

GEF - PROJECT IMPLEMENTATION REPORT (PIR)

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UNEP GEF PIR Fiscal Year 2024
Reporting from 1 July 2023 to 30 June 2024

1 PROJECT IDENTIFICATION

1.1 Project Details

GEF ID: 9849	Umoja WBS: SB-010873
SMA IPMR ID: 38678	Grant ID: S1-32CBL-000001
Project Short Title: Antigua and Barbuda CBIT	
Project Title: Capacity Building for Improved Transparency on Climate Actions through an Environment Registry in Antigua & Barbuda	
Duration months planned:	48
Duration months age:	54
Project Type:	Medium Sized Project (MSP)
Parent Programme if child project:	
Project Scope:	National
Region:	Latin America and Caribbean
Countries:	Antigua and Barbuda
GEF Focal Area(s):	Climate Change Mitigation
GEF financing amount:	\$ 1,000,000.00
Co-financing amount:	\$ 200,000.00
Date of CEO Endorsement/Approval:	2019-07-19
UNEP Project Approval Date:	2019-12-20
Start of Implementation (PCA entering into force):	2019-12-23
Date of Inception Workshop, if available:	2020-02-18
Date of First Disbursement:	2020-03-03
Total disbursement as of 30 June 2024:	\$ 727,618.00
Total expenditure as of 30 June:	\$ 620,860.00

Midterm undertaken?:	n/a
Actual Mid-Term Date, if taken:	2023-03-31
Expected Mid-Term Date, if not taken:	
Completion Date Planned - Original PCA:	2023-12-31
Completion Date Revised - Current PCA:	2024-12-31
Expected Terminal Evaluation Date:	2024-12-31
Expected Financial Closure Date:	2025-01-31

1.2 Project Description

The Capacity-building Initiative for Transparency (CBIT) Project is designed to strengthen Antigua and Barbuda’s institutional and technical capacities to facilitate the country in meeting the enhanced transparency requirements defined in Article 13 of the Paris Agreement. Through the project, Antigua and Barbuda is receiving support to develop capacity to fulfil reporting obligations under the United Nations Framework Convention on Climate Change (UNFCCC), including National Communications and Biennial Update Reports.

The Department of Environment (DOE) under the Ministry of Health, Wellness, Social Transformation and the Environment, serves as the Executing Agency for the project. The objective of this project is to promote mainstreaming of Nationally Determined Contributions (NDC) monitoring, reporting and verification (MRV) into domestic systems and strengthen institutional capacity to enable routine, concurrent and participatory monitoring processes that enhance transparency under the Paris Agreement. The CBIT project has three aims:

- Strengthen national institutions for transparency-related activities in line with national priorities;
- Provide relevant tools, training, and assistance for meeting the provisions stipulated in Article 13 of the Agreement; and
- Assist in the improvement of transparency.

The project has two components:

Component 1: National Registry to support monitoring of NDC implementation and tracking climate change impact. Under this component, the Environment Registry MRV function will be established. Regulations and guidelines for collecting, sharing, and managing data will be developed, as well as ensuring the registry is accessible to the public and appropriate indicators in line with the Nationally Determined Contributions are developed.

Component 2: Institutionalization of the national transparency framework across sectors. This component focuses on building capacity and training government agencies, private sector, and civil society to effectively contribute data to the Environment Registry. Evaluation, learning and scaling up of the transparency initiative is also conducted.

1.3 Project Contacts

Division(s) Implementing the project	Climate Change Division
Name of co-implementing Agency	
Executing Agency (ies)	Department of Environment
names of Other Project Partners	
UNEP Portfolio Manager(s)	Asher Lessels
UNEP Task Manager(s)	Asher Lessels
UNEP Budget/Finance Officer	Fatma Twahir
UNEP Support Assistants	Luiza Schmidt
Manager/Representative	Diann Black-Layne
Project Manager	Aaliyah Tuitt
Finance Manager	Chalisa Phillip
Communications Lead, if relevant	

