

## Global Partnership for Improving the Food Cold Chain in the Philippines

<b>Meeting</b>	CCI-Hub activities for the 4 <sup>th</sup> quarter of 2022
<b>Date/Time</b>	19 September 2022, 1:00 – 2:00 PM
<b>Venue</b>	Conference Room 2, GTC Building, TESDA Taguig
<b>Participants</b>	Gilda Garibay – FCC Project Manuel Azucena – FCC Project Michael Gayona - TESDA Edgardo Caldit – TESDA Jonathan Fulgar – TESDA
<b>Topic/Agenda</b>	Highlights
Activities and tasking	<ol style="list-style-type: none"> <li>1. CCI-Hub donated equipment lifting machine as counterpart of TESDA <ul style="list-style-type: none"> <li>• Requirements: <ul style="list-style-type: none"> <li>○ Specification</li> <li>○ 3 quotations</li> <li>○ Sent bill invoice</li> </ul> </li> <li>• c/o Gilda</li> </ul> </li> <li>2. September 29 UNIDO DG visit to CCI-Hub <ul style="list-style-type: none"> <li>• Requirements: <ul style="list-style-type: none"> <li>○ CSW – signed by ED Dave and already at the TESDA DG level</li> <li>○ TOR – signed by ED Dave and already at the Finance level</li> <li>○ TESDA Order – signed by ED Dave and already at the TESDA DG level</li> <li>○ PR – signed by ED Dave and already at the Finance level</li> <li>○ Program/messages – memo for RD for the welcome message and memo for PIAD for DG message – c/o Edgar</li> <li>○ List of guests – c/o Gilda</li> <li>○ Quotations for venue decoration – c/o Manny</li> <li>○ Quotations for tarp – c/o Edgar</li> <li>○ Design of tarps (1 venue and 2 gates) – c/o Jonathan</li> <li>○ Training – c/o Manny</li> </ul> </li> <li>• Committee meeting – September 22 @ 1:30PM</li> </ul> </li> <li>3. Ammonia training for TESDA trainers <ul style="list-style-type: none"> <li>• Date – October 17-21, 2022</li> <li>• Venue – CCI-Hub</li> <li>• Participants – 20 TESDA trainers, 5 private technicians, and 5 support staff</li> <li>• Expert – Engr. Cesar Lim</li> <li>• Field visit at Cold Storage facility</li> <li>• Requirements: <ul style="list-style-type: none"> <li>○ CSW – c/o Manny</li> </ul> </li> </ul> </li> </ol>

	<ul style="list-style-type: none"> <li>○ TESDA order – c/o Manny</li> <li>○ TOR – c/o Manny</li> <li>○ PR for catering, dorm, and bus for the fieldtrip – c/o Edgar</li> </ul> <p>4. Preparation of CBLM</p> <ul style="list-style-type: none"> <li>• November 14-18, 2022</li> <li>• 10 writers from the trained ammonia trainers and 5 support staff</li> </ul> <p>5. R290 training for TESDA trainers</p> <ul style="list-style-type: none"> <li>• Tentative – 1<sup>st</sup> week of December</li> </ul> <p>6. Workplan workshop for the operation of CCI-Hub for 2023</p> <ul style="list-style-type: none"> <li>• Output for submission to UNIDO HQ for the proposal and renewal of contract for 2023</li> <li>• Tentative date – 2<sup>nd</sup> week of December</li> <li>• Participants – NITESD, TESDA NCR, and UNIDO/CCI-Hub staff</li> </ul>
Other concerns	<ul style="list-style-type: none"> <li>• Arrival of the 2<sup>nd</sup> tranche of budget from UNIDO HQ. This should be received by TESDA before the end of September to process the required documents for the line-up activities</li> </ul>