

UNEP GEF PIR Fiscal Year 2023
Reporting from 1 July 2022 to 30 June 2023

1. PROJECT IDENTIFICATION

1.1. Project details

Identification Table	GEF ID.: 10446	Umoja WBS: SB-016315.02
	SMA IPMR ID: 44035	Grant ID: S1-32GFL-000649
	Project Short Title: CBIT Cameroon	
Project Title	Capacity-building for transparency in NDC implementation in Cameroon	
Duration months	<i>Planned</i>	36 Months
	<i>Age</i>	9 Months
Project Type	Medium Size Project	
Parent Programme if child project	N/A	
Project Scope	National	
Region	Africa	
Countries	Cameroon	
GEF Focal Area(s)	Climate Change Mitigation	
GEF financing amount	US\$ 1,597,000	
Co-financing amount	US\$ 711,000	
Date of CEO Endorsement/Approval	10 March 2022	
UNEP Project Approval Date (on Decision Sheet)	30 June 2022	
Start of Implementation (PCA entering into force)	1 July 2022	
Date of Inception Workshop, if available	29 May 2023	
Date of First Disbursement	18 August 2022	
Total disbursement as of 30 June 2023	US\$ 160,000	
Total expenditure as of 30 June 2023	US\$ 0 ¹	
Midterm undertaken?	No	
Actual Mid-Term Date, if taken	N/A	
Expected Mid-Term Date, if not taken	N/A	
Completion Date	<i>Planned – original PCA</i>	30 September 2025
	<i>Revised – Current PCA</i>	N/A
Expected Terminal Evaluation Date	31 March 2026	
Expected Financial Closure Date	30 September 2026	

¹ At the time of PIR submission, the expenditure report submitted by the Ministry for Quarter 2 of 2023 had not yet been approved by UNEP.

1.2. Project description

<p>Project objective: Improve the institutional and technical capacity of national institutions to enhance the implementation of the Paris Agreement through greater transparency in Cameroon.</p> <p>Component 1: Strengthening Cameroon’s capacity to collect and process climate change data into useful information for policymaking and reporting to the United Nations Framework Convention on Climate Change (UNFCCC).</p> <p>Expected Outcome 1: Cameroon improves its Monitoring, Reporting and Verification (MRV) system and institutional capacity to comply with the Enhanced Transparency Framework (ETF) and improve transparency over time.</p> <p>Executing Agency: Ministry of Environment, Protection of Nature and Sustainable Development</p>

1.3. Project Contacts

Division(s) Implementing the project	Industry and Economy Division
Name of co-implementing Agency	N/A
Executing Agency(ies)	Ministry of Environment, Protection of Nature and Sustainable Development
Names of Other Project Partners	N/A
UNEP Portfolio Manager(s)	Geordie Colville
UNEP Task Manager(s)	Julien Lheureux
UNEP Budget/Finance Officer	Fatma Twahir
UNEP Support/Assistants	Hassan Coulibaly
EA National Project Director	KAGONBE Timothée
EA Project Manager	NGUEMADJI Moussa Jules Maxime
EA Finance Manager	TSAPI DEDZO Théophile
EA Communications Lead, if relevant	N/A

2. OVERVIEW OF PROJECT STATUS

2.1 UNEP PoW and UN

UNEP Current Subprogramme(s)	Subprogramme 1: Climate Change: countries increasingly make the transition to low-emission economic development, and enhance their adaptation and resilience to climate change
PoW Indicator(s)	Indicator (iii) Number of national, subnational and private sector actors reporting under the enhanced transparency arrangements of the Paris Agreement with UNEP support
UNEP previous Subprogramme(s)	N/A
UNSDCF / UNDAF linkages	The project is aligned with United Nations Development Assistance Framework (UNDAF) for the period 2014-2018, especially with regard to its strategic axis “Improving food security, community resilience to climate change, and access to employment for youth and women”; the related area of cooperation is “the environment; the sustainable management of natural resources and living environment”.
Link to relevant SDG Goal(s)	SDG 13 - Take urgent action to combat climate change and its impacts
Link to relevant SDG Target(s)	Target 13.3 Improve education, awareness-raising and human and institutional capacity on climate change mitigation, adaptation, impact reduction and early warning.

