



**LOW CARBON DEVELOPMENT FOR PRODUCTIVITY AND CLIMATE CHANGE MITIGATION  
THROUGH TRANSFER OF ENVIRONMENTALLY SOUND TECHNOLOGY (TEST)  
METHODOLOGY PROJECT**

**THIRD PROJECT STEERING COMMITTEE MEETING**

**Minutes of Meeting**

**Monday, 27<sup>th</sup> July 2021**

**Phnom Penh, Cambodia**

## 1. Background and objective of the meeting

The project steering committee (PSC) meeting is a regular meeting held annually to review the progress of the past year and to approve the workplan for the next subsequent year. The meeting is also a platform to discuss the possibility of change of the workplan, addition of activities, removal of activities, and various suggestions. The PSC meeting is part of the project's monitoring and evaluation.

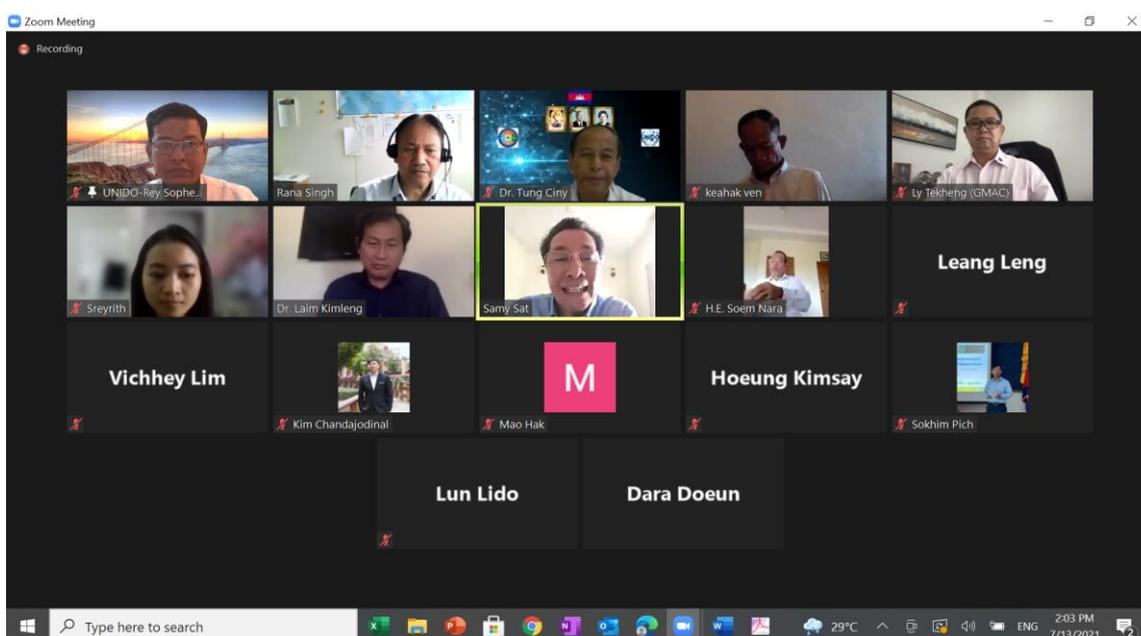
The second PSC meeting was conducted on 11 June 2020 to review the progress and achievement made in 2019 and up until May 2020 as well as to review and approve the workplan for the period of June 2020 to June 2021. As the result of implementation, the annual report of year 2020 has been made. As for the plan of regular monitoring, it is time to have the third PSC on 13<sup>th</sup>, July 2021 in order to monitor the progress and to recommend on the future work plan.

The objectives of the meeting are:

- To provide overall guidance to the execution of the project;
- To ensure good coordination among participating agencies and other organizations;
- To approve any substantial change or addition of new project outputs in response to the emerging issues.

