Economic Planning, Ministry of Health, UN agencies (especially GEF Implementing Agencies with a presence in South Sudan), and relevant bilateral donors will be formed to look into the sectoral issues vis-à-vis the impacts and response strategies to climate change in these sectors. NGOs and academia in the environment sector will also be included.</p> <p>The Technical Committee, assisted by the sector experts, will review the vulnerability assessments, prioritisation criteria and prioritisation of the projects culminating out of the NAPA process. UNDP and the Ministry of Environment will ensure that the Technical Committee is engaged throughout the NAPA process and technical groups/multidisciplinary groups formed under the technical committee are facilitated to perform their functions. Technical groups and multi-disciplinary groups will draw their members from the national technical committee to undertake various tasks during the course of NAPA preparation. On need basis, the Technical Committee will be allowed to co-opt additional members, with the consent of the Project Board, to keep the regional balance between the states (the 10 states of the 3 historical regions) of South Sudan.</p> <p>The National NAPA Technical Committee and multidisciplinary working groups will ensure close coordination with all related projects and processes, including other Enabling Activities, once they reach the implementation stage.</p> <p>The environment cluster group operating in South Sudan will also support the NAPA project on an ad-hoc basis. The group is chaired by the Ministry of Environment and Sustainable Development, and UNDP acts as a Secretariat. Members include all development partners in the environment sector, including UNEP, FAO, World Bank, AfDB, USAid, JICA, DFID, EU, UNOPS, and relevant ministries. The environment cluster group provides the platform to share and coordinate on all environment related activities undertaken by development partners in South Sudan. This forum will also be used to ensure effective coordination amongst agencies undertaking other related/aligned programmes and projects in South Sudan.</p> <p>The main activities to be undertaken in NAPA preparation are as follows:</p> <ol style="list-style-type: none"> <li>1) <b>Establishment of National NAPA Technical Committee:</b> The UNFCCC focal point in the Ministry of Environment and Sustainable Development will establish a national NAPA Technical Committee that will act as the NAPA team. The</li> </ol>
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composition of the committee is described above. This committee will ensure that preparation of NAPA is inclusive, and will act as the core for the coordination and implementation of NAPA activities while reporting to the Project Board.

- 2) **Preparation of NAPA document; Vulnerability Assessment and Setting up of Country Driven Criteria:** Technical Expert Groups will be established to provide substantive contributions to the key pre-identified sectorial or a set of interrelated sectorial studies. A multidisciplinary assessment team (MAT) will be assembled that will be charged with undertaking well-defined assessments and analyses on a commissioned basis. The MAT will be the technical support unit of the project. With the support of a multi-disciplinary team of experts, the National NAPA technical committee will synthesize available information on adverse impacts of climate change and coping strategies, that would include the synthesis of government plans, UN Strategies, World Bank Joint Needs Assessment, EU/EC Strategies, etc. Participatory assessment will be undertaken to detail out the vulnerability to current climate variability and extreme weather events; identify climate change adaptation measures and prioritize country driven criteria for selecting priority activities arising from the adverse effects of climate change. Proposals for priority adaptation activities will be prepared. National and/or sub-national consultative process will be organized to solicit inputs and ideas in order to help develop a short list of potential NAPA activities. Detail out the projects profiles prioritized in line with the established criteria and prioritization exercise. A draft NAPA document will be prepared in line with the UNFCCC guidelines. Draft NAPA will undergo public review for revisions and refinements. Final review of the NAPA will be done by a team of representative stakeholders to ensure consistency and inclusion of all the major observations in the final document. Final document will be endorsed by the government. The government endorsed document will be made available to the public and to the UNFCCC secretariat.
- 3) **Public Participation and Awareness Raising:** The NAPA preparation will be done following the principle of stakeholder participation. In order to ensure that all key stakeholders are consulted, and duly involved in the process, a stakeholder analysis will be conducted in order to identify all relevant parties that have stake in the NAPA for South Sudan. A detailed report will be prepared at the start of the project to address the scale of participation (i.e., national,

