

GEF-8 REQUEST FOR Climate Change enabling activity

Proposal for Funding Under the GET
Processing Type: Expedite

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SECTION 1: ENABLING ACTIVITY SUMMARY

Enabling Activity Title

Development of the First Biennial Transparency Report and the combined Fifth National Communication and Second Biennial Transparency Report of Albania to UNFCCC

Country(ies)	GEF Enabling Activity ID
Albania	11852
GEF Agency(ies):	GEF Agency Enabling Activity ID
UNDP	9482
Submission Date	Expected Implementation Start
1/31/2025	4/1/2025
Project Executing Entity(s):	Executing Partner Type
Ministry of Tourism and Environment (MoTE)	Government
GEF Focal Area (s)	Expected Duration (In Months)
Climate Change	48
Type of Report(s)	Expected Report Submission to Convention
UNFCCC Biennial Transparency Report (BTR)	9/30/2025
UNFCCC Biennial Transparency Report/ National Communication (BTR/NC)	12/31/2026

A. Funding Elements

GEF-8 Program	Trust Fund	GEF Financing (\$)
CCM-EA	GET	1,233,000.00
Total Enabling Activity Cost		1,233,000.00

Does the enabling activity deviate from typical cost ranges? ☐ Yes ☒ No

If yes, please describe

N/A

B. Enabling Activity Summary

Enabling Activity Objective

The objective of this project is to assist Albania in the preparation and submission of its First Biennial Transparency Report and a combined Second Biennial Transparency and Fifth National Communication Report for the fulfillment of the obligations under the United Nations Framework Convention on Climate Change (UNFCCC) and the Paris Agreement (PA), in line with the Modalities, Procedures and Guidelines for the transparency framework for action and support referred to in Article 13 of the Paris Agreement (Decision 18/CMA.1) and the guidance on operationalizing the Modalities, Procedures and Guidelines (MPGs) as per Decision 5/CMA.3. The project will support Albania in achieving its global environment concerns and commitments to international conventions, and to integrate climate change considerations in national development planning and policy through ensuring continuity of the institutional and technical capacity building, partly initiated, and consequently sustained by reporting instruments under the United Nations Framework Convention on Climate Change (UNFCCC).

Enabling Activity Summary

This project is prepared in line with the GEF-8 Climate Change Focal Area Strategy and Associated Programming/ Pillar II: Foster enabling conditions to mainstream mitigation concerns into sustainable development strategies/ Objective 2.2 Support relevant Convention obligations and enabling activities.

Article 13 of the Paris Agreement establishes an Enhanced Transparency Framework (ETF) for action and support designed to build trust and confidence that all countries are contributing their share to the global effort.

The new transparency system under the Paris Agreement builds on and enhances the existing systems under the Convention. National Communications (NCs), Biennial Update Reports (BURs) and the International Consultation and Analysis (ICA) have formed part of the experience drawn upon and contributed to improvements of capacity constraints and continuous building of capacity and expertise in advance of the ETF.

The CMA [1] decided that Parties shall submit their first Biennial Transparency Report (BTR) and National Inventory Report (NIR), if submitted as a stand-alone report, in accordance with the adopted modalities, procedures and guidelines, at the latest by 31 December 2024 and that Least Developed Countries (LDCs) and Small Island Developing States (SIDS) may submit this information at their discretion. The Modalities, Procedures, and Guidelines (MPGs) were adopted in the Katowice Climate Package through decision 18/CMA.1 sets the rules for the implementation of the Enhanced Transparency Framework (ETF) under the Paris Agreement. At the COP26, the 'Paris Agreement rulebook'/MPGs has been finalized. This set of rules lays out how countries are held accountable for delivering on their climate action promises and self-set targets under their Nationally Determined Contributions (NDCs) and enable the operationalization of the enhanced transparency framework. (Decision 5/CMA.3: Guidance for operationalizing the modalities, procedures and guidelines for the enhanced transparency framework referred to in Article 13 of the Paris Agreement.).

The preparation of the BTR1 + BTR2/5NC with the financial assistance of the GEF will serve to further strengthen institutional and technical capacities of Albania, and particularly the executing entity, the Ministry of Tourism and Environment, for implementing the Convention, Paris Agreement and reporting thereon to the UNFCCC. The project will provide the platform for furthering the development and implementation of the MRV systems for tracking emissions, mitigation, adaptation, and support within the Enhanced Transparency Framework of the PA.

The project objectives will be achieved through the outcomes and outputs as defined in the Project Framework table below. The BTR1 and BTR2/5NC will be compiled according to the guidelines, requirements and formats set by the MPGs. Their final formats will follow the outline for Biennial Transparency Report and apply common reporting tables and tabular formats presented in Decision 5/CMA.3. Supplemental chapters on research and systemic observation and on education, training, and public awareness as part of the BTR2/5NC will be compiled in accordance with applicable guidelines of Decision 17/CP.8.

The adaptation communication as established by Article 7 - paragraphs 10 and 11 of the Paris Agreement, will be prepared and submitted to the UNFCCC as part of the BTR2/5NC, including information on its priorities, implementation and support needs, plans and actions.

The BTR1 is expected to be finalized and submitted to the UNFCCC by 30 September 2025 and the combined BTR2/5NC is expected to be finalized and submitted to the UNFCCC by 31 December 2026.

Stakeholders' involvement

Stakeholder involvement and consultation processes are critical to the success of the project. An effective engagement of key stakeholders has been done during project preparation and is envisaged during implementation, monitoring and evaluation to enhance ownership of the NC and BTR processes and makes these reports more responsive to national needs. The project proposal intends to strengthen stakeholder's participation to collectively participate in addressing climate change issues and challenges related to the identification and prioritization of activity data, mitigation and adaptation options and indicators as well as support and capacity building. The stakeholders of the project are expected to come from a wide range of backgrounds, including line ministries and agencies, local communities, local authorities and non-governmental organizations (NGOs), mass-media, research institutions, private sector, and international organizations, with particular emphasis on related sectors. Organizations specializing in energy, climate change, and environmental sustainability can support data collection, analysis, and capacity-building efforts, ensuring a more robust and informed reporting process. Civil society groups can facilitate consultations, ensuring that diverse perspectives are incorporated into the reporting process. NGOs can contribute to tracking climate finance, implementation progress, and the effectiveness of mitigation and adaptation measures, enhancing the credibility and transparency of national reports.

