



REQUEST FOR CLIMATE CHANGE ENABLING ACTIVITY

PROPOSAL FOR FUNDING UNDER THE GEF Trust Fund

PART I: PROJECT IDENTIFIERS

EA Title:	Nationally determined contributions to the 2015 Agreement under the UNFCCC		
Country(ies):	Azerbaijan, Iraq, Cote d'Ivoire, Yemen	GEF Project ID: ¹	
GEF Agency(ies):	UNDP (select)	GEF Agency Project ID:	5374
Other Executing Partner(s):		Submission Date:	
GEF Focal Area (s):	Climate Change	Project Duration (Months)	12
Check if applicable:	NCSA <input type="checkbox"/> NAPA <input type="checkbox"/>	Agency Fee (\$):	95,000

A. EA FRAMEWORK*

EA Objective: Support participating countries to identify and communicate Nationally Determined Contributions to the 2015 Agreement under the UNFCCC					
EA Component	Grant Type	Expected Outcomes	Expected Outputs	Grant Amount (\$)	Confirmed Co-financing (\$)
1. Implementation of Nationally Determined Contributions (NDC) projects at the country level	TA	Support provided to participating non-Annex I Parties in the implementation of their NDC projects	1.1 Nationally owned projects facilitating identification and consultation of NDCs 1.2 NDCs communicated to the UNFCCC well in advance of the COP21, according to UNFCCC guidelines	870,000	
Monitoring and Evaluation	(select)	Monitoring and evaluation plans implemented	Project financial and progress reports prepared and submitted for the single national projects and the umbrella project	40,000	
	(select)				
Subtotal				910,000	0
EA Management Cost ²				90,000	0

¹ Project ID number will be assigned by GEFSEC.

² This is the cost associated with the unit executing the project on the ground and could be financed out of trust fund or co-financing sources.

Total EA Cost	1,000,000	0
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^a List the \$ by EA components. Please attach a detailed project budget table that supports all the EA components in this table.

B. CO-FINANCING FOR THE EA BY SOURCE AND BY NAME

Sources of Co-financing	Name of Co-financier	Type of Cofinancing	Amount (\$)
(select)		(select)	
Total Co-financing			0

C. GRANT RESOURCES REQUESTED BY AGENCY, FOCAL AREA AND COUNTRY

GEF Agency	Type of Trust Fund	Focal Area	Country Name/Global	EA Amount (a)	Agency Fee (b)²	Total (c)=(a)+(b)
UNDP	GEF TF	Climate Change	Azerbaijan	150,000	14,250	164,250
UNDP	GEF TF	Climate Change	Cote d'Ivoire	600,000	57,000	657,000
UNDP	GEF TF	Climate Change	Iraq	150,000	14,250	164,250
UNDP	GEF TF	Climate Change	Yamen	100,000	9,500	109,500
(select)	(select)	(select)				0
Total Grant Resources				1,000,000	95,000	1,095,000

D. EA MANAGEMENT COST

Cost Items	Total Estimated Person Weeks/Months	Grant Amount (\$)	Co-financing (\$)	EA Total (\$)
Local consultants*		50,000		50,000
International consultants*				0
Office facilities, equipment, vehicles and communications*		5,000		5,000
Travel*				0
Others**	DPCs	35,000		35,000
	Specify "Others" (2)			0
	Specify "Others" (3)			0
Total		90,000	0	90,000

* Details to be provided in Annex A. **For Others, to be clearly specified by overwriting fields (1)-(3)

ADDITIONAL INFORMATION FOR TABLE D, IF APPLICABLE:

If costs for office facilities, equipment, vehicles and communications, travels are requesting for GEF financing, please provide justification here: Miscellaneous for the total amount of USD5,000 will be charged to the GEF grant. An estimate of USD35,000 of DPCs has been made for procurement, HR and other services provided by the UNDP country office in support of the implementation of the projects at the national levels.