	<p>states level, counties and/or community) relative to time and budget constraints, propose a method for identifying and recruiting specific organizations, groups, and individuals, and make specific recommendations for potential stakeholder participants. Participatory risk assessment will be conducted both at national and sub-national level that solicits community knowledge and experience regarding their current levels of vulnerability to climate shocks. It will also solicit input on current adaptive strategies to reduce climate-related vulnerability. Each stakeholder meeting/workshop will be designed to encourage as much participation as possible. The format will incorporate oral presentations by organizers followed by appropriately designed working group sessions to obtain feedback. Project team will coordinate a public review process at the national level. This will be accomplished by making a public presentation to invite public comments. The draft NAPA document will also be circulated to the general public for comment through dedicated workshops, media and other outlets. This process will target impacted sectors by circulating the document to the broad stakeholder audiences, identified through the stakeholder assessment. Comments received will be reviewed by the national Technical Committee, multidisciplinary teams and Project Board and incorporated as appropriate into a revised version of draft NAPA document. The final NAPA document will be distributed publicly via electronic and print media, and will be publicized through available media outlets using translated versions as necessary.</p> <p>In spite of the austerity conditions, the country is currently going through; the Government of the Republic of South Sudan will provide in-kind co-financing to this Enabling Activity.</p>
<p><b><u>D. DESCRIBE, IF POSSIBLE, THE EXPECTED COST-EFFECTIVENESS OF THE PROJECT:</u></b></p>	<p>The United Nations Development Programme (UNDP) and other development partners are currently helping to build environmental institutional and technical capacity within the Government of South Sudan. This gradual process seeks to encourage the Government’s adoption of environmental control measures to counter degradation of the natural environment and to help mitigate the severity of future environmental impacts as South Sudan develops. At the same time, it is essential that more immediate and direct action is taken to address the myriad of environmental issues facing South Sudan. The NAPA preparation falls under the UNDP-South Sudan’s on-going programmes on Poverty Reduction and Crisis Prevention and Recovery. UNDP has a dedicated team of professionals and support staff working in these areas, as well as field offices in all 10 States across South Sudan that are in contact with a diverse group of stakeholders on</p>

	<p>a day-to-day basis. UNDP will be responsible for mobilizing the inputs for timely delivery of outputs envisaged for NAPA finalization. The field presence of UNDP staff will bring cost-effectiveness in the implementation of NAPA by cutting down on administrative expenses. The project activities will also be able to strengthen the technical and institutional capacity of the Government at all levels in mainstreaming climate change concerns into its sectoral and national development planning priorities, which will ensure the cost-efficiency of the GEF Funds.</p>																												
<p><b>E. DESCRIBE THE BUDGETED M&amp;E PLAN:</b></p>	<p>A detailed schedule of project review meetings will be developed by the project management, in consultation with project implementation partners and stakeholder representatives and incorporated in the Project Inception Report. Such a schedule will include: (i) tentative time frames for Project Board Meetings, (or relevant advisory and/or coordination mechanisms) and (ii) project related Monitoring and Evaluation activities.</p> <table border="1" data-bbox="740 793 1518 1747"> <thead> <tr> <th data-bbox="740 793 935 915"><b>Type of M&amp;E activity</b></th> <th data-bbox="935 793 1130 915"><b>Responsible Parties</b></th> <th data-bbox="1130 793 1325 915"><b>Budget US\$</b> <i>Excluding project staff time</i></th> <th data-bbox="1325 793 1518 915"><b>Time frame</b></th> </tr> </thead> <tbody> <tr> <td data-bbox="740 915 935 1073">Inception Workshop, Report &amp; associated arrangements</td> <td data-bbox="935 915 1130 1073">Project Manager; UNDP CO; UNDP GEF;</td> <td data-bbox="1130 915 1325 1073">Indicative cost: 8,000</td> <td data-bbox="1325 915 1518 1073">Within first two months of project start up</td> </tr> <tr> <td data-bbox="740 1073 935 1230">APR/PIR</td> <td data-bbox="935 1073 1130 1230">Project Team UNDP CO Consultancy support if needed</td> <td data-bbox="1130 1073 1325 1230">Indicative cost: 0</td> <td data-bbox="1325 1073 1518 1230">Annually</td> </tr> <tr> <td data-bbox="740 1230 935 1440">Project Board Meetings and relevant meeting proceedings (minutes)</td> <td data-bbox="935 1230 1130 1440">National Coordinator UNDP CO</td> <td data-bbox="1130 1230 1325 1440">Indicative cost: 2,000 (travel costs for relevant project stakeholders)</td> <td data-bbox="1325 1230 1518 1440">Following Project IW and subsequently at least once a year</td> </tr> <tr> <td data-bbox="740 1440 935 1503">Quarterly status reports</td> <td data-bbox="935 1440 1130 1503">Project team</td> <td data-bbox="1130 1440 1325 1503">Indicative cost: 0</td> <td data-bbox="1325 1440 1518 1503">Quarterly every year</td> </tr> <tr> <td data-bbox="740 1503 935 1629">Technical reports</td> <td data-bbox="935 1503 1130 1629">Project team Hired Expert teams; consultants</td> <td data-bbox="1130 1503 1325 1629">Indicative cost: 5,000</td> <td data-bbox="1325 1503 1518 1629">To be determined by Project Team and UNDP-CO</td> </tr> <tr> <td data-bbox="740 1629 935 1747">Audit</td> <td data-bbox="935 1629 1130 1747">UNDP-CO Project team</td> <td data-bbox="1130 1629 1325 1747">Indicative cost: 6,000</td> <td data-bbox="1325 1629 1518 1747">Once towards the culmination of the project</td> </tr> </tbody> </table>	<b>Type of M&amp;E activity</b>	<b>Responsible Parties</b>	<b>Budget US\$</b> <i>Excluding project staff time</i>	<b>Time frame</b>	Inception Workshop, Report & associated arrangements	Project Manager; UNDP CO; UNDP GEF;	Indicative cost: 8,000	Within first two months of project start up	APR/PIR	Project Team UNDP CO Consultancy support if needed	Indicative cost: 0	Annually	Project Board Meetings and relevant meeting proceedings (minutes)	National Coordinator UNDP CO	Indicative cost: 2,000 (travel costs for relevant project stakeholders)	Following Project IW and subsequently at least once a year	Quarterly status reports	Project team	Indicative cost: 0	Quarterly every year	Technical reports	Project team Hired Expert teams; consultants	Indicative cost: 5,000	To be determined by Project Team and UNDP-CO	Audit	UNDP-CO Project team	Indicative cost: 6,000	Once towards the culmination of the project
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	Total indicative cost	21,000	
<b>F. EXPLAIN THE DEVIATIONS FROM TYPICAL COST RANGES (WHERE APPLICABLE):</b>	n/a		