2 Overview of Project Status

2.1 UNEP PoW & UN

UNEP Current Subprogramme(s):	Thematic: Climate action subprogramme
UNEP previous Subprogramme(s):	
PoW Indicator(s):	<ul style="list-style-type: none"> Climate: (iii) Number of national, subnational and private-sector actors reporting under the enhanced transparency arrangements of the Paris Agreement with UNEP support.
UNSDCF/UNDAF linkages	<p>The project contributes to the following strategic objective of the UN Multicountry SDCF- The English and Dutch Speaking Caribbean (2022- 2026):</p> <p>Priority area 2: equality, well-being and leaving no one behind</p> <ul style="list-style-type: none"> Outcome 3: national governments and regional institutions use relevant data and information to design and adopt laws and policies to eliminate discrimination, address structural inequalities and ensure the advancement of those at risk of being left furthest behind <p>Priority area 3: resilience to climate change and shocks and sustainable natural resource management</p> <ul style="list-style-type: none"> Outcome 5: Caribbean people, communities, and institutions have enhanced adaptive capacity for inclusive, gender responsive disaster risk management and climate change adaptation and mitigation Outcome 6: Caribbean countries manage natural resources and ecosystems strengthening their resilience and enhancing the resilience and prosperity of the people and communities that depend on them.
Link to relevant SDG Goals	<ul style="list-style-type: none"> Goal 5: Achieve gender equality and empower all women and girls Goal 13: Take urgent action to combat climate change and its impacts
Link to relevant SDG Targets:	<ul style="list-style-type: none"> 5.1 End all forms of discrimination against all women and girls everywhere 13.1 Strengthen resilience and adaptive capacity to climate-related hazards and natural disasters in all countries 13.2 Integrate climate change measures into national policies, strategies and planning 13.3 Improve education, awareness-raising and human and institutional capacity on climate change mitigation, adaptation, impact reduction and early warning 13.b Promote mechanisms for raising capacity for effective climate change-related planning and management in least developed countries and small island developing States, including focusing on women, youth, and local and marginalized communities 17.14 Enhance policy coherence for sustainable development

	<ul style="list-style-type: none"> 17.18 By 2020, enhance capacity-building support to developing countries, including for least developed countries and small island developing States, to increase significantly the availability of high-quality, timely and reliable data disaggregated by income, gender, age, race, ethnicity, migratory status, disability, geographic location and other characteristics relevant in national contexts
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2.2. GEF Core and Sub Indicators

GEF core or sub indicators targeted by the project as defined at CEO Endorsement/Approval, as well as results

Indicators	Targets - Expected Value			Materialized to date
	Mid-term	End-of-project	Total Target	
11- People benefitting from GEF-financed investments	n/a	30	30	45 (25 male, 20 female)

Implementation Status 2023: 4th PIR

2.3. Implementation Status and Risks

	PIR#	Rating towards outcomes (section 3.1)	Rating towards outputs (section 3.2)	Risk rating (section 4.2)
FY 2024	4th PIR	MS	MS	M
FY 2023	3rd PIR	S	S	M
FY 2022	2nd PIR	S	MS	M
FY 2021	1st PIR	S	S	L
FY 2020				
FY 2019				
FY 2018				
FY 2017				
FY 2016				
FY 2015				

Summary of status

The rating towards outcomes is **moderately satisfactory** because the project meets its expected outcomes, but it hasn't fully achieved the target for the project objective.

Outcome 1: The Environment Registry MRV function is established through a participatory process that includes a resilience assessment. There has been improvement in the MRV System for GHG Inventory with the development of Antigua & Barbuda’s Fifth Inventory Report to be submitted with the Fourth National Communication. The Department of Environment is also implementing the First Biennial Transparency Report project, which will include a GHG Inventory Report. To support this, the MRV consultant completed three workshops with the private sector about the Environment Registry, Data Collection for the GHG Inventory, and Quality Assurance and Quality Control to assist with receiving additional data from these agencies. The team is currently utilizing six transparency guidance documents to improve our MRV systems. Although the department has made significant progress in the preparation of national inventory reports, work still needs to be done in terms of monitoring and reporting on NDCs at the national level. This is an area whereby work was started under the CBIT project and will continue throughout NDC implementation.