PART II: ENABLING ACTIVITY JUSTIFICATION

<p>A. ENABLING ACTIVITY BACKGROUND AND CONTEXT (Provide brief information about projects implemented since a country became party to the convention and results achieved):</p>	<p>In the recently adopted decision Dec.1/CP19 of the COP in Warsaw in November 2013, the COP invited “all Parties to initiate or intensify domestic preparations for their intended nationally determined contributions, without prejudice to the legal nature of the contributions, in the context of adopting a protocol, another legal instrument or an agreed outcome with legal force under the Convention for the period post 2020 applicable to all Parties towards achieving the objective of the Convention as set out in its Article 2 and to communicate them well in advance of the twenty-first session of the Conference of the Parties (by the first quarter of 2015 by those Parties ready to do so) in a manner that facilitates the clarity, transparency and understanding of the intended contributions, without prejudice to the legal nature of the contributions.”</p> <p>The decision of the COP does not provide any further guidance or information on nationally determined contributions (NDCs). However, past experience during the Ad Hoc Working Group on Long-term Cooperative Action (AWG-LCA) and national processes relating to low emission and climate resilient development provide a starting point to develop them. It is generally understood that these contributions refer to national actions to address climate change that will eventually become part of the agreed outcome as targets or objectives of each Party toward meeting the objective of the Convention. Precedents under the Convention and its Kyoto Protocol may be used by some countries to guide their own process as well as expectations about the contributions of other countries.</p> <p>In the absence of specific financial support mechanisms to non-Annex I Parties for the initiation and/or intensification of domestic preparations for NDCs, countries have been informed that their GEF STAR allocations can be used in order to engage the country in the exercise of identifying, consulting, preparing, and communicating NDCs in advance of the COP21.</p> <p>This umbrella project proposes to support 4 countries in the preparation and implementation of their NDC projects during the remainder of the year 2014 and the first half of 2015. The umbrella project will ensure that quality work is being delivered, from project inception to results’ dissemination.</p> <p>The 4 participating countries have ratified the Climate Change Convention. They have also ratified the Kyoto Protocol. As Non-Annex I Parties, the participating countries in this umbrella project are fully eligible for GEF funds for the preparation of their Nationally Determined Contributions to the 2015 Agreement under the UNFCCC.</p> <p>The project is consistent with the priorities of countries as identified in their National Communications or other national documents, providing policy and programme guidance for climate action. The primary stakeholders are the national climate change teams and key institutions directly involved in the project at the country level. The secondary stakeholders are the broader range of institutions to be consulted with during the identification process of NDCs.</p>
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The proposed project constitutes a response to the need identified by Non-Annex I Parties, not only the 4 participating countries, to strengthen and provide assistance to the NDC activities to take place at the country level before submission to the UNFCCC. This proposal has been elaborated taking into account the priorities expressed by countries and the early results and recommendations received from the 2 regional workshops that have been held within the context of the UNDP-UNFCCC project “Technical Dialogue on Nationally Determined Contributions”.

The project is designed to complement other ongoing and planned projects and programmes without duplicating them. UNDP will play a pivotal role in project support and facilitating project implementation at the country level, advising on implementation modality, supervising implementation, and mitigating project risks. Finally, the project will be monitored in line with the standard UNDP/GEF monitoring and evaluation procedures.

The project is consistent with GEF priorities to enhance national ownership of climate change activities and strengthen countries’ capacities to fulfil their commitment to producing a timely NDC to the Convention. As the project will support national project teams in the identification, consultation, and compilation of NDCs, it will provide an important basis for the communication of NDCs to the Convention that are realistic, coherent with national climate and development policies, and that are positively influencing the UNFCCC negotiations towards a 2015 Agreement.

The project responds to a request from the UNFCCC to provide GEF support to Non-Annex I Parties for the preparation of their NDCs to the UNFCCC.

