



# Preparation of Trinidad and Tobago's First Biennial Transparency Report and a combined Second Biennial Transparency Report and Fourth National Communication (BTR1 and BTR2/NC4) to the United Nations Framework Convention on Climate Change (UNFCCC)

Review CEO Endorsement and Make a recommendation

## Basic project information

GEF ID

11654

**Countries**

Trinidad and Tobago

**Project Name**

Preparation of Trinidad and Tobago's First Biennial Transparency Report and a combined Second Biennial Transparency Report and Fourth National Communication (BTR1 and BTR2/NC4) to the United Nations Framework Convention on Climate Change (UNFCCC)

**Agencies**

UNEP

**Date received by PM**

5/7/2024

**Review completed by PM**

6/11/2024

**Program Manager**

Toshiyuki Yamasaki

**Focal Area**

Climate Change

**Project Type**

EA

**Expedited Enabling Activity req (CEO)****Section I - Enabling Activity Summary****Funding elements.**

**Is the enabling activity aligned with the relevant GEF funding elements as indicated in Table A and as defined by the GEF-8 Programming Directions? Is the General Enabling Activity Information table correctly populated?**

**Secretariat's Comments**

Toshi 5/15/2024:

**Yes.** This project is aligned with the GEF-8 climate change focal area strategy.

## Agency's Comments

### Cost Ranges.

**If there was a deviation in the cost range, was this explained?**

## Secretariat's Comments

Toshi 5/15/2024:

Cleared. The project has no deviations in the cost range. The costing is in line with Information Note GEF/C.62/Inf.15 - <https://www.thegef.org/council-meeting-documents/gef-c-62-inf-15>

## Agency's Comments

### Enabling activity summary.

**Is the enabling activity summary clear? Are the components in Table B and as described in the enabling activity request sound, appropriate, and sufficiently clear to achieve the project objectives?**

## Secretariat's Comments

Toshi 6/11/2024:

Thank you, cleared.

Toshi 5/29/2024:

1) On Gender:

Please ensure women's and women's organizations' participation, as well as their direct involvement in capacity development and training, during the preparation of the BTR1 and BTR2. Please ensure that under M&E, gender dimensions are reported and monitored on.

2) Editorial matter:

Regarding abbreviation words, to avoid confusion, please explain them when they appeared for the first time, i.e., AD in P.9 (though AD has an explanation in P.10, but it appears in P.9 for the first time), and check through again.

## Agency's Comments

### [Response06/11/2024](#)

1) As noted on page 20, civil society organizations in the field of gender and climate change are to be consulted during the project, and gender-based non-governmental organizations will participate in training to support gender equity in the national reporting process. The government agency for gender, the Gender Affairs division at the Office of the Prime Minister, is tasked in the stakeholder table on page 19 with overseeing equitable participation in project activities. The project also includes a Technical Expert Group to address gender and climate change issues.

Text has now been added in the section on Gender to clarify that training involves women and women's organizations' participation. Text has also been added in Table C1 on page 21 to ensure that gender considerations are monitored and reported on throughout the project.

2) Abbreviations have been reviewed, and they are now spelled out at first reference throughout the document.