2.2. GEF Core Indicators:

Indicators	Targets – Expected Value			Materialized to date
	Mid-term	End-of-project	Total target	
Number of direct beneficiaries disaggregated by gender as co-benefit of GEF investment	N/A	Women: 96 Men: 144 Total: 240	Women: 96 Men: 144 Total: 240	The project will start reporting on this in the next PIR, once trainings and workshops have started.

2.3. Implementation Status and Risk

	FY 2023	FY 2024	FY 2025	FY 2026
PIR #	1 st	2 nd	3 rd	4 th
Rating towards outcomes (DO) (section 3.1)	Not rated			
Rating towards outputs (IP) (section 3.2)	U			
Risk rating (section 4.2)	M			

Rating towards outcomes:

Outcome 1: Cameroon improves its Monitoring, Reporting and Verification (MRV) system and institutional capacity to comply with the Enhanced Transparency Framework (ETF) and improve transparency over time.

Due to the delays the Ministry of Environment, Protection of Nature and Sustainable Development has experienced in setting up the Project Management Unit (hiring the Project Manager and the Administrative Assistant) and organizing the project’s inception workshop and 1st PSC meeting, the project has only started implementation in May 2023, as opposed to October 2022 as originally planned. It is therefore too early to

assess progress towards reaching the expected outcome. The project will therefore only be able to start assessing this towards mid-2024. This is therefore **Not Rated**.

Rating towards outputs:

While the project was originally planned to start in October 2022, the Ministry has experienced challenges and delays in hiring a Project Manager and organizing the project's inception events. The Project Manager was finally hired early May 2023, and the inception workshop and the 1st PSC meeting were respectively organized on 29 and 30 May 2023. The Project Management Unit (PMU) is now starting the process of hiring the consultants and firms in charge of preparing the different project deliverables. The Ministry of Environment will work on fast tracking activities implementation to try to recover the delays incurred so far. Situation will be re-assessed by UNEP in January 2024, as part of the July-December 2023 Half-Yearly Progress report.

Output 1.1: National institutions strengthened to coordinate, manage and implement climate transparency activities.

The work under this output has been delayed due to the late start of the project. The PMU will recruit the consultants / firm responsible for the work under this output during the 2nd half of year 2023.

Output 1.2: Technical support, training and tools provided to the country to submit transparent, consistent, comparable, complete and accurate greenhouse gas (GHG) inventories.

The work under this output planned to start during the 2nd semester of 2023.

Output 1.3: Technical support, training and tools provided to the country to track Nationally Determined Contributions (Mitigation and Adaptation) and support needed and received.

The work under this output planned to start during the 2nd semester of 2023.

Output 1.4: Technical support, training and tools provided to the country to use climate analysis in decision-making.

The work under this output planned to start during year 2024.

Based on the above status and considering that implementation of project activities was supposed to start in October 2022, the project implementation progress is rated **Unsatisfactory**. The Ministry will need to take urgent recovery measures to catch up with the delay, to ensure the project is completed by end of September 2025.

Overall risk rating:

Given the project has started 7 months later than planned (i.e. May 2023 instead of October 2022), there is a risk the project may not be fully completed by the planned technical completion date of 30 September 2025. As of 30 June 2023, the Ministry has not yet started the recruitment process of the different experts / consultants that are expected to work on the different project outputs. In addition, the slow responsiveness of the PMU to UNEP's communications raises a concern about the ability to recover the delays incurred.

The Ministry / PMU will have to work on fast tracking certain activities and also smoothen its communications with UNEP to be able to catch up with the delay incurred and ensure timely completion of the project. The situation will be re-assessed by UNEP in 6 months from now (early 2024), to see whether a workplan revision is required.

Finally, the Ministry of Environment will also have to work on ensuring the committed co-finance from the government of Cameroon (i.e. US\$ 711,000) is mobilized as early as possible, to support the project implementation and the functioning costs of the project's steering committee.

The project is currently rated at **Moderate** risk.

[section will be uploaded into the GEF Portal]

2.4. Co-financing

Planned Co-finance Total: US\$ 711,000	No co-finance materialized so far. This will be reported in the next PIR.
Actual to date: US\$ 0	
Progress	No co-finance materialized so far.