STAKEHOLDER	ROLE IN THE PROJECT	MEANS OF ENGAGEMENT
GOVERNMENTAL INSTITUTIONS		
Ministry of Tourism and Environment (MoTE)	Executing Agency of BTR1 + BTR2/5NC, and overall coordination for all project aspects.	The Ministry is responsible for the formulation and implementation of the national environmental policies and acting as UNFCCC Focal Point. MoTE will be acting as the National Executing Agency of the Project. The Ministry will provide full technical and administrative support to the project and will facilitate coordination of project activities with other governmental agencies and decision makers through the Inter-ministerial Committee on Climate Change.
Ministry of Infrastructure and Energy (MoIE)	MoIE will provide information and experts' participation for the calculations of the greenhouse gas (GHG) inventory and both mitigation and adaptation analysis.	The Ministry is responsible for formulating and implementing policies, plans, programs and projects with a focus on energy, transport, infrastructure and industry. The Ministry is also in charge of coordination of the formulation of the energy and climate plans in line with the energy community and EU requirements.
Ministry of Agriculture and Rural Development	The ministry will provide information and experts' participation for the calculations of the GHG inventory and mitigation and adaptation related analysis.	The Ministry is responsible for formulating and implementing policies, plans, programs and projects on agriculture and rural development.
Ministry of Defense	The ministry will provide information and experts' participation with regards to the civil emergency's service which operates under the Ministry of Defense	The Ministry is responsible for formulating and implementing policies, plans, and programs to ensure the country's security and defense.
Ministry of Finance	The Ministry will provide relevant data to produce the socio-economic scenarios for the country.	The ministry plays a central role in the country's economic management, fiscal policy, and financial regulation. It is responsible for overseeing public finance management, ensuring financial stability, and implementing policies to achieve macroeconomic goals.

STAKEHOLDER	ROLE IN THE PROJECT	MEANS OF ENGAGEMENT
Ministry of Economy, Culture and Innovation	The Ministry will provide relevant data for the Vulnerability and Adaptation (V&A) analysis regarding the world heritage sites of the country.	The Ministry plays a crucial role in formulating and implementing Albania's national economic policies, strategies, and development plans. It works on fostering sustainable economic growth, improving the business environment, and boosting Albania's competitiveness in the global market. It plays a vital role in preserving Albania's rich cultural heritage, including historical monuments, artifacts, and traditions and promotes digital innovation and the integration of modern technologies in the economy and government.
REGULATORY AGENCIES		
National Environmental Agency (NEA)	NEA will provide information and experts' participation mainly for the calculations of the GHG inventory.	The Agency is responsible for reporting on i) Pollutant Release and Transfer Register (PRTR), ii) the urban air emissions inventory (CLRTAP). Recently, this agency has become responsible for reporting on the GHG emissions inventories.
National Agency for Natural Resources (NANR)	Its purpose is to maintain the interests of the State in the fields of hydrocarbons, minerals and energy.	The Agency oversees the development and rational use of natural resources and monitors their post-use. NANR will provide information and experts' participation mainly for the annual energy balances and renewable energy resources
National Agency for Water Resources Management	Its purpose is to secure for the integrated water resources management.	The Agency will provide information and experts' participation mainly for the vulnerability and adaptation of water resources.
SCIENTIFIC ORGANIZATIONS AND ACADEMIA		
Institute of Geosciences (IGEO)	Main source of collection and provision of hydrometeorological data under the leadership of the Tirana Polytechnic University.	IGEO will also provide information and experts' participation for the V&A analysis
Institute of Statistics (INSTAT)	Main provider of official statistical information important for decision-making on economic and social policies in the country.	INSTAT will provide information and experts' participation for macroeconomic data, sectors specific emissions and the calculations of the GHG inventory.
Academy of Sciences and Universities and other research institutions	The Academy's mission is to promote the development of sciences, in a knowledge society, with democratic and civic values. There are two major directions: (i) the development of the humanities and albanology sciences, in view of the human and national values and the social & spiritual cohesion of the nation, and (ii) the development of the natural and technical sciences, to provide for an economy developing at high steady rates, in compliance with the environmental requirements and values.	Academy of Sciences and Universities and other research institutions will be involved in the technical review of the supporting documents and reports.
INTERNATIONAL ORGANIZATIONS		
German Development Agency - GIZ in Albania	GIZ is active in the field of adaptation to climate change, where they support preparation of the National Adaptation Program by engaging with the relevant working group. Main topics addressed by the GIZ-led interventions include the flood management and possibilities to forecast flood events, they also support preparation of the flood risk maps.	GIZ also targets capacity building activities. Given the broad scope of project-relevant activities, their achievements should be reflected within the preparation of the reports to the UNFCCC.
World Bank (WB)	WB is engaged in a range of related projects, which achievements will find a reflection in the reports. Moreover, WB as development agency has a broad	Given the scope of the WB interventions, their achievements should be reflected within the preparation of the reports to the UNFCCC,

STAKEHOLDER	ROLE IN THE PROJECT	MEANS OF ENGAGEMENT
	portfolio with very strong expertise in the field of environmental policy and climate change.	especially the ones related to the Projects' activities on water resources and irrigation.
PRIVATE SECTOR		
Business associations in the energy sector (e.g., chambers of commerce) Albanian Renewable Energy Association (AREA)	These organizations are involved in Renewable Energy Sources (RES) or Energy Efficiency (EE) projects, contributing to addressing energy-related climate change issues.	Data provider and expert participation, as needed for BTR1 + BTR2/5NC
CIVIL SOCIETY ORGANISATIONS		
Local Civil Society Organizations (CSOs) specializing in energy, climate change and environment sustainability	Organizations specializing in energy, climate change, and environmental sustainability can support data collection, analysis, and capacity-building efforts, ensuring a more robust and informed reporting process.	Crucial role in supporting the objectives and components of BTR1, BTR2, and NC5 through various means through support to data collection and relevant capacity building.
Civil Society Groups / NGOs	They can contribute to tracking climate finance, implementation progress, and the effectiveness of mitigation and adaptation measures, enhancing the credibility and transparency of national reports.	Facilitate consultations, ensuring that diverse perspectives are incorporated into the reporting.

A preliminary Stakeholder engagement plan envisage the following meetings:

- Inception workshop to discuss conceptual framework and design for each report/area of work; and to highlight any prevailing challenges to data acquisition and sharing, monitoring assessment and reporting.
- Stakeholder consultations workshops to engage stakeholders and ensure their continuous involvement in the reporting process.
- Capacity building workshops on the thematic areas of the ETF, BTRs and NCs.
- Individual meetings of thematic working groups with sector representatives.
- Group discussions to solicit ideas, create synergies and opportunities for networking, knowledge sharing and joint actions.
- Validation workshops to discuss results and validate accuracy of the analyses and assure quality of the results.
- Final dissemination workshop to discuss findings, raise awareness and reinforce collaboration and networking.