**PART III: APPROVAL/ENDORSEMENT BY GEF OPERATIONAL FOCAL POINT(S) AND GEF AGENCY(IES)**

**A. RECORD OF ENDORSEMENT OF GEF OPERATIONAL FOCAL POINT(S) ON BEHALF OF THE GOVERNMENT(S):**  
(Please attach the [country endorsement letter\(s\)](#) with this template).

NAME	POSITION	MINISTRY	DATE (Month, day, year)
David Batali Oliver	GEF Operational Focal Point	MINISTRY OF ENVIRONMENT	JUNE 11, 2013

**B. CONVENTION PARTICIPATION**

CONVENTION	DATE OF RATIFICATION/ ACCESSION (mm/dd/yy)	NATIONAL FOCAL POINT
UNFCCC	23 APRIL 2013	ABAN AKUTKER, DEPUTY DIRECTOR FOR RESEARCH AND TRAINING, MINISTRY OF ENVIRONMENT AND SUSTAINABLE DEVELOPMENT

**C. GEF AGENCY(IES) CERTIFICATION**

This request has been prepared in accordance with GEF policies and procedures and meets the standards of the GEF Project Review Criteria for Climate Change Enabling Activity approval.

Agency Coordinator, Agency name	Signature	Date (Month, day, year)	Project Contact Person	Telephone	E-mail Address
Adriana Dinu, Officer-in-Charge and Deputy Executive Coordinator UNDP - Global Environment Facility		June 19, 2013	Tom Twining-Ward, Senior Technical Advisor	+421 2 59337386	tom.twining-ward@undp.org