Coordination with other related initiatives:

The project will coordinate closely with the ‘Technical Dialogue on Nationally Determined Contributions to the 2015 Agreement under the UNFCCC’ project. This project is a joint UNFCCC and UNDP project, supported by a consortium of bilateral and multilateral donors, including Austria, Belgium, European Commission, France, Germany, Norway, UK and USA. This project intends to establish a technical dialogue between interested countries on the process of putting forward their intended nationally determined contributions towards a 2015 agreement under the UNFCCC. This dialogue is being implemented through a series of regional workshops carried out throughout 2014. The discussions will share experiences among developing countries on the technical basis for the preparation of the NDCs, and will seek to identify lessons learned, challenges, and technical assistance needs. The recommendations and results of these workshops will be widely distributed through the national climate networks to further inform on the technical issues and consultative process to develop the NDCs. Further, depending on the recommendations of the first round of discussions, a second round of regional workshops may be considered, zooming in on identified challenges in the consultation, identification and communication of iNDCs. The project team will be meeting on a regular basis with the global support unit of this umbrella project in order to exchange lessons and recommendations.

	<p>The umbrella project will also closely collaborate with the ‘Global Support Programme on National Communications and Biennial Update Reports’, which is a GEF-funded and UNDP-UNEP implemented 5-year programme. During its first semester of implementation, i.e. second half of 2014, the GSP will focus its activities and deliverables on NDCs, delivering a number of capacity development workshops at the regional level, complementing the Technical Dialogue project mentioned above, and preparing technical guidelines on the process to develop and communicate NDCs. Project teams will be closely collaborating, benefiting from the fact they are working under the supervision of the same senior advisor at UNDP.</p> <p>The project will coordinate with the Government of Germany on an initiative to support the preparation of NDC in 25 countries. Similarly, the project will participate in the development and testing of a guidance material that will be developed jointly between UNDP, UNFCCC and Germany through GIZ, which seeks to provide a practical guide to countries on the process and content of preparing the NDCs.</p> <p>Though other concrete collaborations have not yet been identified, the project commits to an open and collaborative approach, and will particularly approach those NAI Parties that are already implementing NDC preparatory work.</p>
<p>B. ENABLING ACTIVITY GOALS, OBJECTIVES, AND ACTIVITIES (The proposal should briefly justify and describe the project framework. Identify also key stakeholders involved in the project including the private sector, civil society organizations, local and indigenous communities, and their respective roles, as applicable. Describe also how the gender dimensions are considered in project design and implementation) :</p>	<p>The umbrella project, including its 4 national projects, is in line with the GEF-5 strategic climate change objective 6 ‘Support enabling activities and capacity building’. Indeed, the NDC projects are considered to be enabling activity projects, as they provide financing for the preparation of a report/communication to the UNFCCC.</p> <p>As mentioned earlier, the 4 participating countries within this umbrella project have ratified the Convention and the Kyoto Protocol. As Non-Annex I Parties, the participating countries are therefore fully eligible for GEF funds for the preparation of their Nationally Determined Contributions to the 2015 Agreement under the UNFCCC.</p> <p>The objective of this umbrella project is to support 4 countries in the preparation and implementation of their NDC projects during the remainder of the year 2014 and the first half of 2015. The umbrella project will ensure that quality work is being delivered, from project inception to results’ dissemination. The 4 national projects will be working towards a submission of the resulting Contributions to the COP during the second quarter of 2015.</p> <p><i>Component 1: Implementation of Nationally Determined Contributions projects at the country level</i></p> <p>The project is to facilitate and coordinate the preparations of nationally determined contributions to the 2015 Agreement under the UNFCCC in 4 countries and has a single component with two expected outcomes, namely:</p> <p>1.1 Nationally owned projects facilitating identification and consultation of NDCs; and 1.2 NDCs communicated to the UNFCCC in advance of the COP21.</p> <p>Through this umbrella project and with GEF funding, UNDP will support 4 countries, namely Azerbaijan, Côte d’Ivoire, Iraq and Yemen. Thus stakeholders’ participation and their roles in the project at the country level will vary by country depending on their national circumstances. The table below provides a rather generic description of the typical institutions and stakeholders that are expected to be involved, based on the previous experience with National Communications project identification, implementation and follow-up.</p>

