

Development of Egypt's First Biennial Transparency Report (1BTR), and a combined Second Biennial Transparency and Fifth National Communication Report to the UNFCCC (2BTR+5NC)

Review CEO Endorsement and Make a recommendation

Basic project information

GEF ID

11330

Countries

Egypt

Project Name

Development of Egypt's First Biennial Transparency Report (1BTR), and a combined Second Biennial Transparency and Fifth National Communication Report to the UNFCCC (2BTR+5NC)

Agencies

UNDP

Date received by PM

9/27/2023

Review completed by PM

11/14/2023

Program Manager

Esteban Bermudez Forn

Focal Area

Climate Change

Project Type

EA

Expedited Enabling Activity req (CEO) ☐

Section I - Enabling Activity Summary

Funding elements.

Is the enabling activity aligned with the relevant GEF funding elements as indicated in Table A and as defined by the GEF-8 Programming Directions? Is the General Enabling Activity Information table correctly populated?

Secretariat's Comments

EBF 11/27/2023: Cleared.

EBF 10/12/2023: As UNDP is providing some execution support services, please add UNDP under Project Executing Entity in the General Information section:

Enabling Activity Title: ⓘ	Development of Egypt's First Biennial Transparency Report (1BTR), and a combined Second Biennial Transparency and Fifth National Communication Report to the UNFCCC (2BTR+5NC)		
Country(ies): ⓘ	Egypt	GEF Enabling Activity ID: ⓘ	11330
GEF Agency(ies): ⓘ	UNDP	GEF Agency Enabling Activity ID: ⓘ	6739
Project Executing Entity(s): ⓘ	Egyptian Environmental Affairs Agency (EEAA) [REDACTED]	Executing Partner Type:	Government [REDACTED]

Agency's Comments

UNDP response, 14 Nov 2023:

UNDP has been added in the portal as additional Executing Entity under the General information

Cost Ranges.

If there was a deviation in the cost range, was this explained?

Secretariat's Comments

EBF 10/12/2023: Cleared. The project has no deviations in the cost range. The costing is in line with Information Note GEF/C.62/Inf.15 - <https://www.thegef.org/council-meeting-documents/gef-c-62-inf-15>

Agency's Comments

Enabling activity summary.

Is the enabling activity summary clear? Are the components in Table B and as described in the enabling activity request sound, appropriate, and sufficiently clear to achieve the project objectives?

Secretariat's Comments

EBF 12/06/2023:

2. Cleared

EBF 11/27/2023:

1. Cleared
2. Regarding gender, we suggest revising Output 3.1.4 as per below (text in red).

Output 3.1.4. End of Project report and workshop including lessons learnt compiled

Document lessons learned and knowledge generated for next reports in consultation with main stakeholders while ensuring gender balance among participants **and in consideration of gender perspectives.**

EBF 10/12/2023:

1. Consulting and engaging civil society are essential for effective climate action and reporting. This project provides an overview of key stakeholders but includes only very brief references to NGOs. Please elaborate on plans for engaging and consulting civil society organizations, community groups, interest/advocacy groups, etc., in project implementation.
2. Regarding gender:
 1. The following outputs have relevant gender dimensions. Please incorporate them. Output 2.1.1, 2.1.2, 2.1.3, 2.2.1, 2.2.2, 2.3.1,
 2. Outcome 2.2 - suggest replacing gender-inclusive with gender-responsive. The latter goes beyond participation (which gender-inclusive connotes).
 3. For Output 3.1.4, please ensure that lessons learned and knowledge generated reflect gender equality dimensions as well.

Agency's Comments

UNDP response, 4 Dec 2023

Regarding gender:

Output 3.1.4 has been revised as advised in the GEF comment.

UNDP response, 14 November 2023:

Comment on NGOs

The project document highlighted in Page 20 that NGOs are among the main project stakeholders. The NGOs will be invited to public awareness sessions and consultations workshops on the BTR and National Communication Reports. Special training sessions can be organized to media and NGOs as representatives for the civil society on the content of the reports. UNDP Egypt has a common practice to invite National Communication Project Manager to speak in awareness sessions and consultation workshops organized by other climate change projects funded by GEF and Vertical Funds projects to brief participants from

government, civil society and local communities on the NC reporting process and updated results.