2.5. Stakeholder engagement

Date of project steering committee meeting	30 May 2023
Stakeholder engagement	<p>For this January-June 2023 period under review, the stakeholder engagement section focused on the identification of key stakeholders to participate in the project launch workshop and the first meeting of the project Steering Committee. In particular, according to the mapping of stakeholders defined in the project document.</p> <p>To this end, a workshop to launch the CBIT project was held on 29 May 2023 at the Hotel Marina in Yaoundé, attended by around 65 people from government departments, civil society organizations, development partners, the private sector, academics and researchers, and the project team. In the same vein, on 30 May 2023, in the conference room of the Centre for Environmental Information and Documentation (CIDE), the first session of the CBIT Project Steering Committee was held, attended by around 18 people (statutory members, the CBIT secretariat and the project team).</p> <p>[section will be uploaded into the GEF Portal]</p>

2.6. Gender

Does the project have a gender action plan?	Yes.
Gender mainstreaming	<p>A total of 65 people participated in the inception workshop, out of which 58 men (89%) and 7 women (11%). A total of 18 people participated in the 1st PSC meeting, out of which 15 men (83%) and 3 women (17%).</p> <p>The GEF approved project includes a Gender Action Plan with clear activities, indicators and targets. During the next reporting period (July-December 2023) the Project Manager will ensure gender mainstreaming activities are implemented and monitored, and will report on these in the July-December 2023 Half-Yearly Progress report.</p> <p>[section will be uploaded into the GEF Portal]</p>

2.7. Environmental and social safeguards management

Moderate/High risk projects (in terms of Environmental and social safeguards)	<p>Was the project classified as moderate/high risk CEO Endorsement/Approval Stage?</p> <p>No</p> <p>If yes, what specific safeguard risks were identified in the SRIF/ESERN?</p> <p>N/A</p>
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New social and/or environmental risks	Have any new social and/or environmental risks been identified during the reporting period? No
Complaints and grievances related to social and/or environmental impacts (to be filled in by TM and EA)	Has the project received complaints related to social and/or environmental impacts (actual or potential) during the reporting period? No
Environmental and social safeguards management	This project was rated at “Low” safeguard risk category as it mainly focuses on normative issues, i.e., institutional capacity building toward improved GHG inventories and reporting on NDC, so the government meets the transparency requirements on the climate change commitments and reports the progress in a reliable manner. [section will be uploaded into the GEF Portal]

2.8. Knowledge management

Knowledge activities and products	The project has just started in May 2023, and has not produced any knowledge products so far. This will be re-assessed at a later stage. [section will be uploaded into the GEF Portal]
Main learning during the period	N/A

2.9. Stories to be shared

Stories to be shared	N/A [section to be shared with communication division/ GEF communication]
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3. PROJECT PERFORMANCE AND RISK

Based on inputs by the Project Manager, the **UNEP Task Manager** will make an overall assessment and provide ratings of:

- (i) Progress towards achieving the project Results(s)- see section 3.1
- (ii) Implementation progress – see section 3.2

3.1 Rating of progress towards achieving the project outcomes (Development Objectives)

Project objective and Outcomes	Indicator	Baseline level	End-of-project target	Progress as of current period ²	Summary by the EA of attainment of the indicator & target as of 30 June 2023	Progress rating ³
Objective: Improve the institutional and technical capacity of national institutions to enhance the implementation of the Paris Agreement through greater transparency in Cameroon.	Indicator A: Improvement in the quality of institutional capacity for transparency Based on GEF 1 to 4 rating as per Annex IV of CBIT programming directions ⁴	Baseline A: 1	End-of-project target A: 3 (+2)	1	Project has just started in May 2023. Too early to assess.	Not rated
	Indicator B: Number of direct beneficiaries disaggregated by gender as co-benefit of GEF investment. [GEF-7 Core Indicator 11]	Baseline B: 0	End-of-project target B: At least 240 direct beneficiaries. Women: 96 Men: 144	0	Project has just started in May 2023. Too early to assess.	Not rated

² Numeric, percentage, or binary entry only

³ Use GEF Secretariat required six-point scale system: Highly Satisfactory (HS), Satisfactory (S), Marginally Satisfactory (MS), Marginally Unsatisfactory (MU), Unsatisfactory (U), and Highly Unsatisfactory (HU).

⁴ Guidance for ratings:

1. No designated transparency institution (TI) to support and coordinate the planning and implementation of transparency activities under Article 13 of the Paris Agreement (PA) exists.
2. Designated TI exists, but with limited staff/capacity to support & coordinate implementation of transparency activities under Article 13 of PA. Institution lacks authority/mandate to coordinate transparency activities under Article 13.
3. Designated TI has organizational unit with standing staff / some capacity to coordinate & implement transparency activities under Article 13 of PA. Institution has authority or mandate to coordinate transparency activities under Article 13. Activities are not integrated into national planning or budgeting activities.
4. Designated TI has an organizational unit with standing staff with some capacity to coordinate and implement transparency activities. Institution(s) has clear mandate or authority to coordinate activities under Article 13 of the PA, and activities are integrated into national planning and budgeting activities.