Stakeholder groups	Description or example	Potential Role in Project
Ministry/Institution responsible for the implementation of the UNFCCC	Often the Ministry of Environment/Natural Resources or other relevant Institution (varies by country)	These stakeholders are not only responsible for the implementation of the Convention, and therefore responsible for the preparation and communication of the iNDC, but they will directly benefit from capacity development under this project.
National institutions and government ministries	Prime Minister Cabinet, Ministry of Finance, Ministries of Environment, Agriculture, Energy, Economy and Finance, Planning, Fishing, Research, etc.	These would be part of the Project Steering Committee, which is responsible for providing technical and policy advice. They can be a vehicle for mainstreaming climate change into policies and strategies, through the preparation, adoption and implementation of concrete actions. Furthermore, involvement of ministries of finance, or e.g. Prime Minister's Cabinet, will help realize policy coherent and realistic NDCs that receive the highest support within the countries.
Private Associations	Industries, agriculture, transport, commerce, others	These can be a direct source of data in specialized areas and in the data validation process, as appropriate.
Local organizations	CSOs, NGOs	These can be a vehicle for introducing new ideas in the iNDC process. Furthermore, grass-roots organisations may be helpful in doing a 'reality-check' of suggested measures in the NDs.
Research and technical institutes	Universities, specialized research institutes	These will provide the scientific basis for suggested measures in the NDCs.
International organizations	UNDP Country Office and other UN agencies,, other multilateral agencies and bilateral agencies (where appropriate).	These would provide the technical and other relevant data depending on the institutional structure of the project at the country level.

Parties to the United Nations Framework Convention on Climate Change (UNFCCC) are negotiating an international agreement for the post-2020 period, to be adopted by 2015, that aims to limit the rise of the global average temperature to below 2°C above pre-industrial levels, commonly referred to as the 2015 Agreement. In preparation for the 2015 Agreement, Parties decided at COP 19 in Warsaw to initiate or intensify preparation of their intended nationally determined contributions so that they may be communicated internationally by the first quarter of 2015 or in advance of the 21st session of the COP 21 in Paris at the end of 2015. Without specific information describing intended nationally determined contributions and the assumptions and methodologies that underpin them, it is difficult to understand the ambition and equity of contributions in reducing global GHG emissions or to assess the collective global impact of all contributions.

Still, motivations to move quickly on the preparation of NDCs and share information and recommendations with other Parties and national and international stakeholders is important at least for the following reasons:

- It helps build trust among Parties, in a transparent and inclusive process;
- It fosters a dialogue on ambition and equity; and
- It enhances domestic implementation.

The social and economic benefits of NDCs and the early work and exchange of findings and recommendations during the preparation process of these contributions are tied to the collective ambition of national mitigation contributions for the post-2020 period, determining whether the world gets on track towards the 2°C goal. It is believed that inclusive, clear, and transparent processes to identify NDCs, will lead to an ambitious enough and equitable 2015 Agreement. The role of consultations with a wide range of stakeholders, including decision makers at various levels, sectors, academia, civil society, indigenous peoples is key in determining realistic, relevant, equitable and fair contributions within and between Parties.

The global coordination unit of this project at UNDP and the Global Support Programme (GSP) for National Communications and BUR will therefore pay particular attention to the fact that the projects, in their design and throughout the implementation, allow for significant involvement of relevant stakeholders. Guidance will be provided to countries on how to coordinate with and make use of the National Communications' process and results to prepare the NDCs. This coordination is essential to ensure that countries build on the relevant studies and assessments, especially on the GHG emission inventories and the mitigation analysis, carried out under their national communications. Similarly, to initiate the preparation of NDC as quick as possible, given the need to submit the respective reports in a short time frame, the coordination unit will guide countries on how the NC structure could be used to initiate the consultations while the project proposals for the NDC are being developed.