## 2. Participants

The Participation and Project Steering Committee members as follows:



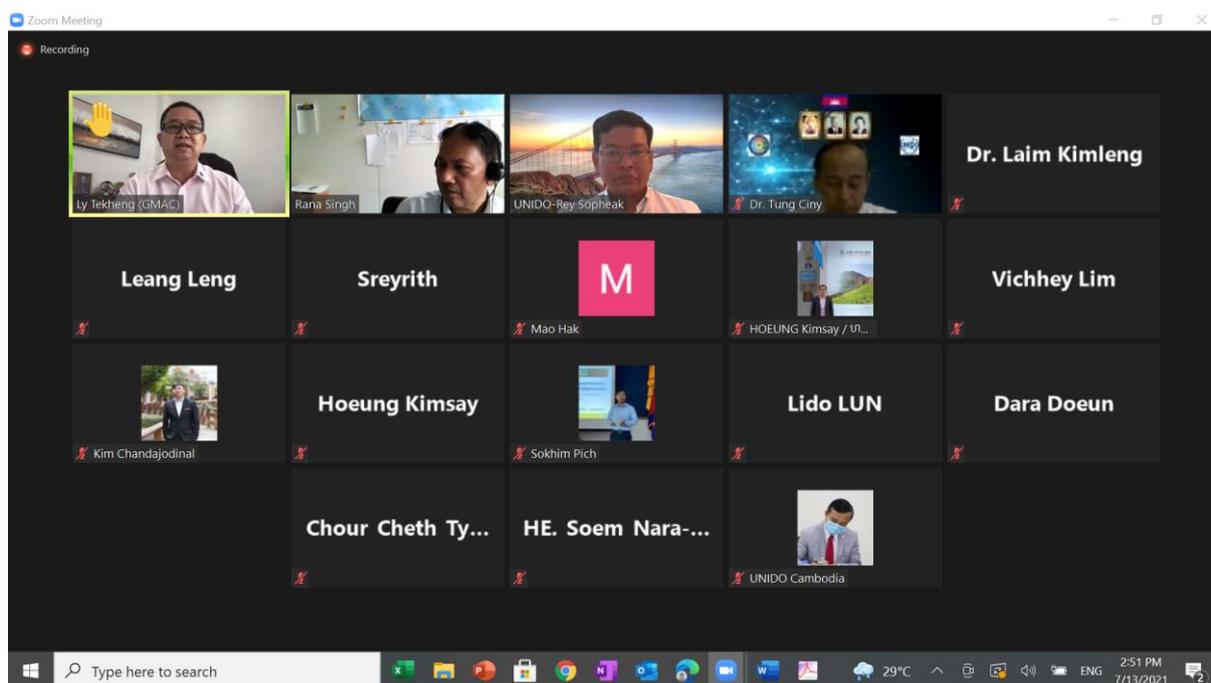
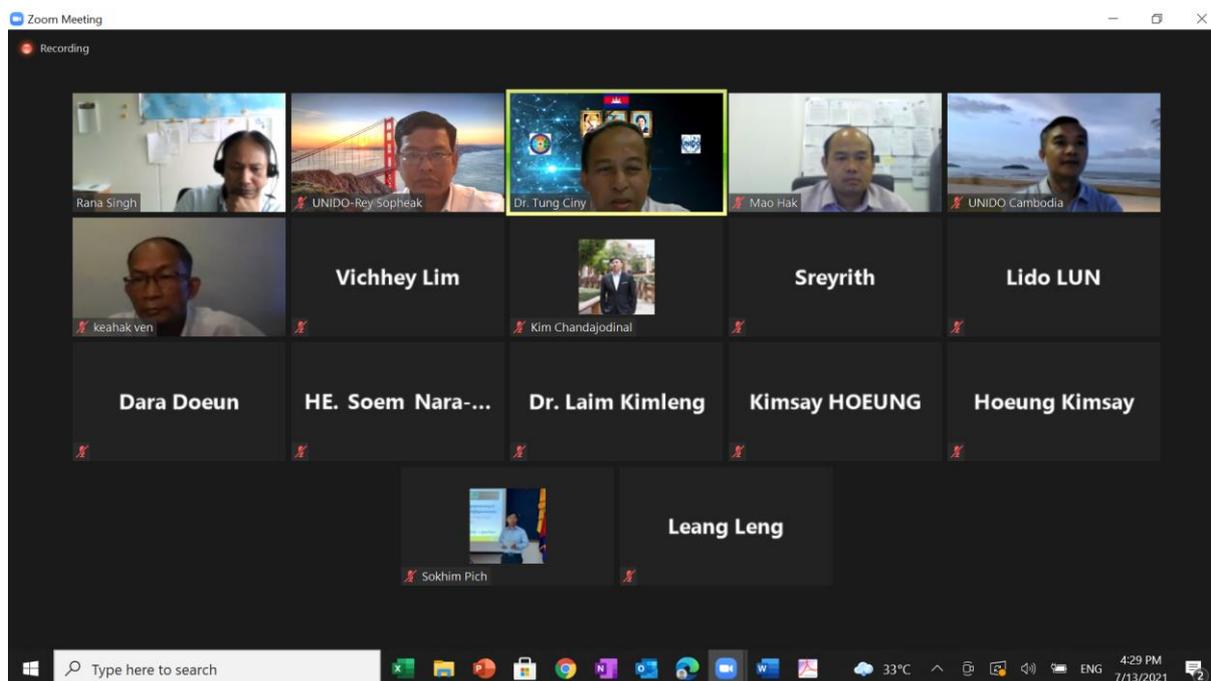