Project objective and Outcomes	Indicator	Baseline level	End-of-project target	Progress as of current period ²	Summary by the EA of attainment of the indicator & target as of 30 June 2023	Progress rating ³
Outcome 1: Cameroon improves its Monitoring, Reporting and Verification (MRV) system and institutional capacity to comply with the Enhanced Transparency Framework (ETF) and improve transparency over time	Indicator 1: Qualitative rating of the national GHG inventory reporting in its ability to track GHG emission from the key sectors Based on the GEF 1-10 rating scale, outlined in Annex III of the CBIT's Programming Directions ⁵	Baseline 1: 3	End-of-project target 1: 6 (+3)	3	Project has just started in May 2023. Too early to assess.	Not rated
	Indicator 2: Qualitative rating of the national MRV system for tracking mitigation, adaptation and support. Based on the GEF 1-10 rating scale, outlined in Annex III of the CBIT's Programming Directions	Baseline 2: 3	End-of-project target 2: 6 (+3)	3	Project has just started in May 2023. Too early to assess.	Not rated
	Indicator 3: # of climate change actions fully elaborated and populated with data that meets the requirements of the ETF available online	Baseline 3: 0	End-of-project target 3: At least 5	0	Project has just started in May 2023. Too early to assess.	Not rated

⁵ Guidance for ratings:

1. Very little measurement is done, reporting is partial and irregular and verification is not there.
2. Measurement systems (MS) are in place but data is of poor quality and/or methodologies are not very robust; reporting is done only on request or to limited audience or partially; verification is not there.
3. MS are in place for few activities, improved data quality and methodologies, but not cost or time efficient; wider access to reporting still limited & information partial; verification is rudimentary/non-standardized
4. MS are strong in limited set of activities however, analyses still needs improvement; periodic monitoring & reporting although not yet cost/time efficient; verification is only upon specific request and limited.
5. MS are strong for limited set of activities & periodically report on GHG related indicators i.e. mainstreamed into activity implementation; reporting improved through few pathways but limited audience & formats; verification limited.
6. MS are strong and cover a greater percentage of activities – feedback loops exist even if they are not fully functioning; reporting is available through multiple pathways and formats but may not be complete/transparent; verification is done through standard methodologies but only partially (i.e. not all data is verifiable)
7. Measurement broadly done (with widely acceptable methodologies), need for more sophisticated analyses to improve policy; Reporting periodic with improvements in transparency; verification done through more sophisticated methods even if partially
8. Strong standardized measurements processes established for key indicators & mainstreamed into institutional policy implementation; reporting widely available in multiple formats; verification done for larger set of information
9. Strong Monitoring and Reporting systems – robust methodologies, cost effective and efficient, periodic; verification done to a significant degree
10. Strong MRV systems that provide quality GHG related information in a transparent, accurate and accessible to a wide audience, with feedback of information from MRV flowing into policy design and implementation.

**PIR FY 2023
CBIT Cameroon**

Project objective and Outcomes	Indicator	Baseline level	End-of-project target	Progress as of current period ²	Summary by the EA of attainment of the indicator & target as of 30 June 2023	Progress rating ³
	Indicator 4: Number of stakeholders using training and tools provided to elaborate climate change policies, and reports required by UNFCCC in line with PA requirements.	Baseline 4: 0	End-of-project target 4: 60 Men: 36 Women: 24	0	Project has just started in May 2023. Too early to assess.	Not rated