Likewise, the global coordination unit will ensure gender issues are being mainstreamed in all project activities and deliverables. Though the role and involvement of women in the context of climate action have been well understood and are widely accepted, similar projects, struggle to meaningfully integrate gender considerations into their activities and deliverables. A number of criteria that will be used for the assessment and approval of the national project proposals will include:

- Have gender topics included in the advisory boards of the single national NDC projects from inception to closure of the projects;
- Have gender disaggregated data used, where available, in the relevant studies conducted within the context of each single national project; and
- Have assessments of proposed climate policies/plans made so that particularly social and economic benefits are equally felt by men and women in the societies affected by the policies/plans.

<p>C. DESCRIBE THE ENABLING ACTIVITY AND INSTITUTIONAL FRAMEWORK FOR PROJECT IMPLEMENTATION (discuss the work intended to be undertaken and the output expected from each activity as outlined in Table A).</p>	<p><i>Component 1: Implementation of Nationally Determined Contributions projects at the country level</i></p> <p>The project is to facilitate and coordinate the preparations of nationally determined contributions to the 2015 Agreement under the UNFCCC in 4 countries and has a single component with two expected outcomes, namely:</p> <p>1.1. Nationally owned projects facilitating identification and consultation of NDCs; and 1.2 NDCs communicated to the UNFCCC in advance of the COP21.</p> <p>In particular, the umbrella project will enable the following:</p> <ul style="list-style-type: none"> • An expedited approval process for project proposals will be ensured, fully in line with GEF and UNDP quality standards, procedures and policies. During an initial moment of maximum 2 months, the UNDP Country Offices and the national teams, in close consultation and collaboration with the Global Coordination Unit, per each country a project document will be developed, providing details on strategy and activities, stakeholder involvement, timelines, costs, benchmarks, and deliverables. The final project outputs will be in line with the UNFCCC Guidelines that most probably will be shared with parties during the COP20 in December 2014. Considering the very limited time available for the development of the projects at the national levels, countries will be requested to conduct their project identification activities within a period of maximum 2 months from GEF approval of the umbrella project and to prepare the project document for submission to the IA for review and approval within that same 2-months period. Once this project document has been agreed and signed between the country and the IA, the GEF funding will be made available to the country, and national project implementation can start. Progress will be monitored by the IA according to the project indicators and the agreed work programme. The IA will be responsible for reporting this information to the GEF Secretariat. During project implementation, the IA will also be responsible for progress reporting to the GEF Secretariat. • Building on its long-standing experience in assisting countries with the preparation of reports to the Convention, UNDP will be providing quality control of the work carried out within the context of the national projects. UNDP’s support will ensure that project activities are country-driven, with the highest participation of national experts in the implementation of the project activities and with the appropriate guidance through the expertise available in-house and internationally where relevant and appropriate. To this end, UNDP will be involved in the quality assurance of project documents, and the monitoring and evaluation of project activities and outputs throughout the full duration of the projects. • The umbrella project will furthermore ensure relevant linkages are being made with parallel supporting options to non-Annex I Parties, as there are the Global support Programme and the UNDP-UNFCCC implemented Technical Dialogue project. Early results and insights from these parallel efforts will be shared with and consolidated by the participating countries within this umbrella project. • In addition, the umbrella project will represent a two-way avenue to share lessons learnt, results, common barriers, and more among participating countries within the project, all the while also informing non-participating countries through the implementing agency’s networks, which is particularly valued in the absence of concrete guidance and information by the UNFCCC on the NDCs for early movers.
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Within each of the 4 participating countries in this umbrella, a national project will be implemented. The activities that will be taking place within the context of each of the 4 national projects will be country-driven and therefore varying. UNDP's role in this exercise will be to assist the countries in the identification of the contents, the methodologies needed to collect and analyze the contents, and ensure quality and consistent presentations. Overall, a number of 'standard' activities can be identified, and will include:

- Consultations with different stakeholders for the purpose of stocktaking, identification of baseline, actions, plans, policies and more in the most ambitious, widely-supported, fair and inclusive manner;
- Stocktaking activities based on desk review of e.g. NCS, NAMAs, Climate Change action actions, plans, policies and more;
- Baseline studies of key sectors/priority areas;
- Baseline emissions and emission reductions expected from a number of priority mitigation actions;
- Assessments of climate impacts and related assumptions and analyses of vulnerable sectors, and cost-benefit analyses of adaptation options;
- Prioritization of key mitigation and adaptation actions to be included in the NDC;
- Institutional arrangements designed for the implementation and monitoring of the NDC;
- Identification of technical capacity, technology and financial needs; and
- More as needed.