The stakeholder engagement plan will be consolidated and implemented in conjunction with the Gender Action Plan, thus ensuring that gender equality considerations are firmly integrated throughout project interactions with stakeholders.

Gender mainstreaming:

Vulnerability to climate change is differentiated by gender. Albania reports lower gender inequality levels than the world average. However, women still face obstacles in enjoying their equal rights, such as a more limited access to assets, lower paying jobs, less land ownership, and less representation in

decision-making instances. In relation to climate change and its impacts, the burden carried by women is much higher. In recent years, with the Albanian ratification of international conventions and agenda in relation to climate change, progress has been made in the design of policy and legal strategic documents for addressing climate change. However, policy steps to bring gender mainstreaming into climate change policies are not yet thoroughly addressed by national policies. Consideration must be taken in addressing gender issues when designing programs and projects at community level, especially within the agriculture sector.

National reporting processes can be a meaningful entry point for training, awareness-raising, and capacity-building efforts to ensure women's equal engagement in and benefit from climate change action. Preparation of reports can also influence other, ongoing climate change planning and policymaking processes.

Previous NC/BUR projects addressed Gender mainstreaming into national reporting process in the following ways:

- The assessment of the climate change and gender situation in Albania was based mainly on the use of literature review, undertaken in the frame of the BUR1 and 4NC project implementation. A literature review was conducted using national and international documents reflecting interventions and challenges identified in order to address, improve and promote gender mainstreaming on climate change actions. A thorough review of the relevant literature was carried out in order to build up a picture of the current state of climate change and gender situation in Albania covering a number of available policy documents, reports and project publications. Furthermore, a comprehensive analysis of the legal and policy framework was conducted. Extensive consultation of documented best practices on women entrepreneurship was carried out and selected examples from other countries in the region and beyond were identified and included as part of the Action Plan document.
- The purpose of the stakeholder engagements was to ensure input from all relevant and affected stakeholders so to determine the pillars of the action plan which enable gender mainstreaming in climate change adoption and mitigation activities.

The CBIT- GSP Transparency Gender Responsive Toolkit and the Policy on Gender Equality of the GEF will be applied for this project and the project will also follow [GEF SEC's policy on gender equality](#) and [Guidance to advance gender equality](#) in GEF projects and programs.

An initial stocktaking and gender analysis across all areas – and inclusion of stakeholders who understand gender issues in relation to their sectors – will be conducted to assess and understand where deeper analysis and action is required. The areas where data and information on gender and climate change are not available will be identified with priorities and steps to fill gaps.

The update of the national circumstances under each component will disaggregate relevant data by sex with the objective to better understand how the social and economic differences between men and women affects the capability of dealing with mitigating and adapting to climate change. Seeing that women are being acknowledged as agents of change who make important contributions to climate change adaptation and mitigation, a gender

perspective will be incorporated in the climate change impacts and adaptation and NDC progress assessment and preparation of mitigation actions.

For all analysis included in the project, gender-disaggregated data from national statistical agency and international approved sources for the following topics: education level, employment by economy sectors and other sectors identified as GHG emitters, gender pay gap (general and by sectors), leadership, economic empowerment, and health among others will be included to summarize status of women and men nationally and by sector.

The Project will provide capacity-building in relation to NC/BTR purpose and content, gender issues in environment and their role in the NC/BTR processes if necessary.

The project will encourage the active participation of women and men in decision-making processes. Gender balance will be considered in project management structures and capacity building actions (trainings, workshops).

[1] CMA: The Conference of the Parties, the supreme body of the Convention, shall serve as the meeting of the Parties to the Paris Agreement. All States that are Parties to the Paris Agreement are represented at the Conference of the Parties serving as the meeting of the Parties to the Paris Agreement (CMA), while States that are not Parties participate as observers. The CMA oversees the implementation of the Paris Agreement and takes decisions to promote its effective implementation (source: UNFCCC, <https://unfccc.int/process/bodies/supreme-bodies/conference-of-the-parties-serving-as-the-meeting-of-the-parties>)

ENABLING ACTIVITY COMPONENTS

1. Development of Albania's First Biennial Transparency Report (BTR1)

GEF Enabling Activity Financing (\$): 458,700.00

Outcome:

1.1. Albania's BTR1 developed as a stand-alone report

Output:

1.1.1. National inventory report of anthropogenic emissions by sources and removals by sinks of greenhouse gases updated to 2022, for the sectors of Energy, Industrial Processes and Product Use (IPPU), Agriculture, Forestry and Other Land Use (AFOLU) and Waste using 2019 Refinement to the 2006 Intergovernmental Panel on Climate Change (IPCC) Guidelines for National Greenhouse Gas Inventories.

1.1.2. Information necessary to track progress made in implementing and achieving the Nationally Determined Contribution (NDC) up to 2022 provided, including estimates of emissions avoided.

1.1.3. Information related to climate change impacts and adaptation up to 2022 provided.

1.1.4. Information on financial, technology development and transfer and capacity-building support needed and received up to 2022 provided, areas of improvement and other relevant information, including gender inclusion described.

1.1.5. BTR1 compiled, adopted in a transparent and participatory process and submitted to UNFCCC by September 2025

2. Development of Albania's Second Biennial Transparency and 5th National Communication Report (BTR2/5NC)

GEF Enabling Activity Financing (\$): 650,060.00

Outcome:

2.1. Albania's BTR2/5NC developed as combined report

Output:

2.1.1. National inventory report of anthropogenic emissions by sources and removals by sinks of greenhouse gases updated to 2024 for the sectors of Energy, IPPU, AFOLU and Waste, using 2019 Refinement to the 2006 IPCC Guidelines for National Greenhouse Gas Inventories.

2.1.2. Information, including indicators, necessary to track progress made in implementing and achieving the NDC up to 2024 provided.

2.1.3. Information related to climate change impacts and adaptation up to 2024 provided and Adaptation Communication as component of the BTR2/NC5 prepared.