3.2 Rating of progress implementation towards delivery of outputs (Implementation Progress)

Outputs/Deliverables ⁶	Expected completion date ⁷	Implementation status (%) as 30 June 2023	Progress rating justification ⁸ , description of challenges faced and explanations for any delay	Progress rating
Component 1: Strengthening Cameroon's capacity to collect and process climate change data into useful information for policymaking and reporting to the United Nations Framework Convention on Climate Change (UNFCCC).				
Output 1.1: National institutions strengthened to coordinate, manage and implement climate transparency activities	31 Aug. 2023	0%	The work under this output had been delayed due to the late start of the project. The PMU is starting the recruitment process of the consultants / firm to carry out the work under this output. New tentative completion date: 31 December 2023	U
Deliverable 1.1.1: One report mapping relevant stakeholders and assessing gaps and capacity needs regarding institutional arrangements as well as technical gaps and needs for climate change information management; connecting current work on the NDC, NC, BUR, GHG Inventory and AC with new reporting requirements under the ETF, assessing available climate change data and data generation systems; and identifying data sources needed to comply with the 2006 IPCC Guidelines and the MPGs for the ETF	31 March 2023	0%	The PMU will recruit the consultants / firm responsible for this deliverable during the 2nd half of year 2023. New tentative completion date: 30 September 2023	U
Deliverable 1.1.2: Legal and Regulatory Framework design	31 May 2023	0%	The PMU will recruit the consultants / firm responsible for this deliverable during the 2nd half of year 2023. New tentative completion date: 31 October 2023	U
Deliverable 1.1.3: Drafts of Memoranda of Understanding or Cooperation Agreements for efficient and coordinated institutional arrangements.	30 June 2023	0%	The PMU will recruit the consultants / firm responsible for this deliverable during the 2nd half of year 2023. New tentative completion date: 31 December 2023	U
Deliverable 1.1.4: One report listing nominated faculties and schools in climate change priority sectors, including respective decrees of nomination and activities to be implemented.	31 July 2023	0%	The PMU will recruit the consultants / firm responsible for this deliverable during the 2nd half of year 2023. New tentative completion date: 31 October 2023	U
Deliverable 1.1.5: Reports on consultation and validation workshops with stakeholders.	31 August 2023	0%	The PMU will recruit the consultants / firm responsible for this deliverable during the 2nd half of year 2023. New tentative completion date: 31 October 2023	U
Output 1.2: Technical support, training and tools provided to the country to submit transparent, consistent, comparable, complete and accurate greenhouse gas (GHG) inventories	31 March 2024	0%	The work under this output will start in the 2 nd half of year 2023.	MU
Deliverable 1.2.1: Reports on the proposed adapted tools, templates, protocols and guidelines for the sustainable management of the National Greenhouse Gas Inventory System and report on the proposed improvement plan.	30 November 2023	0%	The PMU will start the recruitment of the consultant / firm responsible for this deliverable during the 2nd half of year 2023. New tentative completion date: 31 December 2023	U

⁶ Outputs and activities (or deliverables) as described in the project logframe (and workplan) or in any updated project revision.

⁷ The completion dates should be as per latest workplan (latest project revision).

⁸ As much as possible, describe in terms of immediate gains to target groups, e.g. access to project deliverables, participation in receiving services; gains in knowledge, etc.

Outputs/Deliverables ⁶	Expected completion date ⁷	Implementation status (%) as 30 June 2023	Progress rating justification ⁸ , description of challenges faced and explanations for any delay	Progress rating
Deliverable 1.2.2: Training material + workshop reports: 1 Training of trainers workshop + 5 regional training workshops on collection and analysis of information for the GHG inventory elaboration; reporting protocols; IPCC 2006 guidelines.	31 March 2024	0%	The PMU will start the recruitment of the consultant / firm responsible for this deliverable during the 2nd half of year 2023.	MU
Deliverable 1.2.3: Training material + workshop reports: 1 Training of trainers workshop + 5 regional stakeholders training workshops on Quality Assurance and Quality Control (QA / QC) of GHG Inventories.	31 March 2024	0%	The PMU will start the recruitment of the consultant / firm responsible for this deliverable during the 2nd half of year 2023.	MU
Deliverable 1.2.4: Training material + workshop reports: 1 Training of trainers workshop + 5 regional stakeholders training workshops on IPCC 2006 software.	31 March 2024	0%	The PMU will start the recruitment of the consultant / firm responsible for this deliverable during the 2nd half of year 2023.	MU
Deliverable 1.2.5: Training material + workshop reports: 1 Training of trainers workshop + 5 regional stakeholders training workshops for peer review of national GHG inventories.	31 March 2024	0%	The PMU will start the recruitment of the consultant / firm responsible for this deliverable during the 2nd half of year 2023.	MU
Output 1.3: Technical support, training and tools provided to the country to track Nationally Determined Contributions (Mitigation and Adaptation) and support needed and received	30 Sept. 2025	0%	The work under this output will start in the 2nd half of year 2023.	MU
Deliverable 1.3.1: Report of current Monitoring, Reporting and Verification practices and gaps with the assessment on specific needs by relevant institutions in the climate change information management system.	31 August 2023	0%	The PMU will start the recruitment of the consultant responsible for this deliverable during the 2 nd half of year 2023. New tentative completion date: 30 November 2023	U
Deliverable 1.3.2: Detailed list of equipment acquired and installed, specifying the beneficiaries (institutions and units), including information on the roles and responsibilities concerning the usage and maintenance of this equipment.	30 November 2023	0%	Work on this deliverable is planned to start in the 2nd half of 2023 New tentative completion date: 31 January 2024	U
Deliverable 1.3.3: Training material + workshop reports: 1 Training of trainers workshop + 5 regional stakeholders training workshops on MRV of emissions, MRV of mitigation, Adaptation and MRV of support.	31 July 2024	0%	Work on this deliverable is planned to start in 2024	MU
Deliverable 1.3.4: Report, and recommendations for improvements to the MRV system.	31 August 2024	0%	Work on this deliverable is planned to start in 2024	MU
Deliverable 1.3.5: Report with detailed design of the proposed online platform for the exchange of information on NDC tracking, (mitigation and adaptation) and support needed and received, including roadmap for its operationalization, necessary resources and requirements.	30 September 2024	0%	Work on this deliverable is planned to start in 2024	MU
Deliverable 1.3.6: A report describing the architecture and operationalisation of the online platform, including manual of prerequisites, update and use of the platform	28 February 2025	0%	Work on this deliverable is planned to start in 2024	MU