Outcome 2: The Environment Registry becomes the official national source for NDC monitoring, reporting and verification. The NDC Implementation Plan has been finalized and the UNEP-CCC consultant developed training material for data collection related to the NDC targets. The consultants also hosted a training with stakeholders to share the importance of data needed for monitoring the NDC targets and how to conduct quality assurance and quality control checks on the data collected. Under this outcome, staff were also trained in GHG Inventory and NDC monitoring through the various trainings held under this project. An assessment will be done close to the end of the project to identify the levels in which staff can implement MRV systems.

The rating towards outputs is **moderately satisfactory** because the project has important shortcomings in achieving some outputs. In particular, output 1.3, which aims to promote data security and greater resilience of the building housing the Environment registry, is facing significant delays, and the Executing Agency has not presented a concrete plan for the next steps.

The overall risk is **moderate**. Even though most activities have already been executed with satisfactory results, some big procurements are delayed and little progress has been made in the last year. Also, EA has not provided complete information regarding the initiatives needed to carry out the remaining activities.

2.4 Co Finance

Planned Co-finance:	\$ 200,000
Actual to date:	190,000
Progress	Justify progress in terms of materialization of expected co-finance. State any relevant challenges:

	<p>Contributions from the DOE are based on staff time, participation in meetings, contributions to reports and use of government resources (office space and equipment, venues for hosting meetings.) During this period, staff supported the project in:</p> <ul style="list-style-type: none"> - Preparation of requisitions/work orders and financial reports - Preparation of concept notes and workshop planning - Reviewing reports submitted by consultants (MRV Consultant & UNEP CCC Consultants) - Participate in training on data needs for tracking NDC targets - Sourcing quotations for building materials to use during the renovations
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2.5. Stakeholder

Date of project steering committee meeting	2024-04-12
Stakeholder engagement (will be uploaded to GEF Portal)	<p>During the period, the last workshop with the private sector was held which focused on Quality Assurance and Quality Control practices in data collection. The team also hosted a project results conference with relevant stakeholders who have been engaged throughout the project and other regional representatives who are involved in CBIT projects. Throughout this workshop the team shared the process in achieving the deliverables completed thus far and also the lessons learned throughout the process.</p> <p>Also, the Project Management Committee has been following the project execution and has approved the cofinance strategy to implement the recommendations to improve resilience in the DOE building (output 1.3).</p>

2.6. Gender

Does the project have a gender action plan?	Yes
Gender mainstreaming (will be uploaded to GEF Portal):	The project team is working on developing a Gender Action Plan for NDC Implementation based on the work completed under the project thus far. This plan will identify ways to track the gender-related targets/indicators as well as ways to incorporate gender into the NDC implementation process.

2.7. ESSM

Moderate/High risk projects (in terms of Environmental and social safeguards)	Was the project classified as moderate/high risk CEO Endorsement/Approval Stage? No If yes, what specific safeguard risks were identified in the SRIF/ESERN?
New social and/or environmental risks	Have any new social and/or environmental risks been identified during the reporting period? No If yes, describe the new risks or changes?
Complaints and grievances related to social and/or environmental impacts	Has the project received complaints related to social and/or environmental impacts (actual or potential) during the reporting period? No If yes, please describe the complaint(s) or grievance(s) in detail, including the status, significance, who was involved and what actions were taken?
Environmental and social safeguards management	N/A

2.8. KM/Learning

Knowledge activities and products	Deliverables under the project are all stored on various platforms, such as Smartsheet for project management, the DOE's website and the Environment Registry for public dissemination. Throughout the course of the project, six guidance documents have been developed to improve our MRV System, these include a National Inventory Management System report to guide preparation of GHG Inventories,
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	QA/QC guidelines for data collection, MRV Framework Report, a Mitigation Modelling Data Collection Procedures Manual, GIS Unit Operational Manual and the user manual for the Environment Registry. These has also been training components embedded into various consultant's TORs so that knowledge can be shared accordingly.
Main learning during the period	There was a training held on data needs for tracking and reporting on NDC targets, this also included a session on understanding Quality Assurance and Quality Control. This training was held by consultants from the UNEP-CCC who supported the project through the roles of NDC Consultant and Data Management Consultant.