2.1.4. Information on financial, technology development and transfer and capacity-building support needed and received up to 2024 provided, Areas of improvement and other relevant information, including gender described. Information on research, systemic observation, education, training, public awareness and gender provided, in accordance with applicable guidelines in 17/CP.8

2.1.5. BTR2/NC5 compiled, adopted in a transparent and participatory process and submitted to UNFCCC by December 2026

M&E

GEF Enabling Activity Financing (\$): 12,150.00

Outcome:

3.1 Project is effectively monitored and evaluated

Output:

3.1.1. Project regularly monitored, inception workshop organized, lessons learned compiled and disseminated.

Component Balances

Project Components	GEF Enabling Activity Financing (\$)
1. Development of Albania's First Biennial Transparency Report (BTR1)	458,700.00
2. Development of Albania's Second Biennial Transparency and 5th National Communication Report (BTR2/5NC)	650,060.00
M&E	12,150.00
Subtotal	1,120,910.00
Project Management Cost	112,090.00
Total Enabling Activity Cost	1,233,000.00

Please provide justification

N/A

SECTION 2: ENABLING ACTIVITY SUPPORTING INFORMATION

C. Eligibility Criteria

Please provide eligibility information for this enabling activity.

Albania ratified the United Nations Framework Convention on Climate Change (UNFCCC) in 1994, Kyoto Protocol in 2004 and the Paris Agreement in 2016. As Party to the Convention, Albania has the obligation to implement decisions of the Conference of the Parties (COP) regarding the implementation of policies and measures to adapt to, and mitigate climate change, thereby contributing to the attainment of the objective of the Convention.

So far, Albania has prepared and submitted 4 [National Communications](#) (NCs): the Initial National Communication (NC1) in 2004; the Second National Communication (NC2) in 2009; the Third National Communication (NC3) in 2016, the Fourth National Communication in 2022 and the [First Biennial Update](#) Report in 2021.

In October 2022, with the support of the UNDP Climate Promise and other developing agencies, coordinated by the NDC Partnership, Albania presented its revised [Nationally Determined Contribution](#) (NDC) with an enhanced ambition, but also with a broader scope that encompasses more types of greenhouse gases (GHGs) and more sectors. Albania's revised contribution to mitigation aims to decrease emissions by 3,170 kt CO₂e by 2030 compared to the business-as-usual (BAU) scenario, corresponding to a mitigation impact of -20.9%. Furthermore, a section has been added to include adaptation measures, specifically regarding (i) settlements, population, and tourism in coastal areas and (ii) agriculture.

In June 2014, Albania received the European Union (EU) candidacy status. In September 2015, Albania adopted the new 2030 Agenda for Sustainable development including the Sustainable Development Goals (SDGs), alongside all other Member States of the United Nations. In March 2020, the European Council decided to open negotiations for Albania's membership in the Union, followed by the first intergovernmental conference (19 July 2022) when the negotiations officially began. In early 2024, the Government issued the National Program for Accession in the European Union 2024-2030. These key and ambitious events underpin the United Nations' Programme of Cooperation for Sustainable Development (PoCSD) and the United Nations Sustainable Development Cooperation Framework (UNSDCF) Albania 2022 – 2026, specifically Outcome 4: “By 2026, innovative and integrated policy solutions accelerate sustainable, productive and inclusive economic development, enhancing climate change adaptation and mitigation and transition to green and blue economy, with the Government of Albania. The UN system is assisting Albania to achieve its SDG targets by supporting the pursuit of full European integration, as expressed in the NSDI, with a rights-based and inclusive approach.

Albania adheres to 17 International Conventions related to the environment and climate change, playing an active role in fulfilling the obligations and recommendations derived from them. Revision of Law no. 155/2020 on climate change is on the short-term governmental plans to create the legal basis for a long-term strategy with a 2050 climate neutrality objective and the approximation of EU climate change legislation on the Emissions Trading Scheme (ETS). In response to the obligation of the country to the European Energy Community Treaty, the National Energy and Climate Plan (NECP) of Albania was adopted in December 2021. The work on its review continues to provide the new draft NECP for the Secretariat's assessment in 2024. To overcome the challenges that the country faces in preparing the GHG emissions estimates mainly related to data collection and accuracy and to improve the quality of the GHG inventories, the activities under this Project will focus on the methods and approaches for the data collection process, filling data gaps and on the approaches and activities to improve data consistency.

The problem faced on reporting the mitigation actions in the previous NCs and BUR was lack of formal arrangements and assigned responsibilities ensuring data provision on completed, on-going and planned actions. Different ministries, local governments, and the private sector are involved in the implementation of mitigation actions, without overall coordination, which causes the risk that not all of them are captured. Therefore, in the frame of the BTR1 + BTR2/5NC, discussions and consultations with the key stakeholders will be held to identify requirements and relevant arrangements for Monitoring, Reporting and Verification (MRV) system in relation to the mitigation actions, built lessons from the 4NC, BUR1 and enhanced NDC and its Action Plan preparation processes. Moreover, the Project will consult with the Governmental Decree no. 889/2022 “On the approval of the regulation for monitoring, reporting of greenhouse gas emissions and other information related to climate change at the national level”, which from its own, transposes the REGULATION (EU) 2018/1999 of 11 December 2018 on the Governance of the Energy Union and Climate Action. It is also based

on the experience and typology of data for each economic sector obtained in more than 20 years for the development of the four National Communications of Albania to the UNFCCC, prepared with the assistance of UNDP.

The overall goal of the project is to support the Government of Albania in meeting its reporting obligations to the UNFCCC by integrating climate change considerations into development strategies and sectoral policy frameworks. This will be achieved through the enforcement of a regular national monitoring, reporting, and verification (MRV) mechanism for climate change actions, supporting a transition toward a low-carbon and climate-resilient development pathway. In the long term, the Project aims to enhance institutional arrangements for climate change transparency and contribute to achieving Albania's long-term goals in addressing the impacts of climate change.

D. Institutional Framework

Describe the institutional arrangements for implementation of the enabling activity.

The project will be implemented under the National Implementation (NIM) modality with the Ministry of Tourism and Environment in Albania as the Executing Entity.

The Executing Entity is responsible for executing this project. Specific tasks include:

- Project planning, coordination, management, monitoring, evaluation and reporting. This includes providing all required information and data necessary for timely, comprehensive and evidence-based project reporting, including results and financial data, as necessary. The Executing Entity will strive to ensure project-level M&E is undertaken by national institutes and is aligned with national systems so that the data used and generated by the project supports national systems.
- Overseeing the management of project risks as included in this project document and new risks that may emerge during project implementation.
- Procurement of goods and services, including human resources.
- Financial management, including overseeing financial expenditures against project budgets.
- Approving and signing the multiyear workplan.
- Approving and signing the combined delivery report at the end of the year; and,
- Signing the financial report or the funding authorization and certificate of expenditures.