Institutional arrangements:

UNDP will be the Implementing Agencies (IA) of this project. Under this umbrella project, 4 Non-Annex I Parties will receive funding for the preparation of their NDCs. UNDP will support all 4 countries for a total funding of GEF resources equivalent to \$1,000,000.

Based on the GEF Operational Procedures, UNDP will use standard guidance to assist counties in project formulation. Although templates for project documents will need to comply with format and regulations of the IA, the differences are rather minor while the technical content of the proposals, based on the same guidance, will ensure consistency and technical rigor.

Under a decentralised approach of this umbrella project, the approval of NDC project proposals on a country-by-country basis is carried out by the Implementing Agency. Thus project approval process and start-up of activities will be accelerated, and as a result, the project cycle is expedited saving significant time to countries and working towards meeting the March 2015 deadline for submission of finalized NDCs to the UNFCCC.

Under the decentralized structure and country presence, the country teams, through the project coordinators, have a direct communication channel to address any concerns that may arise at different stages of the projects. The UNDP Country Offices and National teams will work very closely in the 4 countries participating in the project to ensure timely delivery of the projects' activities.

Total funding per country has been identified in the respective Letters of Endorsement of the participating countries, and is USD 150,000 for Azerbaijan and Iraq, USD100,000 for Yemen, and USD600,000 for Côte d'Ivoire.

	<p>At the country level, the projects will designate a national lead agency responsible for the oversight and implementation of the project. It is expected that the same institutional structure put in place for the previous NC and/or BUR projects will be adopted, adjusted where needed. The involvement of the relevant stakeholders, their support as well as their commitment to the implementation of the proposed activities, will ensure a successful achievement of iNDCs. The Director/Coordinator/Manager of the NDC project, within the designated institution, will be responsible for the coordination of project activities in close consultation with the Steering Committee, technical teams, consultants and the IA.</p>
<p>D. DESCRIBE, IF POSSIBLE, THE EXPECTED <u>COST-EFFECTIVENESS</u> OF THE PROJECT:</p>	<p>Transaction costs are believed to be reduced with the implementation of an umbrella project as opposed to the development and implementation of single national projects. Indeed, for the approval, management and closure of the project, one global coordination unit will liaise with the GEF Secretariat and with the national implementation teams, including both the UNDP country offices and the national implementing partners. Furthermore, considering the nature, scope and size of the national projects, with the exception of the project foreseen in Côte d’Ivoire, it is very likely that the iNDC projects will be implemented by already existing and operational NC and/or BUR project teams. This will not only limit the management costs, but it will also accelerate the implementation process.</p>
<p>E. DESCRIBE THE BUDGETED M&E PLAN:</p>	<p>Project Monitoring and Evaluation (M&E) will be conducted in accordance with established UNDP and GEF procedures and will be provided by the project teams, in coordination with the project coordinators at the national level and by the respective Implementing Agency. Evaluation of the overarching umbrella project will be based on the Logical Framework Matrix included in the attached ProDoc, which provides performance and impact indicators for project implementation, along with their corresponding means of verification.</p> <p>National projects will be monitored through the following M& E activities.</p> <p>Project start: A Project Inception Workshop will be held within the first month of project start involving all relevant stakeholders. The Inception Workshop is crucial to building ownership for the project results and to plan the work through the full duration of the project.</p> <p>An Inception Workshop report is a key reference document and must be prepared and shared with participants to formalize various agreements and plans decided during the meeting.</p> <p>Quarterly: Progress made shall be monitored in the UNDP Enhanced Results Based Management Platform.</p> <ul style="list-style-type: none"> • Based on the initial risk analysis submitted, the risk log shall be regularly updated in ATLAS. Risks become critical when the impact and probability are high. Note that for UNDP GEF projects, all financial risks associated with financial instruments such as revolving funds, microfinance schemes, or capitalization of ESCOs are automatically classified as critical on the basis of their innovative nature (high impact and uncertainty due to no previous experience justifies classification as critical). • Based on the information recorded in Atlas, a Project Progress Reports (PPR) can be generated in the Executive Snapshot. • Other ATLAS logs can be used to monitor issues, lessons learned etc... The use of these functions is a key indicator in the UNDP Executive Balanced Scorecard.