## **Section 2 - Enabling Activity Supporting Information**

**Eligibility Criteria.**

**Is this enabling activity eligible for GEF funding?**

**Secretariat's Comments**

**Toshi 5/29/2024:**

**Yes.**

**Agency's Comments**

**Institutional framework.**

**Are the institutional arrangements for implementation adequately described?**

**Secretariat's Comments**

**Toshi 5/29/2024:**

**Yes.**

**Agency's Comments**

**Monitoring and Evaluation.**

**Does the project include a budgeted M&E Plan?**

**Secretariat's Comments**

**Toshi 5/29/2024:**

**Yes. The M&E budget for the project is \$10,000.**

**Agency's Comments**

**Section 3. Information Tables**

**GEF resource availability.**

**Is the proposed GEF financing in Table F (including the Agency fee) in line with GEF policies and guidelines?**

**Secretariat Comment at PIF/Work Program Inclusion**

**Toshi 5/29/2024:**

**Yes.**

**Agency Response**

**Are they within the resources available from (mark all that apply):**

**STAR allocation?**

Secretariat's Comments

**N/A.**

Agency's Comments

**Focal Area allocation?**

Secretariat's Comments

**N/A.**

Agency's Comments

**LDCF under the principle of equitable access?**

Secretariat's Comments

**N/A.**

Agency's Comments

**SCCF (Adaptation or Tech Transfer)?**

Secretariat's Comments

**N/A.**

Agency's Comments

**Focal Area Set Aside?**

Secretariat's Comments

**Toshi 5/29/2024:**

**Yes.** This is in line with Information Note

GEF/C.62/Inf.15 - <https://www.thegef.org/council-meeting-documents/gef-c-62-inf-15>

Agency's Comments

**Rio Markers.**

**Are the Rio Markers for CCM ,CCA, BD and LD presented?**

Secretariat's Comments

Toshi 5/29/2024:  
Yes.

Agency's Comments  
**Country endorsement.**

**Has the project been endorsed by the country's GEF Operational Focal Point at the time of the EA submission and has the name and position been checked against the GEF database? Are the endorsed amounts consistent with the amounts included in Portal**

Secretariat's Comments

Toshi 6/11/2024:  
Thank you, cleared.

Toshi 5/29/2024:  
The project has been endorsed by the country's GEF OFP and the endorsed amounts are consistent with the amounts in the Portal.

However, the LOE template used for this project removed the footnote that conditions the selection of the executing partner to the following: "Subject to the capacity assessment carried out by the GEF Implementing Agency, as appropriate?". Per the attached email distributed back in March when we were aiming to constitute June 2023 Work Program, Agencies were informed that LoEs "with modifications cannot be accepted and will be returned?". While the removal of the footnote seems to be trivial, it is not: this footnote reduces the chances of having an executing partner that does not meet the fiduciary and procurement standards required to safely execute the project. Please get an email from the OFP accepting this footnote to be part of the LoE (this is an alternative to request a new LoE).

Agency's Comments

**05/31/2024:**

The GEF OFPs for Trinidad and Tobago has accepted the foot note through email.? The email correspondence has been uploaded.

**Response to Comments**

**Are all the comments adequately responded to? (only as applicable)**

**Gef Secretariat comments**

Secretariat's Comments

N/A.

Agency's Comments

**Other Agencies comments**

Secretariat's Comments

N/A.

Agency's Comments

**Council comments**

Secretariat's Comments

N/A.

Agency's Comments

**STAP comments**

Secretariat's Comments

N/A.

Agency's Comments

**Convention Secretariat comments**

Secretariat's Comments

N/A.

Agency's Comments

**CSOs comments**

Secretariat's Comments

N/A.

Agency's Comments

**Project Budget Table.**

**Is the project budget table attached? Are the activities / expenditures reasonably and accurately charged to the three identified sources (Components, M&E and PMC)?**

Secretariat's Comments

Toshi 5/29/2024:

Yes, Cleared.

Agency's Comments

**Environmental and Social Safeguards.**

**If there are screening documents or other ESS documents available, have these been attached?  
(only as applicable)**

Secretariat's Comments

Toshi 5/29/2024:

Yes. ESS documents have been attached. The overall project risk is categorized as low risk.

Agency's Comments

**GEFSEC DECISION**

**RECOMMENDATION.**

**Is CEO endorsement/ approval recommended?**

Secretariat's Comments

Toshi 5/29/2024:

Please address the comments above and resubmit. Please highlight in yellow the changes you make to the portal form for ease of revision.

**REVIEW DATE(S)**

	<b>Secretariat Comment at CEO Endorsement</b>	<b>Response to Secretariat comments</b>
<b>First Review</b>	<b>5/15/2024</b>	
<b>Additional Review (as necessary)</b>	<b>5/29/2024</b>	
<b>Additional Review (as necessary)</b>	<b>6/11/2024</b>	
<b>Additional Review (as necessary)</b>		
<b>Additional Review (as necessary)</b>		