Fig 1. Participants in 3<sup>rd</sup> PSC

No.	Name	Position in Committee	Institution	Participant
1	HE. Dr. Sat Samy	Chairperson	Secretary of State, MISTI	On Zoom

2	HE. Soem Nara	Member	Under Secretary of State, MISTI	On Zoom
3	HE. Dr. Laim Kim Leng	Member	Under Secretary of State, MISTI	On Zoom
4	HE. Ven Keahak	Member	Director General of Industry, MISTI	On Zoom
5	Mr. Chor Chet Tivoan	Member	Deputy Director General, MISTI	
6	Mr. Sok Narin	Member	UNIDO Country Representative	On Zoom
7	Dr. Hak Mao	Member	Director of DCC, GSSD	On Zoom
8	Dr. Singh P. Rana	Member	Project Manager, UNIDO	On Zoom
9	Mr. Leang Sophal	Member	Chief of Office of DCC, GSSD	
10	Mr. Ly Tek Heng	Member	Operation Manager, GMAC	On Zoom
11	Mr. Leang Leng	Member	Vice President, FASMEC	On Zoom

There were 9 members who joined the 3<sup>rd</sup> PSC meeting among the 11 PSC Members. Also, there are other participants such as Dr. Rey Sopheak, National Project Coordinator as a secretariat of 3<sup>rd</sup> Steering Committee Meeting. Other participants as observers and assistants.

At the beginning of the meeting, it was welcomed and expressed the overall impression of the good progress of the project by the project steering committee chair. After welcomed remark and due to his mission in the province, HE. Chair asked HE. Dr. Tung Ciny to replace him and to chair the meeting. Then, HE. Dr. Tung Ciny led and facilitated the meeting until the end.

### **3. Highlighting of the meeting**

#### **3.1: Opening of the meeting:**

H.E Dr. Sat Samy as the chair of the steering committee expressed his appreciation to all team members who have been working diligently for the project and arranging this third steering committee meeting to review the progress, discuss the challenges/problems and develop the action plan for the next year. During his speech, H.E. Dr. Sat Samy also requested Dr. Rana to provide more recommendation in implementing project. He also hoped to see a good collaboration among all relevant stakeholders. He also had a prior discussion with Dr. Ciny and other staff members regarding the project to provide more input and adaptation based on the need of the private sector.

### 3.2: Project Progress Presentations:

At first, Dr. Rana, Project Manager, warmly welcomed all the members for attending the third steering committee meeting. He encouraged all the members to share their views of the progress of the project to improve the project not just for Cambodia but also as the model for other countries. Also, he presented the overall progress of the project (Since 2018 to June 2021).

After Dr. Rana Presentation, it was followed by Dr. Sopheak's Presentation on the annual progress, financial report, and proposed action. The presentation files are attached.