2.9. Stories

Stories to be shared	
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3 Performance

3.1 Rating of progress towards achieving the project outcomes

Project Objective and Outcomes	Indicator	Baseline level	Mid-Term Target or Milestones	End of Project Target	Progress as of current period (numeric, percentage, or binary entry only)	Summary by the EA of attainment of the indicator & target as of 30 June	Progress rating
To promote mainstreaming of NDC monitoring, reporting and verification into domestic systems and strengthen institutional capacity to enable routine, concurrent and participatory monitoring processes that enhance transparency under the Paris Agreement	Improvement in the quality of Institutional capacity for transparency based on GEF score 1 to 4 as per Annex IV of CBIT programming directions	2	n/a	4	3	As of December 31st, the score has remained a 3 based on the GEF score 1-4 as per Annex IV of CBIT programming directions. In addition to the MOU signed with the Statistics Division, an MOU has been signed with a local recycling company, Will's Recycling Limited. Terms for a Memorandum of Understanding with the Antigua and Barbuda Transport Board have been agreed. NDC indicators have also been developed to aid in reporting on progress being made with implementation of the enhanced targets set in 2021. The DMU will publish a report to detail the progress made in achieving these targets to date. The country has also received approval and begun project implementation for its First Biennial Transparency Report which will build on the systems developed under the CBIT project in order to further report on progress made in implementing targets to the UNFCCC. The Environment Registry platform has also been launched which	MS

Project Objective and Outcomes	Indicator	Baseline level	Mid-Term Target or Milestones	End of Project Target	Progress as of current period (numeric, percentage, or binary entry only)	Summary by the EA of attainment of the indicator & target as of 30 June	Progress rating
						will assist in building capacity to monitor and track NDC implementation. Although significant progress has been made in achieving the set indicator, according to the GEF score card, activities need to be integrated into national planning and budgeting activities. This is an area which is being developed but at the point of project closing it may not be achieved fully.	
Outcome 1: The Environment Registry MRV function is established through a participatory process that includes a resilience assessment	Improvement in the quality MRV system for GHG Inventory based on GEF score 1 to 10 as per Annex III of CBIT programming directions	2	n/a	5	5	The MRV consultant has completed three workshops with the private sector, one of which focused on the data collection needs for the GHG Inventory. This will encourage sharing of data in preparation for future GHG Inventory reports. The fifth GHG Inventory report has been drafted for submission with the Fourth National Communication. The Department is implementing the First Biennial Transparency Report project which will also include a GHG Inventory for submission by April 2024. Based on the GEF scores, the project team rated this output a 5 because having these workshops with the private sector help to improve reporting and our measurement system for estimating GHGs. There is also a verification system involved	S

Project Objective and Outcomes	Indicator	Baseline level	Mid-Term Target or Milestones	End of Project Target	Progress as of current period (numeric, percentage, or binary entry only)	Summary by the EA of attainment of the indicator & target as of 30 June	Progress rating
						through a workshop and sharing of the report for confirmation prior to finalizing.	
	Number of transparency guidance documents being used by DOE staff and sectoral data compilers	0	n/a	6	6	Six (6) transparency guidance documents have been developed for use by DOE staff and sectoral data compilers, as follows: - National Inventory Management System - QA/QC guidelines - MRV Framework Report - Mitigation Modelling Data Collection Procedures Manual - GIS Unit Operational Manual - Environment Registry User Manual Specific documents can also be shared with relevant stakeholders in aid of building capacity. The project team will also publish relevant guidance documents on the Environment Registry.	S
Outcome 2: The Environment Registry becomes the official national source for NDC monitoring, reporting and verification	Improvement in the quality MRV system for NDC Implementation reporting based on GEF score 1 to 10 as per Annex III of CBIT programming directions	1	n/a	3	3	Based on the GEF score 1-10, this outcome has a score of 3 and has therefore been achieved. Systems are in place for data quality and methodology. However, access to reporting is still limited and information is partial. The NDC Implementation Plan has been finalized and shared with key stakeholders. There is also a final list of NDC indicators which the DOE will be seeking to report on. However, this activity will be continued under the BTR1 project which requires a chapter on NDC Implementation. Quality	S