	<p>Periodic Monitoring: A detailed schedule of project reviews meetings will be developed by the project management, in consultation with project implementation partners and stakeholder representatives and incorporated in the Project Inception Report. Such a schedule will include: (i) tentative time frames for Steering Committee Meetings, (or relevant advisory and/or coordination mechanisms) and (ii) project related Monitoring and Evaluation activities.</p> <ul style="list-style-type: none"> Day to day monitoring of implementation progress will be the responsibility of the Project Coordinator, Director or CTA (depending on the established project structure) based on the project's Annual Work plan and its indicators. The Project Team will inform the UNDP-CO of any delays or difficulties faced during implementation so that the appropriate support or corrective measures can be adopted in a timely and remedial fashion. <p>Periodic monitoring of implementation progress will be undertaken by the UNDP-CO through quarterly meetings with the project proponent, or more frequently as deemed necessary. This will allow parties to take stock and to troubleshoot any problems pertaining to the project in a timely fashion to ensure smooth implementation of project activities.</p> <p>Extra-ordinary reporting to the GEF Secretariat: All national project teams will be asked by the coordination unit of the umbrella project to provide an a quarterly basis (end of September and December 2014, March and June 2015) details on the progress made with the NDC project, particularly focusing on contents agreed by individual countries, progress of report preparations, and submission on the reports. This information will be collected and shared with the GEF Secretariat.</p> <p>End of Project: During the last month, the project team will prepare the Final Report, summarizing the results achieved (objectives, outcomes, outputs), lessons learned, problems met and areas where results may not have been achieved. It is hoped that early finalisation of projects of participating countries will further inform the UNFCCC discussions and guidance for NDCs.</p> <p>An estimated USD10,000 is being set aside for project monitoring and evaluation activities per each national project, totaling to an overall USD40,000 cost of M&E for the umbrella project.</p>
<p>F. EXPLAIN THE DEVIATIONS FROM TYPICAL COST RANGES (WHERE APPLICABLE):</p>	<p>N/A</p>

PART III: APPROVAL/ENDORSEMENT BY GEF OPERATIONAL FOCAL POINT(S) AND GEF AGENCY(IES)

A. RECORD OF ENDORSEMENT OF GEF OPERATIONAL FOCAL POINT(S) ON BEHALF OF THE GOVERNMENT(S):
(Please attach the [country endorsement letter\(s\)](#) with this template).

NAME	POSITION	MINISTRY	DATE (Month, day, year)

B. CONVENTION PARTICIPATION

CONVENTION	DATE OF RATIFICATION/ ACCESSION (mm/dd/yyyy)	NATIONAL FOCAL POINT	
UNCBD			
UNFCCC			
UNCCD			
STOCKHOLM CONVENTION			
	DATE SIGNED (MM/DD/YYYY)	NATIONAL FOCAL POINT	DATE OF NOTIFICATION UNDER ARTICLE 7 TO THE MINAMATA CONVENTION SECRETARIAT
MINAMATA CONVENTION			

B. GEF AGENCY(IES) CERTIFICATION

This request has been prepared in accordance with GEF policies and procedures and meets the standards of the GEF Project Review Criteria for Climate Change Enabling Activity approval.