Comments on Gender

1. Reference to gender dimension is added wherever relevant.
2. The expression ?gender inclusive has been replaced with ?gender responsive.
3. Refence to gender dimension has been added as relevant

Section 2 - Enabling Activity Supporting Information

Eligibility Criteria.

Is this enabling activity eligible for GEF funding?

Secretariat's Comments EBF 10/12/2023: Cleared.

Agency's Comments

Institutional framework.

Are the institutional arrangements for implementation adequately described?

Secretariat's Comments EBF 10/12/2023: Cleared. We take note that UNDP will provide partial execution services through the Country Office support to National Implementation Modality (CO support to NIM). We also take note that the exceptional request by Egypt's OFP, the description of the partial execution services by UNDP, and the approval by the GEF Manager are uploaded in the document section of this project.

Agency's Comments

Monitoring and Evaluation.

Does the project include a budgeted M&E Plan?

Secretariat's Comments EBF 10/12/2023: Yes, \$20,000 are budgeted for M&E related activities. Cleared.

Agency's Comments

Section 3. Information Tables

GEF resource availability.

Is the proposed GEF financing in Table F (including the Agency fee) in line with GEF policies and guidelines?

Secretariat Comment at PIF/Work Program Inclusion EBF 10/12/2023: Yes, it is in line with GEF policies and guidelines.

Agency Response

Are they within the resources available from (mark all that apply):

STAR allocation?

Secretariat's Comments N/A

Agency's Comments

Focal Area allocation?

Secretariat's Comments N/A

Agency's Comments

LDCF under the principle of equitable access?

Secretariat's Comments N/A

Agency's Comments

SCCF (Adaptation or Tech Transfer)?

Secretariat's Comments N/A

Agency's Comments

Focal Area Set Aside?

Secretariat's Comments EBF 10/12/2023: Yes, this is in line with the information note GEF/C.62/Inf.15.

Agency's Comments

Rio Markers.

Are the Rio Markers for CCM ,CCA, BD and LD presented?

Secretariat's Comments EBF 10/12/2023: Cleared.

Agency's Comments

Country endorsement.

Has the project been endorsed by the country's GEF Operational Focal Point at the time of the EA submission and has the name and position been checked against the GEF database? Are the endorsed amounts consistent with the amounts included in Portal

Secretariat's Comments

EBF 10/12/2023: Yes, the project has been endorsed by the GEF OFP of Egypt, Dr. Ali Abou Sena and the endorsed amounts are consistent with the amounts in the Portal.

Agency's Comments

Response to Comments

Are all the comments adequately responded to? (only as applicable)
Gef Secretariat comments

Secretariat's Comments

N/A

Agency's Comments

Other Agencies comments

Secretariat's Comments N/A

Agency's Comments

Council comments

Secretariat's Comments N/A

Agency's Comments

STAP comments

Secretariat's Comments N/A

Agency's Comments

Convention Secretariat comments

Secretariat's Comments N/A

Agency's Comments

CSOs comments

Secretariat's Comments N/A

Agency's Comments

Project Budget Table.

Is the project budget table attached? Are the activities / expenditures reasonably and accurately charged to the three identified sources (Components, M&E and PMC)?

Secretariat's Comments

EBF 11/27/2023:

1. Cleared
2. Cleared. ToRs for the Project Manager are provided in Annex 6 of the Agency Project Document
3. Cleared

EBF 10/12/2023: We note UNDP has been assigned \$22,325 from the project budget to provide direct project services under CO support to NIM. This is in line with the request from the OFP of Egypt, the description of the partial execution services by UNDP, and the approval by the GEF Manager. This evidence is uploaded in the document section of this project. [No action from the Agency is needed in this regard].