Project Objective and Outcomes	Indicator	Baseline level	Mid-Term Target or Milestones	End of Project Target	Progress as of current period (numeric, percentage, or binary entry only)	Summary by the EA of attainment of the indicator & target as of 30 June	Progress rating
						Assurance/Quality Control training materials were completed in September 2023.	
	Improvement in the quality MRV system for Climate Change adaptation reporting based on GEF score 1 to 10 as per Annex III of CBIT programming directions	2	n/a	4	4	Measurement systems are in place for a few activities. There are improved data quality and methodologies, but they are not cost or time efficient; wider access to reporting is still limited and information is partial; verification is rudimentary/non-standardized. The Environment Registry will have a section on the MRV System which includes reporting on adaptation indicators. The data collected through the registry will increase the quality in reporting.	S
	% of specialized trained staff who declares to be in a better position to implement MRV systems (gender disaggregated)	n/a	n/a	70%	0	17 qualified staff members (8 women and 9 men) are currently engaged in GHG training, NDC monitoring and reporting to the UNFCCC. Near the end of the project, staff will be assessed based on a survey to indicate their position in implementing MRV systems.	MS

3.2 Rating of progress implementation towards delivery of outputs (Implementation Progress)

Component	Output/Activity	Expected completion date	Implementation status as of previous reporting period (%)	Implementation status as of current reporting period (%)	Progress rating justification, description of challenges faced and explanations for any delay	Progress Rating

Component	Output/Activity	Expected completion date	Implementation status as of previous reporting period (%)	Implementation status as of current reporting period (%)	Progress rating justification, description of challenges faced and explanations for any delay	Progress Rating
1 National Registry to support monitoring of NDC implementation and tracking climate change impact	Output 1.1 Regulations, procedures and guidelines for monitoring, reporting and verifying climate change data are developed	2022-03-30	100	100		S
	Activity 1.1.1 Design a legal structure for climate data collection and sharing based on MOUs and other formal agreements	2021-06-31	100	100		S
	Activity 1.1.2: Develop QA/QC standards for data that will be collected by the various stakeholders	2022-01-31	100	100		S
	Activity 1.1.3: Develop and formalize methodologies and guidelines for data collection, management and sharing	2022-03-31	100	100		S
	Output 1.2: Environment Registry is accessible to the public to promote accountability and transparency	2023-12-31	89	100	The Environment Registry has been published online and the consultant held training sessions with the DOE team. There is also a training manual available.	S
	Activity 1.2.1: Establish a user-friendly online data portal for the Environment Registry, including a management system to facilitate data sharing among data sources and a data entry manual	2023-11-30	98	100		S
	Activity 1.2.2: Conduct consultations with public sector stakeholders, NGOs, private sector and CSOs on the design of the online platform and the data management system	2023-11-30	97	100		S
	Activity 1.2.3: Provide training in operating the online platform and long-term service agreement	2023-12-31	69	100	The Environment Registry consultant held training sessions with the DOE team. There is also a training manual available.	S
	Output 1.3: Data security and climate resilient assessment for the Environment Registry is conducted	2024-11-30	42	53	Difficulties communicating with the Ministry of IT continue. The registry is being hosted on the developer's server, but needs to be transferred to the government's server. Ideally, we would also like for a representative from IT	S

