



REQUEST FOR PROJECT PREPARATION GRANT (PPG)
PROJECT TYPE: Full-sized Project
THE LEAST DEVELOPED COUNTRIES FUND FOR CLIMATE CHANGE

Submission date: June 2010
 Resubmission Date: November 2010

GEFSEC PROJECT ID¹:
 GEF AGENCY PROJECT ID:
 COUNTRY (IES): Sao Tome and Principe
 PROJECT TITLE: Strengthening the adaptive capacity of most vulnerable Sao Tomean's livestock-keeping households
 GEF AGENCY (IES): AfDB
 OTHER EXECUTING PARTNER(S): Strengthening the adaptive capacity of most vulnerable Sao Tomean livestock-keeping households
 GEF FOCAL AREA: Climate Change

A. PROJECT PREPARATION TIMEFRAME

Start date of PPG	October 2010
Completion date of PPG	February 2011

B. PAST PROJECT PREPARATION ACTIVITIES (\$)

List of Past Project Preparation Activities	Output of the Activities	Project Preparation Amount (a)	Co-financing (b)	Total c = a + b
AfDB portfolio assessment with regard to climate change adaptation pipeline development	Portfolio review report with project pipeline	0	21 400	21 400
Total Project Preparation Financing		0	21 400	21 400

¹ Project ID number will be assigned initially by GEFSEC. If PIF has been submitted earlier, use the same ID number as PIF.

C. PROPOSED PROJECT PREPARATION ACTIVITIES (\$)

<p>Description of PPG activities and justifications: The PPG will be used to determine the baseline scenario, assessing the constraints, opportunities, and more particularly, the political, institutional, organizational and technical capacities of all the actors in the area prior to project launch. It will also enable us to define additional field activities that may be required. The objective of this PPG is to achieve a consensus, as broad as possible, among all parties on the actual project and related activities, on the symptoms, impacts, underlying causes and sustainable solutions to livestock's vulnerability to climate change in Sao Tome and Principe. The main outcome of the PPG is a comprehensive full sized project document.</p> <p>Project design will undergo the following stages:</p> <ul style="list-style-type: none"> - Organizing participatory planning exercises with different stakeholders including the communities. In their own organizational forms (Local Authority Councils, Community Based Associations, professional organizations, etc.) technical and financial partners; -Identifying stakeholders with whom to establish a sustainable partnership; Coordinating and harmonizing interventions between different partners on the ground 				
List of Proposed Project Preparation Activities	Output of the PPG Activities	Project Preparation Amount (a)	Co-financing (b)	Total c = a + b
Establishment of a Steering Committee	Officials' decree appointing committee members	-	-	-
Functioning Coordinating Committee	National PPG coordination team members recruited and local consultations undertaken	12 000	15,000	27 000
	Complementary <i>office, access and communication equipments for the coordination committee purchased</i>	0	10,000	10 000
	M & E System established	10,000		10,000
	National PPG inception workshop held	4 000	5,000	9 000
Project Design	Study 1: Institutional review and targeted capacity needs assessments conducted - Local Consultant (8 P/W)	9 000	5,000	14 000
	Study 2: Scientific and Technical review of livestock's climate change adaptation options, conducted - International Consultant (6 P/W) - Local Consultant (7 P/W) - Travel	30 250 11 500 12 250 6 500	5,000 5,000	35 250 16 500 12 250 6 500
	Study 3: Comprehensive participative and targeted researched protocols developed - International Consultant (4P/W) -Travel	14 000 11 000 3 000	2,000 2 000	16 000 11 000 5 000
	Log frame design, Incremental cost analysis, M&E - International Consultant (4P/W) - Travel	13 000 11 000 2 000	3,000 3 000	16 000 11 000 5 000
	Preparation of the project cost tables - Local Consultant (3P/W)	5 250	0	5 250

	Project document finalized, approved and submitted to GEF for funding	13 750	0	13 750
	- Local Consultant (3P/W)	5 250		5 250
	- International Consultant (2P/W)	5 500		5 500
	- Travel	3 000		3 000
	Validation workshop held	5 000	5 000	10 000
Search for additional funds	Roundtable held; Collection of TFP's pledges	9 000	6,000	15 000
Project Management		0	60,000	60,000
Total Project Preparation Financing		125 250	116,000	241, 250

D. FINANCING PLAN SUMMARY FOR PROJECT PREPARATION GRANT: (\$)

	Project Preparation	Agency Fee
GEF financing	125 250	12 525
Co-financing	116 000	
Total	241 250	12 525

E. PPG BUDGET REQUESTING LDCF FINANCING


Cost Items	Total Estimated Person weeks (pw)**	LDCF	Co-financing (\$)	Total (\$)
Local consultants *	21	36 750	0	36 750
International consultants*	16	44 000	0	44 000
Travel		14 500	5 000	19 500
Meeting and consultation		15 000	19 000	34 000
PPG coordination		15 000	32 000	47 000
Project Management			60 000	60 000
Total PPG Budget		125, 250	116, 000	241 250

* A separate Annex A for Consultant cost details should be included in this PPG Request.

** Person weeks here refers to the weeks that are to be charged to the LDCF grant. One can also provide person months, if this is more applicable to the project. For co-financing, provide only the dollar amount.

F. GEF AGENCY(IES) CERTIFICATION

This request has been prepared in accordance with LDCF policies and procedures and meets the LDCF criteria for project identification and preparation.

Agency Coordinator, Agency name	Signature	Date (mm/dd/yy)	Project Contact Person	Telephone	Email Address
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Annex A

Consultants Financed by the Project Preparation Grant (PPG)

Position / Titles	\$/ person week*	Estimated PWs**	Tasks to be performed
<i>Local</i>			
Institutional development specialist	1 750	8	Conduct the institutional review and targeted capacity need assessment - Conduct institutional review - Propose comprehensive management and arrangement plan for executing the project
Project design specialist	1 750	3	Assist both the project coordination team and the International conducting the baseline assessment and the project design
Dr. Veterinary or Zootechnician	1 750	7	Assist the international consultant who is doing the technical study #2 : Scientific and technical review of livestock's climate change adaptation options
Economist/Financial Analyst	1 750	3	Preparation of the Project COSTAB file and the annex on the financial analysis, including contributions to the preparation of the project implementation manual, financial flow, procurement modalities etc
<i>International</i>			
International consultant for incremental assessment, log frame and M&E	2 750	4	- Develop the incremental cost matrix - Develop the log frame of the project - Develop a detailed M&E plan
International consultant/GEF Project design specialist	2 750	2	Conduct the baseline assessment and draft the full project document: - Draft a detailed baseline analysis based on findings of studies 1,2 and 3; - Consolidate diverse sectoral documents constitutive of the full project document - Design un comprehensive full project document
International consultant for the technical review	2 750	6	Conduct a Scientific and Technical review of livestock's climate change adaptation options
International consultant/Researcher	2 750	4	Develop targeted/relevant research protocols

* Or person month, if applicable. Please indicate clearly.

** Provide weeks or months as appropriate that corresponds to the rate provided in the previous column.