The Project Implementation Unit based in the Ministry of Tourism and Environment will be the executing and operational unit that will coordinate and implement the project activities for the preparation of the BTR1 + BTR2/5NC.

The Government will provide support to the project through the use of equipment and premises for conference and meetings.

Day-to-day management of the project will be assured by the project manager, who will be responsible for setting up the project team, while the national focal point will monitor and verify the project results.

The Project Steering Committee (PSC), also called as the Project Board, will be the highest policy-level body, which will provide support and guidance to the implementation of the project and ensure that the project findings are disseminated to, and validated by, all relevant stakeholders in Albania. To ensure UNDP's ultimate accountability, PSC decisions should be made in accordance with standards that shall ensure management for development results, best value money, fairness, integrity, transparency, and effective international competition.

The two main (mandatory) roles of the PSC are as follows:

(1) High-level oversight of the execution of the project by the Executing Entity (as explained in the "Provide Oversight" section of the UNDP Programme and Operations Policies and Procedures - POPP). This is the primary function of the project board and includes annual (and as-needed) assessments of any major risks to the project, and decisions/agreements on any management actions or remedial measures to address them effectively. The PSC reviews evidence of project performance based on monitoring, evaluation

and reporting, including progress reports, evaluations, risk logs and the combined delivery report. The PSC is responsible for taking corrective action as needed to ensure the project achieves the desired results.

(2) Approval of strategic project execution decisions of the Executing Entity with a view to assess and manage risks, monitor and ensure the overall achievement of projected results and impacts and ensure long term sustainability of project execution decisions of the Executing Entity (as explained in the “Manage Change” section of the UNDP POPP).

UNDP is accountable to the GEF for the implementation of this project. This includes overseeing project execution undertaken by the Executing Entity to ensure that the project is being carried out in accordance with UNDP and GEF policies and procedures and the standards and provisions outlined in the Delegation of Authority (DOA) letter for this project. The UNDP GEF Executive Coordinator, in consultation with UNDP Bureaus and the Executing Entity, retains the right to revoke the project DOA, suspend or cancel this GEF project. UNDP is responsible for the Project Assurance function in the project governance structure and presents to the PSC and attends PSC meetings as a non-voting member.

The institutional structure of the project will be based on the existing institutional arrangements. Preparation processes of the BTR1 and BTR2/5NC will be closely coordinated by the UNFCCC National Focal Point in Albania].

The following thematic working groups will be formed to assist with the preparation of various components of the NC and BTRs: (i) National Greenhouse Gas Inventory, (ii) Tracking the progress of NDC implementation and achievement, (iii) Climate Change Impacts and Adaptation, (iv) Support needed and received and other information. Each thematic working group will comprise of several experts drawing both from public and private sectors, communities, and NGOs, as appropriate.

E. Monitoring and Evaluation Plan

Describe the budgeted M&E plan.

The project monitoring and evaluation will be carried out according to UNDP and GEF programming policies and procedures.

Inception Workshop and Report: A project Inception Workshop will be held within 2 months from the First disbursement date, with the aim to:

- a. Familiarize key stakeholders with the detailed project strategy and discuss any changes that may have taken place in the overall context since the project idea was initially conceptualized that may influence its strategy and implementation.
- b. Discuss the roles and responsibilities of the project team, including reporting lines, stakeholder engagement strategies and conflict resolution mechanisms.
- c. Review the results framework and monitoring plan.
- d. Discuss reporting, monitoring and evaluation roles and responsibilities and finalize the M&E budget, if applicable; identify national/regional institutes to be involved in project-level M&E; discuss the role of the GEF OFP and other stakeholders in project-level M&E.
- e. Update and review responsibilities for monitoring project strategies, including the risk log; SESP report, Social and Environmental Management Framework (where relevant) and other safeguard requirements; project grievance mechanisms; gender strategy; knowledge management strategy, and other relevant management strategies.
- f. Review financial reporting procedures and budget monitoring and other mandatory requirements and agree on the arrangements for the annual audit.
- g. Plan and schedule Project Board meetings and finalize the first-year annual work plan. Finalize the TOR of the Project Board.
- h. Formally launch the Project.

The Project Manager will prepare the inception report no later than one month after the Inception Workshop. The Inception Report will be prepared in one of the official UN languages, duly signed by designated persons, cleared by the UNDP Country Office and the UNDP Climate Hub Regional Technical Adviser, and will be approved by the Project Board.

Annual progress: Status Survey Questionnaires to indicate progress and identify bottlenecks as well as technical support needs will be carried out once a year, in line with GEF and UNFCCC reporting requirements for NCs and BTRs.

Lessons learned and knowledge generation: Results from the project will be disseminated within and beyond the project intervention area through existing information sharing networks and forums. The project will identify and participate, as relevant and appropriate, in scientific, policy-based and/or any other networks, which may be of benefit to the project. The project will identify, analyze and share lessons learned that might be beneficial to the design and implementation of similar projects and disseminate these lessons widely. There will be continuous information exchange between this project and other projects of similar focus in the same country, region and globally.

End of Project: During the last three months, the project team will prepare the End of Project Report. This comprehensive report will summarize the results achieved (objectives, outcomes, outputs), lessons learned, problems met and areas where results may not have been achieved. It will also lay out recommendations for any further steps that may need to be taken to ensure sustainability and replicability of the project's results. The End of Project Report shall be discussed with the Project Board during an end-of-project review meeting to discuss lessons learned and opportunities for scaling up.

Monitoring and Evaluation Plan and Budget:		
GEF M&E Requirements	Indicative costs (US\$)	Time frame
Inception Workshop	12,150	Within 2 months from the date First Disbursement
Inception Report	None	Within 30 days after Inception Workshop
Monitoring of indicators in project results framework	None	Annually
Supervision missions ^[2]	None	Annually
End of project report	None	3 months before operational closure
TOTAL indicative COST	12,150	

^[2] The costs of UNDP Country Office and UNDP-GEF Unit's participation and time are charged to the GEF Agency Fee.

SECTION 3: INFORMATION TABLES

F. GEF Financing Resources Requested by Agency, Country and Programming of Funds

GEF Agency	Trust Fund	Country/ Regional/ Global	Focal Area	Programming of Funds	GEF Enabling Activity Financing (\$)	Agency Fee (\$)	Total (\$)
UNDP	GET	Albania	Climate Change	CC Set-Aside	1,233,000.00	117,135.00	1,350,135.00
Total GEF Resources					1,233,000.00	117,135.00	1,350,135.00

Sources of Funds for Country Star Allocation

GEF Agency	Trust Fund	Country/ Regional/ Global	Focal Area	Sources of Funds	Total(\$)
Total GEF Resources					0.00

G. Rio Markers

Climate Change Mitigation	Climate Change Adaptation	Biodiversity	Desertification
Principal Objective 2	Significant Objective 1	No Contribution 0	No Contribution 0

H. Record of Endorsement of GEF Operational Focal Point(s) on Behalf of the Government(s):

Please attach the *Operational Focal Point endorsement letter(s)* with this template.