Component	Output/Activity	Expected completion date	Implementation status as of previous reporting period (%)	Implementation status as of current reporting period (%)	Progress rating justification, description of challenges faced and explanations for any delay	Progress Rating
					to be trained on the backend of the system. Other activities under this output include the implementation of recommendations from the assessment. This includes renovation of a building within the DOE compound to ensure it is climate resilient. There were delays in onboarding the contractor and purchasing of material needed.	
	Activity 1.3.1: Undertake an infrastructural and data security risk assessment of Antigua and Barbuda's data management and storage system	2022-01-31	100	100		S
	Activity 1.3.2: Implement the recommendations from the assessment	2024-11-30	25	25	The implementation of recommendations from the assessment includes the renovation of a building within the DOE compound to ensure it is climate resilient. There were delays in onboarding the contractor and purchasing of material needed.	MU
	Activity 1.3.3: Provide training in operating the data storage system and long-term service agreement	2024-06-31	25	25	Difficulties communicating with the Ministry of IT continue. The registry is being hosted on the developer's server, but needs to be transferred to the government's server. Ideally, we would also like for a representative from IT to be trained on the backend of the system.	MU
	Output 1.4: Country-specific indicators in line with Nationally Determined Contribution targets are developed	2023-09-30	98	100	The NDC Implementation Plan has been completed and published on the	S

Component	Output/Activity	Expected completion date	Implementation status as of previous reporting period (%)	Implementation status as of current reporting period (%)	Progress rating justification, description of challenges faced and explanations for any delay	Progress Rating
					department's website. Training was also conducted with relevant stakeholders on collecting the necessary data for reporting on the indicators developed.	
	Activity 1.4.1: Develop an NDC implementation plan through a participatory process	2023-09-30	100	100		S
	Activity 1.4.2: Develop indicators in a consultative way for the NDC implementation plan	2022-11-30	100	100		S
	Activity 1.4.3: Determine terms of reference (TOR) and scope of the MEA committee, its legal mandate, and its administrative location	2021-12-31	100	100		S
2 The Environment Registry becomes the official national source for NDC monitoring, reporting and verification	Output 2.1: Training to government agencies, private sector and civil society is provided in order to appropriately and efficiently contribute data to the Environment Registry	2024-09-30	37	80	The outstanding activity under this output remains the development of a report tracking the implementation of the NDC targets. The project team is working on this report to be delivered before the end of Q3 2024.	MS
	Activity 2.1.1: Train key stakeholders in applying the QA/QC plan and the new data collection guidelines	2023-09-30	4	100		S
	Activity 2.1.2: Train relevant staff in the Data Management Unit and sectoral experts to develop GHG inventories and reporting on adaptation	2022-06-30	100	100		S
	Activity 2.1.3: Create awareness about the Environment Registry and make data available for policymakers through periodic yearly reports on climate change risks and solution	2024-09-30	50	50	The outstanding activity under this output remains the development of a report tracking the implementation of the NDC targets. The project team is working on this report to be delivered before the end of Q3 2024.	MU
	Activity 2.1.4: Include the private sector in data collection for the Environment Registry through trainings and workshops	2023-09-30	60	100	The third and last workshop focusing on QA/QC was held in Q3 2023.	S

Component	Output/Activity	Expected completion date	Implementation status as of previous reporting period (%)	Implementation status as of current reporting period (%)	Progress rating justification, description of challenges faced and explanations for any delay	Progress Rating
	Output 2.2: Evaluate, learning and scaling up of the transparency initiative are conducted	2023-12-31	85	96	A project results conference was held with relevant stakeholders and regional colleagues involved in CBIT projects. This workshop shared information on how the activities were implemented and shared lessons learnt and best practices. Outstanding activities including drafting a report to document the various engagements the CBIT project team were involved in. As well as exploring other opportunities for collaboration using the CBIT Global Coordination Platform.	S
	Activity 2.2.1: Conduct two workshops on relevant topics to share lessons learned of establishing a climate transparency system with regional peers and other	2023-11-30	60	100	A project results conference was held with relevant stakeholders and regional colleagues involved in CBIT projects. This workshop shared information on how the activities were implemented and shared lessons learnt and best practices.	S
	Activity 2.2.2: Participate actively in the Global Coordination Platform and global CBIT workshops	2024-11-30	87	87	Outstanding activities include drafting a report to document the various engagements the CBIT project team was involved in. As well as exploring other opportunities for collaboration using the CBIT Global Coordination Platform.	S

The Task Manager will decide on the relevant level of disaggregation (i.e. either at the output or activity level).

