

Project Steering Committee Meeting Minute (Report) on Greening Industry Through Low
Carbon Technology Application for SME's Project
1/2566 (2023 C.E.)

As of Wednesday, June 21, 2023 at 13:30 – 14:00

Meeting Room 503, Department of Industrial Works Building and via Online Zoom Meeting

Present at Meeting

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| 1. Mr. Jullapong Thaveesri | Chairman of Committee |
| Director General, Department of Industrial Works | |
| 2. Mr. Watcharoon Juyjumlom* | Vice Chairman |
| Deputy Director General, Department of Industrial Promotion | |
| 3. Mr. Supakit Boonsiri | Vice Chairman |
| Deputy Director General, Department of Industrial Works | |
| 4. Ms. Sooksiri Chamsuk* | Committee Member |
| Representative, UNIDO Regional Office | |
| 5. Mr. Nattapong Runprasang* | Committee Member |
| Representative, Department of Alternative Energy Development and Efficiency | |
| 6. Artite Pattanapongchai* | Committee Member |
| Representative, Office of Permanent Secretary, Ministry of Industry | |
| 7. Miss Sujirapa Hansawad* | Committee Member |
| Representative, Office of Industrial Economics | |
| 8. Miss Massalin Suksai* | Committee Member |
| Representative, Industrial Estate Authority of Thailand | |
| 9. Ms. Luxkhana Thitithomrongchai* | Committee Member |
| Representative, The Institute of Industrial Energy, FTI | |
| 10. Mr. Sarun Thanakijpaisan* | Committee Member |
| Representative, Thai SME Network | |
| 11. Mr. Nuwong Chonkoop* | Committee Member |
| Representative, The National Science and Technology Development Agency | |
| 12. Mr. Patom Chaipreuksaton* | Committee Member |
| Representative, Thailand Greenhouse Gas Management Organization | |
| 13. Mr. Baworn Sattayawuthiphong | Committee Member and Secretariat |
| Director, Industrial Safety Technology Promotion Division, DIW | |
| 14. Mr. Chatchai Lukyee | Committee Member and Secretariat Assistant |
| Mechanical Engineer, Industrial Safety Technology Promotion Division, DIW | |
| 15. Mr. Potsawee Yiengvanichchakul | Committee Member and Secretariat Assistant |
| Mechanical Engineer, Industrial Safety Technology Promotion Division, DIW | |
| 16. Miss Uma Wirutskulshai | Committee Member and Secretariat Assistant |
| National Project Coordinator, UNIDO | |

Absentees

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| 1. Designated Deputy Permanent Secretary, Ministry of Industry | Engaged |
| 2. Head State Inspector, Ministry of Industry | Engaged |
| 3. Assistant to the Permanent Secretary, Ministry of Industry | Engaged |
| 4. Representative, Department of Industrial Promotion | Engaged |
| 5. Manager, SME Development Bank of Thailand | Engaged |

Attendees

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| 1. Mr. Tanachai Anankittikul * | Expert Policy and Plans Analyst, Strategy and Planning Division, Office of Permanent Secretary, Ministry of Industry |
| 2. Mr. Sanjaya Shrestha | Project Manager, UNIDO HQ |
| 3. Miss Kritiya Kaspanich | Project Associate, Application of industry-urban symbiosis and green chemistry for low emission and persistent organic pollutants free industrial development in Thailand, UNIDO |
| 4. Mr. Suthipong Jarungjitapinan | Director of Business development, SME Development Bank of Thailand |
| 5. Miss Duangporn Khunthong | Director, Eco Industrial Town Development Department |

Remark: * Denotes meeting attended via online

Meeting commenced at 13:30

Agenda 1: Topics announced to the meeting attendees by the Chairman

The Committee Chairman (Mr. Julapong Taweessri) announced that the meeting is the forth meeting of project steering committee of Greening Industry through Low Carbon Technology Application for SMEs project. The meeting is conducted at Room 503 Department of Industrial Works building and via ZOOM meeting.

Meeting Consensus: Informed.

Agenda 2: Verification of Meeting Report

Verification of meeting report by the Green Industry Through Low Carbon Technology Application for SME's Project Steering Committee as of 3/2565 (2022 C.E.)

Meeting Consensus: Verifies the report.

Agenda 3: Announcement Topics

The secretariat (Mr. Baworn Sattayawuthiphong) informed the committee that on session 5 of previous PSC meeting (3/2565) the committee decided to extend the project from 30 June 2022 to 31 December 2024 and assign the secretariat to request the extension. The secretariat has reviewed the work progress and discussed with the top management with the conclusion that the project could be ended at the original timeframe on 30 June 2023. The project extension that has been half-way carried out would be cancelled.

Meeting Consensus: Informed.

Agenda 4: Topics for Consideration

Mr. Sanjaya SHRESTHA has proposed the following issues to PSC for decision.

1. Request DIW to submit letter to MoNRE (the GEF Focal Point) informing the end of the project.
2. Request DIW to send the letter to UNIDO informing the end of the project.
3. Next step – UNIDO will prepare and submit the final report and conduct the final evaluation.

Ms. Sooksiri Chamsuk, representative from UNIDO regional office, shared that UNIDO has discussed with the Office of Permanent Secretary, MoNRE on the issuing of letter. The Office of Permanent Secretary suggested that it should be under the consideration of PSC whether the letter will be signed by the Permanent Secretary of MoI or Director General of DIW as the Chairperson of PSC.

To carry out the next step, UNIDO will extend the project on UNIDO's side for 3 to 6 months. To carry out the next step, UNIDO will extend the project on UNIDO's side for 3 to 6 months. UNIDO would like to request the cooperation from the committee and DIW on data sharing and interview during the evaluation.

4. The project will transfer the asset to DIW, the lead project partner.

Meeting Consensus:

1. DIW submits the letter to MoNRE (the GEF Focal Point) informing the end of the project within 30 June 2023. The letter will be signed by the Director General of DIW as the Chairperson of PSC.
2. DIW sends the letter to UNIDO informing the end of the project.
3. UNIDO will extend the project on UNIDO's side for 3 to 6 months to prepare the final report and complete the final evaluation. UNIDO would like to request the cooperation from the committee and DIW on data sharing and interview during the evaluation.
4. The transfer of project's asset will be handled by the secretariat.

Agenda 5: Other Topics (if any)

The Committee Chairman (Mr. Julapong Taweesri) proposed that the final report should be submitted to the relevant agencies.

Meeting Consensus: Informed.

Meeting Closing: 14:00.



(Mr. Chatchai Lukyee)
Meeting Minute Taker



(Mr. Baworn Sattayawuthiphong)
Meeting Minute Proofreader