### 4. Discussions, Comments and Suggestions

After the presentations, there were a session for discussion. As results, some comments and suggestions were raised as follows:

- The new GIA draft is more detailed than the previous one. The GMAC hopes the guideline will be completed soon so the member of GMAC could download and use the guideline to improve the green practices and competitiveness at the same time. The private sector, they are also committed in promoting green practice in their business. They are also keen to practice any standard that could help them to be able to compete in the international level. GIA is indeed deemed critical and shall be held annually. GIA is one of the methods to motivate the industry to keep practicing green practice. Other than that, incentive from the government is also one of factor that could motivate industry to go green which contributing to climate change action in the country and simultaneously save the production cost of the industry. More importantly, the current consumer and buyer also demand for green practice from the production company. It is new buyer's focus.
- GMAC is also supporting the green industry's initiative and activities. It initiates the GMAC's Model Green Factory, which focuses only at green and sustainable energy and which could be complimented parts of the MISTI's GIA bigger coverage. So, the model green factory scope is only at industry level. GMAC aims to learn much more from GIA overall activities. The project will encourage and make ready for GMAC members to be ready to join actively join the GIA. To Response to GMAC Model Green Factory's Question, UNIDO Management Team explained that GMAC's Model focused on the only green energy dimension while TEST Project GIA focused with multi-dimensions with various criteria. Besides, GMAC is a private model with the focus on economic and environmental approaches within their member's scopes of works, and while TEST Project GIA is a public model with the economic, environmental and social approaches, also to align with various regulations and laws of ministries that have the mandate on the industrial sectors.
- Regarding the training on "Sustainable Industrial Development by Integrating TEST methodology into Syllabuses/Curriculum of Institute of Technology of Cambodia (ITC) and other activities under **"Output 1.1.4: Awareness Raising and Lesson Learned Dissemination with Focus on Resource Efficiency in Cambodia"**, the Department of Climate Change (DCC) of the General Secretariat of the National Council for Sustainable Development (GSSD) team suggested to continuing and scaling up.

- There was a raising from MISTI on GIA Guideline Adoption after the meeting with Senior Minister as he recommended to extend the sector in GIA Guideline in the manufacturing sector by not focusing only on garment and footwear, food and beverage sectors, but also on other sectors as well such as Agro-Industry, Construction Industry, Service but not Start-Ups. In response, National Project Coordinator (NPC) of the project mentioned that GIA Guideline can include other sectors such as Agro-industry (rubber, milled rice, fertilizer, ...), Construction material industry (Cement, Brick, Steel Forming, Glass, Tiles, ...), and other industrial support service (Industrial Park, Special Economic Zone, SME Cluster). Also, HE. Chair requested NPC to join with MISTI team to review on the GIA Guideline. NPC agreed to support on the review and will work with Technical Team.
- As GGGI is sharing the similar purpose and platform like TEST project, Mr. Narin suggested TEST project to work with GGGI regarding the green award:
  - GIA covers a larger dimension than GGGI's project does. GIA is a long-term project that the purpose is to align to the Ministry/government's strategic plan in promoting green industry.
  - The project has a limited period. To get approval of introducing new approach (collaboration with other project in term of resources and management) would cause the delay or interruption of this project. Moreover, the action plan has been formulated. We should focus on implementing what we have planned to avoid the delay and ensure the success of the project within the extended timeframe.
  - Dr. Ciny explained to this suggested collaboration that MISTI would welcome all the general collaborations. UNIDO and GGGI both are working with MISTI. GGGI is also working on to improve the resource efficiency in energy sector in the garment and enterprise sectors and they work in close partnership with GMAC called "Switch Garment" project. Some of their activities have been helping the industrial development including SMEs of Cambodia as well. There are thousands of factories and SMEs in the country which requires donors and partners to collaborate with. There is no problem of collaboration with GGGI.
  - In General, Dr. Rana would support the team decision for the collaboration if it is meaningful. Regarding the merging on the project management unit, he was worried about the implementation of the project as the project is entering the final stage already. This collaboration should be done in the first stage (formulation stage). It is feasible for MISTI to synergize the collaborations, but it is a big challenge for UNIDO to do so. There is a need to discuss in the institutional level. UNIDO will need to discuss with the donor (GEF). The project is opened for interaction, but it is not feasible for collaboration or integration. Also, if GGGI really wants to collaborate with UNIDO, there shall be formal communication in the institutional level.