## CONSULTANTS TO BE HIRED FOR THE ENABLING ACTIVITY

<i>Position Titles</i>	<i>\$/ Person Week</i>	<i>Estimated Person Weeks</i>	<i>Tasks to be Performed</i>
<b>For EA Management</b>			
Local			
Project Coordinator	600	16	i. Coordinate all project related work, be responsible for all project outcomes and deliverables, conduct quality control of all inputs from thematic groups and individual experts, liase with the focal ministry and partner with key stakeholders; ii. Prepare background papers for the consultations; iii. Ensure particiaption of all the stakeholders in the NAPA preparation process; iv. Efficiently mobilise the project inputs; v. Conduct activities for Monitoring and Evaluation and timely deliver progress reporting; vi. Be responsible for sound financial management of the project, ensure transparency and competitiveness in all procurements following UNDP's procedures.
Project Associate	300	16	i. Prepare progress reports; ii. Prepare the agendas and working documents for the consultations; iii. Record the discussions and follow-up actions; iv. Monitor activity and financial progress; v. Assist the National Coordinator in financial management and M&E activities; vi. Cooridnate with key stakeholders for participation and provide necessary logistical support for all NAPA related events.
<b>For Technical Assistance</b>			
Local			
Climate Change Analyst	600	30	i. Review and colate existing information about the climate change impacts in South Sudan; ii. Collate data on climatic events from global reports and regional centers; iii. Provide technical inputs to facilitate the work of NAPA team; iv. Prepare the draft profiles for prioritised activities.
International			

NAPA Advisor	3,000	16	i. Preparing the detailed road map for NAPA preparations; ii. Interact with the key stakeholders for their inputs; iii. Provide advice to the National Team about the preparation of the NAPA document ; iv. Bring the knowledge of good practices of NAPA preparations from other countries and assure the quality of all the documents prepared under NAPA.
Vulnerability Assessment and Criteria Development Expert	3,000	12	i. Collect data on social and climate vulnerabilities in South Sudan; ii. Undertake vulnerability mapping of the country according to the climatic risks; iii. Identify most vulnerable groups and sectors to climatic changes; iv. Establish regional linkages for a comprehensive vulnerability assessments; v. Develop draft criteria for prioritisation in consultation with key stakeholders.
Stakeholder Engagement and Consultation Expert	3,000	4	i. Undertake detailed stakeholder assessment and identify the key stakeholders that need to participate in the NAPA preparation process; ii. Facilitate the public review and revisions of the draft NAPA, collect and record all comments and recommendations made by stakeholders both online and at the stakeholder workshops and other consultative foras; iii identify the means and methods for effective community, including women's groups engagement into the NAPA preparation process; facilitate community mobilisation and consultation processes, ensuring that adaptation needs of the most vulnerable groups of society, including women are fully addressed in the NAPA document.

## OPERATIONAL GUIDANCE TO FOCAL AREA ENABLING ACTIVITIES

### Biodiversity

- [GEF/C.7/Inf.11, June 30, 1997, Revised Operational Criteria for Enabling Activities](#)
- [GEF/C.14/11, December 1999, An Interim Assessment of Biodiversity Enabling Activities](#)
- [October 2000, Revised Guidelines for Additional Funding of Biodiversity Enabling Activities \(Expedited Procedures\)](#)

### Climate Change

- [GEF/C.9/Inf.5, February 1997, Operational Guidelines for Expedited Financing of Initial Communications from Non-Annex 1 Parties](#)
- [October 1999, Guidelines for Expedited Financing of Climate Change Enabling Activities – Part II, Expedited Financing for \(Interim\) Measures for Capacity Building in Priority Areas](#)
- [GEF/C.15/Inf.12, April 7, 2000, Information Note on the Financing of Second National Communications to the UN Framework Convention on Climate Change](#)
- [GEF/C.22/Inf.15/Rev.1, November 30, 2007, Updated Operational Procedures for the Expedited Financing of National Communications from Non-Annex 1 Parties](#)

### Persistent Organic Pollutants

- [GEF/C.17/4, April 6, 2001, Initial Guidelines for Enabling Activities for the Stockholm Convention on Persistent Organic Pollutants](#)
- [GEF/C.39/Inf.5, October 19, 2010, Guidelines for Reviewing and Updating the NIP under the Stockholm Convention on POPs](#)

### Land Degradation

- [\(ICCD/CRIC\(5\)/Inf.3, December 23, 2005, National Reporting Process of Affected Country Parties: Explanatory Note and Help Guide](#)

### National Capacity Self-Assessment (NCSA)

- [Operational Guidelines for Expedited Funding of National Self Assessments of Capacity Building Needs, September 2001](#)
- [A Guide for Self-Assessment of Country Capacity Needs for Global Environmental Management, September 2001](#)

### National Adaptation Plan of Action (NAPA)

- [GEF/C.19/Inf.7, May 8, 2002, Notes on GEF Support for National Adaptation Plan of Action,](#)