Sub-contract to executing partner	Direct Project Services under Support to NIM as per LOA								22,325	22,325	UNDP
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Please address the following comments from GEF PPO:

1. Please replace 'Vehicle' with 'Equipment' in the budget line detailed as 'PMU premises equipment and furniture':

Expenditure Category	Detailed Description	Component (USDeq.)							
		Component 1		Component 2			Sub-Total	M&O	
		Sub-component 1.1	Sub-component 1.2	Sub-component 2.1	Sub-component 2.2	Sub-component 2.3			
Equipment	Total USD 22,416: Communications related expenses, including acquisition of audio-visual equipment, telephone charges, e-mail subscription, postage etc. (total USD 9,816) in a period of four years). Various IT equipment (such as laptops, printers, PCs etc.), other IT tools and software's to support the preparation of GHG Inventory and other BTR chapters in total value of USD 12,600	22,416						22,416	
Equipment	PMU communications related expenses: acquisition of audio-visual equipment, telephone charges, e-mail subscription, postage etc. (total USD 2,200 in a period of 4 years).								
Vehicle	PMU premises equipment and furniture								

2. The Project Manager is charged to both project components and PMC and should only be charged to PMC. Please consider adjusting the budget allocation accordingly. If the Project Manager is charged to the project components and PMC, following paragraph 4 of Annex 7 of the Guidelines on the GEF Project and Program Cycle Policy, please provide clear Terms of Reference describing unique outputs and deliverables expected from this role.

Contractual Services - Individual	Total USD 65,800: 43.4% of Technical Officer salary at the rate eq. to USD 1400/month= USD 29,164 and 26 % of Project Manager salary at the rate eq. to USD 2925/month = approximately USD 36,504 for four years	65,800					65,800			65,800	Egyptian Environmental Affairs Agency (EEAA)
Contractual Services - Individual	Total USD 85,209: 56.6% of Technical Officer salary at the rate eq. to USD 1400/month= 38,035 and 33.6% of Project Manager salary at the rate eq. to USD 2925/month= USD 47,174 for four years		85,209				85,209			85,209	Egyptian Environmental Affairs Agency (EEAA)
Contractual Services - Individual	66% of Technical Officer salary at the rate eq. to USD 1400/month= 44,352 and 23.8 % of Project Manager salary at the rate eq. to USD 2925/month = 33,359 for four years			77,744			77,744			77,744	Egyptian Environmental Affairs Agency (EEAA)
Contractual Services - Individual	Total USD 32,000: 27.18 % of Technical Officer salary at the rate eq. to USD 1400/month= 18,264 and 9.78 % of Project Manager salary at the rate eq. to USD 2925/month = 13,731 for four years				32,000		32,000			32,000	Egyptian Environmental Affairs Agency (EEAA)
Contractual Services - Individual	Total USD 8,000: 6.79% of Technical Officer salary at the rate eq. to USD 1400/month = 4,562 and 2.44 % of Project Manager salary at the rate eq. to USD 2925/month = 3,425 for four years					8,000	8,000			8,000	Egyptian Environmental Affairs Agency (EEAA)
Contractual Services - Individual	Total USD 72,816: Project Accountant salary at the rate eq to USD 1400/month for four years (approx 1400*48= USD 67,200) and 4% of Project Manager salary at the rate of USD 2925/month for four years (2925*48*0.04 = USD 5,616)								72,816	72,816	Egyptian Environmental Affairs Agency (EEAA)

3. Following the previous comment, the percentages allocated to the Project Manager add up to 99.6% instead of 100% (26% + 33.6% + 23.8% + 9.78% + 2.44% + 4%). Please correct.

Agency's Comments

UNDP response, 14 November 2023:

1. The mistake was corrected, and ?vehicle? was replaced by ?equipment?.
2. The ToR for Project Manager has been modified in Annex 6 of the UNDP project document.
3. The percentage of the PM?s salary has been corrected in the budget.

Environmental and Social Safeguards.

If there are screening documents or other ESS documents available, have these been attached? (only as applicable)

Secretariat's Comments EBF 10/12/2023: Yes, they have been attached. The overall project risk is categorized as low risk.

Agency's Comments

GEFSEC DECISION

RECOMMENDATION.**Is CEO endorsement/ approval recommended?****Secretariat's Comments**

EBF 12/06/2023: The PM recommends the project for further processing.

EBF 11/27/2023: Please address the outstanding comment related to gender.

EBF 10/12/2023: Please address the comments above and resubmit. Please highlight in yellow the changes you make to the portal form for ease of revision.

REVIEW DATE(S)

	Secretariat Comment at CEO Endorsement	Response to Secretariat comments
First Review	10/12/2023	
Additional Review (as necessary)	11/27/2023	
Additional Review (as necessary)	12/6/2023	
Additional Review (as necessary)		
Additional Review (as necessary)		