Name	Position	Ministry	Date (MM/DD/YYYY)
Sofian Jaupaj	Operational Focal Point - Director General	Ministry of Tourism and Environment	4/18/2024

ANNEX A: RESPONSES TO STAKEHOLDER COMMENTS

Describe how the enabling activity has addressed comments from stakeholders, including Council Members, Convention Secretariats, and STAP (if applicable).

N/A

ANNEX B: PROJECT BUDGET TABLE

Attach the project budget table.

Expenditure Category	Detailed Description	Component (USDeq.)	Total (USDeq.)	Responsible Entity
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		Component 1	Component 2	Sub-Total	M&E	PMC		(Executing Entity receiving funds from the GEF Agency)
		Outcome 1	Outcome 2	Sub-Total	M&E	PMC		
Equipment	IT tools and software to support the preparation of GHG Inventory and other BTR chapters; and Communications related expenses, including acquisition of audio-visual equipment etc. Also it is forecast payment of telephone charges, e-mail subscription, postage etc. (34,000USD and 12,000USD)		46,000	46,000			46,000	Ministry of Environment and Tourism in Albania
Contractual services- Company	Total 159,000 USD. The company will be engaged to work on development of the GHG inventory, MRV system operationalisation under the BTR1.	159,000		159,000			159,000	Ministry of Environment and Tourism in Albania
Contractual services- Company	Total 169,850 USD. The company will be engaged to work on development of the GHG inventory, MRV system operationalisation under the BTR2/5NC		169,850	169,850			169,850	Ministry of Environment and Tourism in Albania
Contractual Services - Individ	Pro rata costs of the Project Manager for 36 months: (30% allocated under Component 1)= 27,000USD, (30% - Component 2)=27,000USD, (40% is charged under PMC)= 36,000 USD. The PM will contribute to the technical support to the project as described in the Annex VI of the agency project document.	27,000	27,000	54,000		36,000	90,000	Ministry of Environment and Tourism in Albania
Contractual Services - Individ	Pro rata costs of Project admin/finance assistant for 36 months: total 57,600 USD			-		57,600	57,600	Ministry of Environment and Tourism in Albania
International Consultants	1 Climate Mitigation Expert (40 working days)*(600 USD/day) = 24,000 USD. The consultant will provide track progress made in implementing and achieving the NDC	24,000		24,000			24,000	Ministry of Environment and Tourism in Albania
International Consultants	1 Climate Adaptation Expert (40 working days)*(600 USD/day) = 24,000 USD. The consultant will provide track progress made in implementing and achieving the NAP and mainstreaming adaptation information in different sectorial policy documents.	24,000		24,000			24,000	Ministry of Environment and Tourism in Albania
International Consultants	1 Climate Policy Expert , (20 working days)* (600USD/day) (Total:12,000USD). The consultant will contribute to identification of financial technology development and transfer and capacity-building for BTR1	12,000		12,000			12,000	Ministry of Environment and Tourism in Albania
International Consultants	1 Lead Editor (30 working days)*(600 USD/day) = 18,000 USD. The consultant will compile, edit and design the reports of BTR1	18,000		18,000			18,000	Ministry of Environment and Tourism in Albania
International Consultants	1 Climate adaptation researcher (30 working days)*(600 USD/day) = 18,000 USD. The consultant will assist on Vulnerability and Adaptation analyses for BTR2/NC5		18,000	18,000			18,000	Ministry of Environment and Tourism in Albania
International Consultants	1 Climate Mitigation Expert (40 working days)*(600 USD/day) = 24,000 USD. The consultant will provide track progress made in implementing and achieving the NDC (BTR2/5NC)		24,000	24,000			24,000	Ministry of Environment and Tourism in Albania
International Consultants	1 Climate Adaptation Expert (40 working days)*(600 USD/day) = 24,000 USD. The consultant will provide track progress made in implementing and achieving the NAP and mainstreaming adaptation information in different sectorial policy documents and prepare the Adaptation Communication as component of the BTR2/NC5.		24,000	24,000			24,000	Ministry of Environment and Tourism in Albania
International Consultants	1 Climate Policy Expert , (40 working days)* (600USD/day) (Total:24,000USD). The consultant will contribute to identification of financial technology development and		24,000	24,000			24,000	Ministry of Environment and Tourism in Albania