Outputs/Deliverables ⁶	Expected completion date ⁷	Implementation status (%) as 30 June 2023	Progress rating justification ⁸ , description of challenges faced and explanations for any delay	Progress rating
Deliverable 1.3.7: Proposal on a gender-sensitive communication plan to ensure user-friendliness and visibility of the online platform for the exchange of information on NDC tracking (mitigation and adaptation), and support needed and received.	31 March 2025	0%	Work on this deliverable is planned to start in 2024	MU
Deliverable 1.3.8: Report on country-specific monitoring indicators for NDC tracking (mitigation and adaptation), and support needed and received.	31 May 2025	0%	Work on this deliverable is planned to start in 2025	MU
Deliverable 1.3.9: Report on tools, templates, protocols and guidelines for tracking NDC implementation (mitigation and adaptation) and support needed and received	30 June 2025	0%	Work on this deliverable is planned to start in 2025	MU
Deliverable 1.3.10: 3 workshop reports: 1 training of trainers workshop + 5 regional stakeholders training workshops, peer exchange and training activities on tracking NDC implementation and support needed and received.	30 September 2025	0%	Work on this deliverable is planned to start in 2025	MU
Output 1.4: Technical support, training and tools provided to the country to use climate analysis in decision-making	31 Aug. 2025	0%	Work under this output is planned to start in 2024	MS
Deliverable 1.4.1: Training material + workshop reports on the development of climate scenarios and 1 Training workshop for trainers + 5 Regional workshops for stakeholders in the development of RCP based climate scenarios	30 June 2024	0%	Work on this deliverable is planned to start in 2024	MS
Deliverable 1.4.2: Training material + workshop reports on the development of socioeconomic scenarios and 1 training workshop for trainers + 5 Regional workshops for stakeholders in the development of SSP based scenarios.	31 July 2024	0%	Work on this deliverable is planned to start in 2024	MS
Deliverable 1.4.3: Training material +workshop reports: 1 training workshop for trainers + 5 Regional workshops for policy-makers, ministry staff, local authorities and other relevant stakeholders on how to integrate climate data and projections into decision-making processes, including into local planning.	31 December 2024	0%	Work on this deliverable is planned to start in 2024	MS
Deliverable 1.4.4: Report on the establishment of a laboratory for promoting research on climate transparency + launching workshop reports	31 August 2025	0%	Work on this deliverable is planned to start in 2024	MS
Deliverable 1.4.5: A detailed report of the equipment supplied to the laboratory for promoting research on climate transparency.	31 August 2025	0%	Work on this deliverable is planned to start in 2024	MS

4. Risk Rating

4.1 Table A. Project management Risk

Please refer to the **Risk Help Sheet** for more details on rating.

Risk Factor	EA's Rating	TM's Rating
1. Management structure – Roles and responsibilities	-	M
2. Governance structure – Oversight	-	L
3. Implementation schedule	-	M
4. Budget	-	M
5. Financial Management	-	L
6. Reporting	-	L
7. Capacity to deliver	-	L

If any of the risk factors is rated a Moderate or higher, please include it in table B below.