4 Risks

4.1 Table A. Project management Risk

Please refer to the Risk Help Sheet for more details on rating

Risk Factor	EA Rating	TM Rating
1 Management structure - Roles and responsibilities	Low	Low
2 Governance structure - Oversight	Low	Low
3 Implementation schedule	Moderate	Substantial
4 Budget	Low	Low
5 Financial Management	Low	Low
6 Reporting	Low	Low
7 Capacity to deliver	Moderate	Moderate

If any of the risk factors is rated a Moderate or higher, please include it in Table B below

4.2 Table B. Risk-log

Implementation Status (Current PIR)

Insert ALL the risks identified either at CEO endorsement (inc. safeguards screening), previous/current PIRs, and MTRs. Use the last line to propose a suggested consolidated rating.

Risks	Risk affecting: Outcome / outputs	CEO ED	PIR 1	PIR 2	PIR 3	PIR 4	PIR 5	Current PIR	Δ	Justification
Data ownership and intellectual property issues prevent certain stakeholders from participating in the project		H	M	L	L	L			=	
Limited Staff Complement		M	L	L	L	L			=	

Risks	Risk affecting: Outcome / outputs	CEO ED	PIR 1	PIR 2	PIR 3	PIR 4	PIR 5	Current PIR	Δ	Justification
Shifting priorities detract from project implementation		L	L	L	L	L			=	
Political buy-in		M	L	L	L	L			=	
Poor project coordination and limited alignment among government agencies		L	L	L	L	L			=	
Limited IT skills to manage new data systems after project closure	Output 1.2	M	M	M	M	L			↓	The manuals were developed by the ER developer and there were also training sessions with members of the staff. We still hope to host a training with members of the IT centre before the project ends.
Staff turnaround at the national level		M	L	L	L	L			=	
Data and information systems remain disjointed. undermining the validity of information in NDCs. etc.		M	L	L	L	L			=	
Establishing partnerships with international agencies to support the project		N/A	M	M	L	L			=	
Delays in implementation schedule	Output 1.3	N/A	N/A	N/A	M	M			=	This risk remains a medium given the delays in implementing the recommendations for the building renovation. along with finalizing a few other activities.
		M	L	M	L	M				The project's risk rating has been adjusted from low to moderate due to significant delays in the implementation of the remaining activities. Last year, the risk was considered low because there was

Risks	Risk affecting: Outcome / outputs	CEO ED	PIR 1	PIR 2	PIR 3	PIR 4	PIR 5	Current PIR	Δ	Justification
										sufficient time to complete the project following a no-cost extension. However, with another year passing and minimal progress achieved, the likelihood of not meeting the project's objectives has increased, justifying the elevation of the risk classification.

4.3 Table C. Outstanding Moderate, Significant, and High risks

Additional mitigation measures for the next periods

Risk	Actions decided during the previous reporting instance (PIRt-1, MTR, etc.)	Actions effectively undertaken this reporting period	What	When	By Whom
Delays in implementation schedule	1. Regular follow-up meetings with the contractor and visits to the building. 2. Development of a detailed workplan to be followed by the CBIT project team 3. UNEP mission to the country to visit the building	1. UNEP held meetings with project team and DOE staff to receive updates on the activity. Discussions with project manager about delays and needing to extend project to fulfill this activity. The service provider has not yet been hired.2. The workplan has not been shared yet with UNEP.3. UNEP was in the country in July 2024 and the activities haven't started	1. DOE team regular follow-up meetings with the contractor and visits to the building -- regular follow-up meetings with UNEP to report status.2. Development of a detailed workplan to be followed by the CBIT project team. DOE to share the project (plans) and the workplan with UNEP and statement of funding committed for the building construction	1. Biweekly2. By the end of August 20243. By the end of 2024	Project team (DOE). UNEP