	transfer and capacity-building and national circumstances for BTR2/NC5							
International Consultants	1 Lead Editor (70 working days)*(600 USD/day) = 42,000 USD. The consultant will compile, edit and design the reports of BTR2/NC5		42,000	42,000			42,000	Ministry of Environment and Tourism in Albania
Local Consultants	5 GHG Experts (60 working days)*(200 USD/day) = 12,000 USD. Each consultant (200 USD x 12w/ days =2,400 USD); These consultants will assist on GHG Inventory and GHG mitigation analyses for BTR1 for the sectors of Energy, Industrial Processes and Product Use (IPPU), Agriculture, Forestry and Other Land Use (AFOLU) and Waste.	12,000		12,000			12,000	Ministry of Environment and Tourism in Albania
Local Consultants	5 Climate adaptation researchers (55 working days)*(200 USD/day) = 11,000 USD.Each consultant (200 USD x11w/ days =2,200 USD); These consultants will assist on Vulnerability and Adaptation analyses for BTR1	11,000		11,000			11,000	Ministry of Environment and Tourism in Albania
Local Consultants	1 Climate Mitigation Expert (120 working days)*(200 USD/day) = 24,000 USD. The consultant will provide track progress made in implementing and achieving the NDC (BTR1)	24,000		24,000			24,000	Ministry of Environment and Tourism in Albania
Local Consultants	1 Climate Adaptation Expert (120 working days)*(200 USD/day) = 24,000 USD. The consultant will provide track progress made in implementing and achieving the NAP and mainstreaming adaptation information in different sectorial policy documents. (BTR1)	24,000		24,000			24,000	Ministry of Environment and Tourism in Albania
Local Consultants	1 Climate Policy Expert , (10 working days)* (200USD/day) (Total: 2,000USD). The consultant will contribute to identification of financial technology development and transfer and capacity-building for BTR1	2,000		2,000			2,000	Ministry of Environment and Tourism in Albania
Local Consultants	1 Lead Editor 100 working days)*(250 USD/day) = 25,000 USD). The consultant will compile, edit and design the reports of BTR1	25,000		25,000			25,000	Ministry of Environment and Tourism in Albania
Local Consultants	5 GHG Experts (140 working days)*(200 USD/day) = 28,000 USD. Each consultant (200 USD x 28w/ days =5,600 USD); These consultants will assist on GHG Inventory and GHG mitigation analyses for BTR2/5NC for the sectors of Energy, Industrial Processes and Product Use (IPPU), Agriculture, Forestry and Other Land Use (AFOLU) and Waste.		28,000	28,000			28,000	Ministry of Environment and Tourism in Albania
Local Consultants	5 Climate adaptation researchers (110 working days)*(200 USD/day) = 22,000 USD.Each consultant (200 USD x22w/ days =4,400 USD); These consultants will assist on Vulnerability and Adaptation analyses for BTR2/5NC		22,000	22,000			22,000	Ministry of Environment and Tourism in Albania
Local Consultants	1 Climate Mitigation Expert (120 working days)*(200 USD/day) = 24,000 USD. The consultant will provide track progress made in implementing and achieving the NDC (BTR2/5NC)		24,000	24,000			24,000	Ministry of Environment and Tourism in Albania
Local Consultants	1 Climate Adaptation Expert (120 working days)*(200 USD/day) = 24,000 USD. The consultant will provide track progress made in implementing and achieving the NAP and mainstreaming adaptation information in different sectorial policy documents up and prepare the Adaptation Communication as component of the BTR2/NC5 .		24,000	24,000			24,000	Ministry of Environment and Tourism in Albania
Local Consultants	1 Climate Policy Expert , (20 working days)* (200USD/day) (Total:4,000USD). The consultant will contribute to identification of financial technology development and transfer and capacity-building for BTR2/NC5		4,000	4,000			4,000	Ministry of Environment and Tourism in Albania

Local Consultants	1 Lead Editor 200 working days)*(250 USD/day) = 50,000 USD). The consultant will compile, edit and design the reports of the BTR2/5NC		50,000	50,000			50,000	Ministry of Environment and Tourism in Albania
Training, Workshops, Meetings	Workshops, implementation of the Training Plan and Workshops to validate and disseminate BTR1	40,700		40,700			40,700	Ministry of Environment and Tourism in Albania
Training, Workshops, Meetings	Workshops, implementation of the Training Plan and Workshops to validate and disseminate BTR2/5NC		66,000	66,000			66,000	Ministry of Environment and Tourism in Albania
Training, Workshops, Meetings	Inception workshop costs (total: 12,150)			-	12,150		12,150	Ministry of Environment and Tourism in Albania
Office Supplies	Office supplies (total 3,490 USD)					3,490	3,490	Ministry of Environment and Tourism in Albania
Travel	Travel expenses for related local and international experts and trainings, workshops, presentations and exchange of knowledge and experiences	26,000	43,210	69,210			69,210	Ministry of Environment and Tourism in Albania
Other Operating Costs	Audio Visual and Print Production Materials. Publication/ submission of the BTR1 and BTR2/5NC, design/usage of various communication materials or tools (such as videos, infographics, on-line surveys, PowerBi etc.) to collect data and translation costs (30,000 USD under outcome 1 and 14,000USD under outcome 2).	30,000	14,000	44,000			44,000	Ministry of Environment and Tourism in Albania
Other Operating Costs	Project audit costs (total 15,000 USD)			-		15,000	15,000	UNDP
Grand Total		458,700	650,060	1,108,760	12,150	112,090	1,233,000	

Expenditure Category	Detailed Description	Component (USDeq.)					Total (USDeq.)	Responsible Entity (Executing Entity receiving funds from the GEF Agency)
		Component 1	Component 2	Sub-Total	M&E	PMC		
		Outcome 1	Outcome 2	Sub-Total	M&E	PMC		
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Contractual services-Company	Total 159,000 USD.The company will be engaged to work on development of the GHG inventory, MRV system operationalisation under the BTR1.	159,000		159,000			159,000	Ministry of Environment and Tourism in Albania
Contractual services-Company	Total 169,850 USD.The company will be engaged to work on development of the GHG inventory, MRV system operationalisation under the BTR2/5NC		169,850	169,850			169,850	Ministry of Environment and Tourism in Albania

Contractual Services - Individ	Pro rata costs of the Project Manager for 36 months: (30% allocated under Component 1)= 27,000USD, (30% - Component 2)=27,000USD, (40% is charged under PMC)= 36,000 USD. The PM will contribute to the technical support to the project as described in the Annex VI of the agency project document.	27,000	27,000	54,000		36,000	90,000	Ministry of Environment and Tourism in Albania
Contractual Services - Individ	Pro rata costs of Project admin/finance assistant for 36 months: total 57,600 USD			-		57,600	57,600	Ministry of Environment and Tourism in Albania
International Consultants	1 Climate Mitigation Expert (40 working days)*(600 USD/day) = 24,000 USD. The consultant will provide track progress made in implementing and achieving the NDC	24,000		24,000			24,000	Ministry of Environment and Tourism in Albania
International Consultants	1 Climate Adaptation Expert (40 working days)*(600 USD/day) = 24,000 USD. The consultant will provide track progress made in implementing and achieving the NAP and mainstreaming adaptation information in different sectorial policy documents.	24,000		24,000			24,000	Ministry of Environment and Tourism in Albania
International Consultants	1 Climate Policy Expert , (20 working days)* (600USD/day) (Total:12,000USD). The consultant will contribute to identification of financial technology development and transfer and capacity-building for BTR1	12,000		12,000			12,000	Ministry of Environment and Tourism in Albania
International Consultants	1 Lead Editor (30 working days)*(600 USD/day) = 18,000 USD. The consultant will compile, edit and design the reports of BTR1	18,000		18,000			18,000	Ministry of Environment and Tourism in Albania
International Consultants	1 Climate adaptation researcher (30 working days)*(600 USD/day) = 18,000 USD. The consultant will assist on Vulnerability and Adaptation analyses for BTR2/NC5		18,000	18,000			18,000	Ministry of Environment and Tourism in Albania
International Consultants	1 Climate Mitigation Expert (40 working days)*(600 USD/day) = 24,000 USD. The consultant will provide track progress made in implementing and achieving the NDC (BTR2/5NC)		24,000	24,000			24,000	Ministry of Environment and Tourism in Albania
International Consultants	1 Climate Adaptation Expert (40 working days)*(600 USD/day) = 24,000 USD. The consultant will provide track progress made in implementing and achieving the NAP and mainstreaming adaptation information in different sectorial policy documents and prepare the Adaptation Communication as component of the BTR2/NC5.		24,000	24,000			24,000	Ministry of Environment and Tourism in Albania
International Consultants	1 Climate Policy Expert , (40 working days)* (600USD/day) (Total:24,000USD). The consultant will contribute to identification of financial technology development and transfer and capacity-building		24,000	24,000			24,000	Ministry of Environment and Tourism in Albania