Agency Coordinator, Agency name	Signature	Date (Month, day, year)	Project Contact Person	Telephone	E-mail Address
Adriana Dinu, Executive Coordinator and Director a.i. UNDP-GEF		12 June 2014	Maude Veyret- Picot, Technical Specialist, UNDP-GEF	+1 212 906 6196	Maude.veyret- picot@undp.org

ANNEX A

CONSULTANTS TO BE HIRED FOR THE ENABLING ACTIVITY

<i>Position Titles</i>	<i>\$/ Person Week</i>	<i>Estimated Person Weeks</i>	<i>Tasks to be Performed</i>
For EA Management			

Local			
Project coordinators	143	350	ToRs will be different from country to country and specified in the ProDocs. The coordinators will be national experts and be in charge of the good and timely development of the project and project results.
International			
For Technical Assistance			
Local			
Climate mitigation experts	350	500	Dependig on the needs of each single country, one or more national experts will be contracted in order to provide technical support to the project team in the field of the climate mitigation aspects of the NDCs. It is important to note that this is an estimate, both in terms of weekly fee and number of weeks.
Climate adaptation experts	350	500	Dependig on the needs of each single country, one or more national experts will be contracted in order to provide technical support to the project team in the field of the climate adaptation and other aspects of the NDCs. It is important to note that this is an estimate, both in terms of weekly fee and number of weeks.
International			
Climate change experts	66	1,200	Limited time of international experts of various climate related fields of expertise will be requested on a country-by-country needs basis. Expertise requested may be on sector-specific climate mitigation options, baseline assessments, cost-benefit assessments of adaptation measures, and more.It is important to note that this is an estimate, both in terms of weekly fee and number of weeks.
Evaluation expert (local experts, not international)	40	500	Local experts will be involved in the projects monitoring and evaluation. It is important to note that this is an estimate, both in terms of weekly fee and number of weeks.

OPERATIONAL GUIDANCE TO FOCAL AREA ENABLING ACTIVITIES

Biodiversity

- [GEF/C.7/Inf.11, June 30, 1997, Revised Operational Criteria for Enabling Activities](#)
- [GEF/C.14/11, December 1999, An Interim Assessment of Biodiversity Enabling Activities](#)
- [October 2000, Revised Guidelines for Additional Funding of Biodiversity Enabling Activities \(Expedited Procedures\)](#)

Climate Change

- [GEF/C.9/Inf.5, February 1997, Operational Guidelines for Expedited Financing of Initial Communications from Non-Annex 1 Parties](#)
- [October 1999, Guidelines for Expedited Financing of Climate Change Enabling Activities – Part II, Expedited Financing for \(Interim\) Measures for Capacity Building in Priority Areas](#)
- [GEF/C.15/Inf.12, April 7, 2000, Information Note on the Financing of Second National Communications to the UN Framework Convention on Climate Change](#)
- [GEF/C.22/Inf.15/Rev.1, November 30, 2007, Updated Operational Procedures for the Expedited Financing of National Communications from Non-Annex 1 Parties](#)

Persistent Organic Pollutants

- [GEF/C.17/4, April 6, 2001, Initial Guidelines for Enabling Activities for the Stockholm Convention on Persistent Organic Pollutants](#)
- [GEF/C.39/Inf.5, October 19, 2010, Guidelines for Reviewing and Updating the NIP under the Stockholm Convention on POPs](#)

Land Degradation

- [\(ICCD/CRIC\(5\)/Inf.3, December 23, 2005, National Reporting Process of Affected Country Parties: Explanatory Note and Help Guide](#)

National Capacity Self-Assessment (NCSA)

- [Operational Guidelines for Expedited Funding of National Self Assessments of Capacity Building Needs, September 2001](#)
- [A Guide for Self-Assessment of Country Capacity Needs for Global Environmental Management, September 2001](#)

National Adaptation Plan of Action (NAPA)

- [GEF/C.19/Inf.7, May 8, 2002, Notes on GEF Support for National Adaptation Plan of Action,](#)