4.2 Table B. Risk-Log

Insert all risks identified either at CEO endorsement (inc. safeguards screening), previous/current PIRs, and MTRs. Use the last line to propose a suggested consolidated rating.

Risk	Risk affecting:	Risk Rating				Variation respect to last rating	
	Outcome / outputs	CEO ED	2023 PIR	2024 PIR	2025 PIR	Δ	Justification
Risks identified in CEO Endorsement Document							
COVID-19 Pandemic slows down project implementation	All	M	L			↓	The Covid-19 pandemic is over. This is no longer a risk.
Climate change impacts such as extreme weather events could affect internet connectivity and the safe storage of data	All	M	-			-	Too early to assess this risk since the project has not started yet.
Lack of buy-in from Government / Ministries	All	L	-			-	Too early to assess this risk since the project has not started yet.
Limited sustainability of project impact, due to reliance on external experts and other factors, such as insufficient use and maintenance of the equipment purchased	All	M	-			-	This risk will only be assessable towards the end of the project.

Changes in governance, key personnel within government agencies, security, and/or government decisions	All	M	L			↓	This risk has not materialized so far.
Inadequate participation of stakeholders and partners, poor cooperation between participating institutions	All	L	-			-	Too early to assess this risk since the project has not started yet.
Insufficient human and technical resources to design and implement a comprehensive national climate MRV framework and support partners	All	M	-			-	Too early to assess this risk since the project has not started yet.
Lack of adequate institutional arrangements	All	L	-			-	Too early to assess this risk since the project has not started yet.
High staff turnover in the Government, which may delay project implementation and drain critical skills	All	L	L			=	This risk has not materialized so far.
New risks identified in 2023 PIR							
Challenges experienced by the Ministry in setting up the Project Management Unit (PMU) and in starting the recruitment of experts / consultants causes significant delays in project implementation	All	-	S				While project was originally planned to start in October 2022, the Ministry has experienced challenges and delays in hiring a Project Manager (PM) and organizing the project's inception events. The PM was finally hired in May 2023, and the inception workshop and the 1st PSC meeting were organized on 29-30 May 2023. As of 30 June 2023, the Ministry has not yet started recruitment process of the different experts / consultants that are expected to work on project outputs. This poses a Significant risk to the project.
Slow responsiveness of the Ministry / PMU will cause further delays in project implementation	All	-	M				The Ministry / Project Management Unit's (PMU) responsiveness to provide answers to UNEP's enquiries regarding routine reporting or day-to-day project management have been very slow. There are concerns about the management structure and workflows within the Ministry's PMU which currently do not seem adequate to ensure proper project implementation and raises a concern about the ability to recover the delays incurred. The National Project Director (NPD) and the PM will need to find a way to improve this situation. This currently poses a Moderate risk to the project, but could become a Significant risk if a sustainable solution is not found by the PMU as soon as possible
The government of Cameroon has not mobilized the committed co-financing to the project.	All	-	M				As the time of project submission to the GEF, the Ministry had committed to mobilize a total of US\$ 711,000 of co-finance to support project activities and management. So far, none of the co-finance has materialized and the PMU has informed UNEP that given lengthy internal procedures, it is likely the Ministry will not be able to mobilize the co-finance until year 2024. Currently this poses a Moderate risk to the project, but if the Ministry is not in a position to mobilize the contribution in 2024, this risk could increase.
Consolidated project risk			M				<i>This section focuses on the variation. The overall rating is discussed in section 2.3.</i>

Table C. Outstanding Moderate, Significant, and High risks

List here **only risks from Table A above that have a risk rating of M or higher in the current PIR**