	and national circumstances for BTR2/NC5							
International Consultants	1 Lead Editor (70 working days)*(600 USD/day) = 42,000 USD. The consultant will compile, edit and design the reports of BTR2/NC5		42,000	42,000			42,000	Ministry of Environment and Tourism in Albania
Local Consultants	5 GHG Experts (60 working days)*(200 USD/day) = 12,000 USD. Each consultant (200 USD x 12w/ days =2,400 USD); These consultants will assist on GHG Inventory and GHG mitigation analyses for BTR1 for the sectors of Energy, Industrial Processes and Product Use (IPPU), Agriculture, Forestry and Other Land Use (AFOLU) and Waste.	12,000		12,000			12,000	Ministry of Environment and Tourism in Albania
Local Consultants	5 Climate adaptation researchers (55 working days)*(200 USD/day) = 11,000 USD.Each consultant (200 USD x11w/ days =2,200 USD); These consultants will assist on Vulnerability and Adaptation analyses for BTR1	11,000		11,000			11,000	Ministry of Environment and Tourism in Albania
Local Consultants	1 Climate Mitigation Expert (120 working days)*(200 USD/day) = 24,000 USD. The consultant will provide track progress made in implementing and achieving the NDC (BTR1)	24,000		24,000			24,000	Ministry of Environment and Tourism in Albania
Local Consultants	1 Climate Adaptation Expert (120 working days)*(200 USD/day) = 24,000 USD. The consultant will provide track progress made in implementing and achieving the NAP and mainstreaming adaptation information in different sectorial policy documents. (BTR1)	24,000		24,000			24,000	Ministry of Environment and Tourism in Albania
Local Consultants	1 Climate Policy Expert , (10 working days)* (200USD/day) (Total: 2,000USD). The consultant will contribute to identification of financial technology development and transfer and capacity-building for BTR1	2,000		2,000			2,000	Ministry of Environment and Tourism in Albania
Local Consultants	1 Lead Editor 100 working days)*(250 USD/day) = 25,000 USD). The consultant will compile, edit and design the reports of BTR1	25,000		25,000			25,000	Ministry of Environment and Tourism in Albania
Local Consultants	5 GHG Experts (140 working days)*(200 USD/day) = 28,000 USD. Each consultant (200 USD x 28w/ days =5,600 USD); These consultants will assist on GHG Inventory and GHG mitigation analyses for BTR2/5NC for the sectors of Energy, Industrial Processes and Product Use (IPPU), Agriculture, Forestry and Other Land Use (AFOLU) and Waste.		28,000	28,000			28,000	Ministry of Environment and Tourism in Albania
Local Consultants	5 Climate adaptation researchers (110 working days)*(200 USD/day) = 22,000 USD.Each consultant (200 USD x22w/ days =4,400 USD); These consultants will assist on Vulnerability and		22,000	22,000			22,000	Ministry of Environment and Tourism in Albania

	Adaptation analyses for BTR2/5NC							
Local Consultants	1 Climate Mitigation Expert (120 working days)*(200 USD/day) = 24,000 USD. The consultant will provide track progress made in implementing and achieving the NDC (BTR2/5NC)		24,000	24,000			24,000	Ministry of Environment and Tourism in Albania
Local Consultants	1 Climate Adaptation Expert (120 working days)*(200 USD/day) = 24,000 USD. The consultant will provide track progress made in implementing and achieving the NAP and mainstreaming adaptation information in different sectorial policy documents up and prepare the Adaptation Communication as component of the BTR2/NC5 .		24,000	24,000			24,000	Ministry of Environment and Tourism in Albania
Local Consultants	1 Climate Policy Expert , (20 working days)* (200USD/day) (Total:4,000USD). The consultant will contribute to identification of financial technology development and transfer and capacity-building for BTR2/NC5		4,000	4,000			4,000	Ministry of Environment and Tourism in Albania
Local Consultants	1 Lead Editor 200 working days)*(250 USD/day) = 50,000 USD). The consultant will compile, edit and design the reports of the BTR2/5NC		50,000	50,000			50,000	Ministry of Environment and Tourism in Albania
Training, Workshops, Meetings	Workshops, implementation of the Training Plan and Workshops to validate and disseminate BTR1	40,700		40,700			40,700	Ministry of Environment and Tourism in Albania
Training, Workshops, Meetings	Workshops, implementation of the Training Plan and Workshops to validate and disseminate BTR2/5NC		66,000	66,000			66,000	Ministry of Environment and Tourism in Albania
Training, Workshops, Meetings	Inception workshop costs (total: 12,150)			-	12,150		12,150	Ministry of Environment and Tourism in Albania
Office Supplies	Office supplies (total 3,490 USD)					3,490	3,490	Ministry of Environment and Tourism in Albania
Travel	Travel expenses for related local and international experts and trainings, workshops, presentations and exchange of knowledge and experiences	26,000	43,210	69,210			69,210	Ministry of Environment and Tourism in Albania
Other Operating Costs	Audio Visual and Print Production Materials. Publication/submission of the BTR1 and BTR2/5NC, design/usage of various communication materials or tools (such as videos, infographics, on-line surveys, PowerBi etc.) to collect data and translation costs (30,000 USD under outcome 1 and 14,000USD under outcome 2).	30,000	14,000	44,000			44,000	Ministry of Environment and Tourism in Albania
Other Operating Costs	Project audit costs (total 15,000 USD)			-		15,000	15,000	UNDP

Grand Total		458,700	650,060	1,108,760	12,150	112,090	1,233,000	
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ANNEX C: ENVIRONMENTAL AND SOCIAL SAFEGUARDS

Attached any screening documents or other ESS related documents (if applicable). ESS screening is not required for EAs but should be included if its available.

☐ Check this box is ESS screening is not required per Agency's regulations

Title

BTR1_ BTR2 5NC_Albania_SESP