- As the consensus, GMAC suggested to support each other instead of integrating to avoid any concern, which needed to be submitted and approved by each institution implementing their project especially after hearing concern from different participants.
- Mr. Narin suggested to include a representative of a university (Institute of Technology of Cambodia-ITC) in the project steering committee meeting for the fact that we are trying to build the capacity of the university and the integration of TEST methodology to the university's curriculum. Also, he mentioned about consistency on the use of terminology. The project is trying to develop the action plan for research efficiency resource efficiency not a circular economy. Circular economy was already developed by Ministry of Environment. In response, National Project Coordinator (NPC) has responded that the proposed activities is just for the Awareness Raising where the platform is for promoting the knowledge related to Climate Change Mitigation and Sustainable Industrial Development, it is not for project activities or outputs. Also, he encouraged the team to have more communications and promote the visibility of the project to the public. As the results, PMU will work on the promoting of project visibility through various means.
- For the next meeting, Project Manager (PM) suggested to include these two key questions in the agenda such as (i) What have you done, and (ii) Where did you face the problems?
- Besides, HE. Chair mentioned that If other sectors are also practicing the similar concept as TEST project, he suggested the TEST project team to consider in collaborating with them for the sake of the country's development. He also suggested extending the scope of TEST project if it is feasible. In response, even though, the main target industries are garment or textile or footwear and food but the project also welcome other sectors to join with the project through knowledge sharing and awareness raising platform. Also, for Green Industrial Award (GIA), it is for all industrial sectors, not only for garment, footwear, and food and beverage. In addition, the strategic action plan of this project is wide for all industrial sectors.

## 5. Key decisions

As for the conclusion of the project steering committee meeting, the follow agreements were reached:

- ✓ The project will continue as normal with same project management team, and planned activities. For other suggested activities, the Project Management Team and Counterparts will work on the proposed activities and packages with later or separate submission
- ✓ External Collaboration with GGGI can be strengthened for the favor in having good impact and with no risk to the project
- ✓ Suggestion on integrating ITC as Project Steering Committee Member and also to revise some members is considered with the decision from Project Steering Committee Chair Decision.

Approved by:

A handwritten signature in blue ink that reads "Tung Ciny". The signature is written in a cursive style with a long horizontal stroke extending to the right.

HE. Dr. Tung Ciny,

PSC Chair, and Project Director

Prepared by:

A handwritten signature in blue ink that reads "Sopheak". The signature is written in a cursive style with a long horizontal stroke extending to the left.

Dr. Rey Sopheak,

PSC Secretariat, and National  
Project Coordinator

## Annexes

### Annex 1: Agenda of Third Project Steering Committee Meeting

Date: 13<sup>th</sup> July 2021

Zoom Link:

<https://us02web.zoom.us/j/86472275687?pwd=WmFqRTZST1RjbzR5c3RKdnZQRVQwQT09>

Meeting ID: 864 7227 5687

Passcode: 906118

Time	Description of Activities	By
2:00-2:10	Welcome Remark and Opening Remark	By HE. Sat Samy, National Project Director and Chair of PSC
2:10-2:20	Overall Project Progress	By Dr. Singh P. Rana, Project Manager and Member of PSC
2:20-2:50	Annual Progress Report (June 2020-June 2021)	By Dr. Rey Sopheak, National Project Coordinator
2:50-3:00	Financial Report	By Dr. Rey Sopheak, National Project Coordinator
3:00-3:15	Proposed Action Plan (June 2021-June 2022)	By Dr. Rey Sopheak, National Project Coordinator
3:15-4:00	Plenary Discussions	All
4:00-4:10	Closing Remark	By HE. Sat Samy, National Project Director and Chair of PSC

### Annex 2: Presentation Files

- Overall Project Progress
- Project Progress from June 2020 to June 2021
- Financial Report
- Proposed Actions