Risk	Actions decided during the previous reporting instance (PIR _{t-1} , MTR, etc.)	Actions effectively undertaken this reporting period	Additional mitigation measures for the next periods		
			What	When	By whom
Challenges experienced by the Ministry in setting up the Project Management Unit (PMU) and in starting the recruitment of experts / consultants causes significant delays in project implementation	N/A	N/A	<p>Action 1 [2023]: PMU to initiate call for tenders for 1st batch of experts / firms expected to work on Outputs 1.1 and 1.2, before the end of August 2023.</p> <p>Action 2 [2023]: PMU to conclude recruitment process / sign contracts of 1st batch of experts / firms by end of September 2023. Weekly updates on the process should also be sent to UNEP by email.</p> <p>Action 3 [2023]: PMU to work with 1st batch of recruited experts / firms on an accelerated workplan with a target to produce all expected deliverables under Outputs 1.1 and 1.2 before end of June 2024. PMU to share the accelerated workplan with UNEP before mid-October 2023.</p>	<p>By 31 August 2023 latest</p> <p>By 30 September 2023 latest (+weekly updates)</p> <p>By 15 October 2023 latest</p>	<p>PMU</p> <p>PMU</p> <p>PMU</p>
Slow responsiveness of the Ministry / PMU will cause further delays in project implementation	N/A	N/A	<p>Action 4 [2023]: PMU members (i.e. NDP, PM and others) to discuss and agree upon more streamlined and agile communication processes with UNEP, possibly delegating more authority to PM to respond to UNEP / send reports to UNEP, to ensure timely communications / reporting. PMU to present to UNEP a 1-pager document with suggested improved workflow to improve communications / responsiveness, by end of August 2023.</p>	<p>By 31 August 2023 latest</p>	<p>National Project Director (NPD) and Project Manager (PM)</p>
The government of Cameroon has not mobilized the committed co-financing to the project.	N/A	N/A	<p>Action 5 [2023]: PM and NPD to update UNEP on monthly basis in writing (by email) on the status of co-finance mobilization by Ministry of Environment.</p>	<p>Every month until mobilization confirmed</p>	<p>PM / NPD</p>

High Risk (H): There is a probability of greater than 75% that **assumptions** may fail to hold or materialize, and/or the project may face high risks.

Significant Risk (S): There is a probability of between 51% and 75% that **assumptions** may fail to hold and/or the project may face substantial risks.

Moderate Risk (M): There is a probability of between 26% and 50% that **assumptions** may fail to hold or materialize, and/or the project may face only modest risks.

Low Risk (L): There is a probability of up to 25% that **assumptions** may fail to hold or materialize, and/or the project may face only modest risks.

5. Project Minor Amendments

Minor amendments are changes to the project design or implementation that do not have significant impact on the project objectives or scope, or an increase of the GEF project financing up to 5% as described in Annex 9 of the Project and Program Cycle Policy Guidelines.

5.1 Table A: Listing of all Minor Amendment

- | | |
|--|---|
| <input type="checkbox"/> Results framework | <input type="checkbox"/> Minor project objective change |
| <input type="checkbox"/> Components and cost | <input type="checkbox"/> Safeguards |
| <input type="checkbox"/> Institutional and implementation arrangements | <input type="checkbox"/> Risk analysis |
| <input type="checkbox"/> Financial management | <input type="checkbox"/> Increase of GEF project financing up to 5% |
| <input type="checkbox"/> Implementation schedule | <input type="checkbox"/> Co-financing |
| <input type="checkbox"/> Executing Entity | <input type="checkbox"/> Location of project activity |
| <input type="checkbox"/> Executing Entity Category | <input type="checkbox"/> Other |

Minor amendments	N/A
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5.2 Table B: History of project revisions and/or extensions

Version	Type	Signed/Approved by UNEP	Entry into Force (last signature Date)	Agreement Expiry Date	Main changes introduced in this revision
Original legal instrument		30 June 2022	01 July 2022	30 September 2026	

6. GEO Location Information:

The Location Name, Latitude and Longitude are required fields insofar as an Agency chooses to enter a project location under the set format. The Geo Name ID is required in instances where the location is not exact, such as in the case of a city, as opposed to the exact site of a physical infrastructure. The Location & Activity Description fields are optional. Project longitude and latitude must follow the Decimal Degrees WGS84 format and Agencies are encouraged to use at least four decimal points for greater accuracy. Users may add as many locations as appropriate. Web mapping applications such as [OpenStreetMap](https://www.openstreetmap.org/) or [GeoNames](https://www.geonames.org/) use this format. Consider using a conversion tool as needed, such as: <https://coordinates-converter.com> Please see the Geocoding User Guide by clicking [here](#)

Location Name Required field	Latitude Required field	Longitude Required field	Geo Name ID Required field <u>if</u> the location is not an exact site	Location Description Optional text field	Activity Description Optional text field
Yaoundé, Cameroon	3.86667	11.51667	2220957		

Please provide any further geo-referenced information and map where the project interventions is taking place as appropriate. *

N/A