Risk	Actions decided during the previous reporting instance (PIRt-1, MTR, etc.)	Actions effectively undertaken this reporting period	What	When	By Whom
		yet.	approved by the Project Management Committee. 3. DOE submission of a commitment letter to UNEP committing to construct the building in 2025.		
Capacity to deliver			1. DOE to ensure a team dedicated to the final activities of the project 2. Regular meetings with other DOE staff that will support the remaining project activities and ask for the global program support when/if needed	1. By the end of the project 2. Biweekly	Project team (DOE). UNEP

High Risk (H): There is a probability of greater than 75% that assumptions may fail to hold or materialize, and/or the project may face high risks. Significant Risk (S): There is a probability of between 51% and 75% that assumptions may fail to hold and/or the project may face substantial risks. Moderate Risk (M): There is a probability of between 26% and 50% that assumptions may fail to hold or materialize, and/or the project may face only modest risks. Low Risk (L): There is a probability of up to 25% that assumptions may fail to hold or materialize, and/or the project may face only modest risks.

5 Amendment - GeoSpatial

Project Minor Amendments

Minor amendments are changes to the project design or implementation that do not have significant impact on the project objectives or scope, or an increase of the GEF project financing up to 5% as described in Annex 9 of the Project and Program Cycle Policy Guidelines. Please tick each category for which a change occurred in the fiscal year of reporting and provide a description of the change that occurred in the textbox. You may attach supporting document as appropriate

5.1 Table A: Listing of all Minor Amendment (TM)

Minor Amendments	Changes
Results Framework:	No
Components and Cost:	No
Institutional and implementation arrangements:	No
Financial Management:	No
Implementation Schedule:	
Executing Entity:	No
Executing Entity Category:	No
Minor project objective change:	No
Safeguards:	No
Risk analysis:	No
Increase of GEF financing up to 5%:	No
Location of project activity:	No
Other:	No

Minor amendments

Minor adjustments were made to the budget throughout the implementation to better align with the local context and accommodate slight cost variations. Additionally, changes were made to the implementation schedule to address delays in the execution of activities, as detailed in the section below.

5.2 Table B: History of project revisions and/or extensions (TM)

Version	Type	Signed/Approved by UNEP	Entry Into Force (last signature Date)	Agreement Expiry Date	Main changes introduced in this revision
No-cost extension 1	Extension	2022-11-18	2022-12-25	2025-01-31	Extension requested to allow for the completion of major activities. in particular those relating to finalization of the NDC Implementation Plan. training manuals for data collection to track the necessary indicators. training stakeholders in applying the QA/QC plan and implementation of the agreed interventions leading to a climate resilient. secure and protected data storage system for the DOE.
No-cost extension 2	Extension	2023-12-12	2023-12-22	2025-01-31	The proposed extension will allow for the completion of major activities. in particular those relating to the renovation of the building to ensure climate resiliency. preparation of report to track climate change risks and finalization of a

Version	Type	Signed/Approved by UNEP	Entry Into Force (last signature Date)	Agreement Expiry Date	Main changes introduced in this revision
					gender action plan for the implementation of the NDCs.
No-cost extension 3	Extension	2024-06-25	2024-06-28	2025-12-31	The proposed extension will allow for the completion of major activities. in particular those relating to the renovation of the building to ensure climate resiliency.

GEO Location Information:

The Location Name, Latitude and Longitude are required fields insofar as an Agency chooses to enter a project location under the set format. The Geo Name ID is required in instances where the location is not exact, such as in the case of a city, as opposed to the exact site of a physical infrastructure. The Location & Activity Description fields are optional. Project longitude and latitude must follow the Decimal Degrees WGS84 format and Agencies are encouraged to use at least four decimal points for greater accuracy. Users may add as many locations as appropriate. Web mapping applications such as OpenStreetMap or GeoNames use this format. Consider using a conversion tool as needed, such as: <https://coordinates-converter.com> Please see the Geocoding User Guide by clicking here

Location Name	Latitude	Longitude	GEO Name ID	Location Description	Activity Description
Saint John's	17.12096	-61.84329	3576022		

Please provide any further geo-referenced information and map where the project interventions is taking place as appropriate. *

[Annex any linked geospatial file]